

Town of Montville Finance Committee

Regular Meeting Minutes for

February 23, 2016

5:00 p.m. Room 203

Longton called the meeting to order at 5:00 p.m. He also led the Pledge of Allegiance. Present were Tanner, Finance Director Hart and Mayor McDaniel

Tanner moved, second by Longton, to add the approval of the September 25, 2015 meeting minutes; motion passed. Tanner moved, second by Longton to accept the minutes of the September 29, 2015 meeting; motion passed. Tanner moved, second by Longton to accept the minutes of the December 14, 2015 meeting; motion passed.

The committee discussed the status of the Raymond Hill Church Project. Town Planner Marcia Vlaun gave a brief history of the project. She explained the contractor hired to do the work did not complete the project. When it went out to bid for the remaining repairs, one bid was received and it was over \$40,000. She would like to break the project down into four parts. They would be exterior doors, carpentry, gutters and exterior painting. She would also like to select from local bidders who may be more willing to do small jobs and be less costly. She estimates it would cost \$47,000 to make all necessary repairs to the church including repairing the rotted sill, which was not included in the original bid. Hart stated that there is \$15,545 available to complete this project. Tanner moved, second by Longton, to recommend the Town Council appropriate \$31,455 for the repairs to the Raymond Hill Church; motion passed. Longton moved, second by Tanner, to recommend the Town Council waive the bid requirement for the exterior doors and carpentry work for the Raymond Hill Church; motion passed.

Hart gave an update on the 2016-17 Budget. She stated that she has received all department requests. Departments submitted reasonable budgets. She explained that all the union contracts expire on 6/30/16. Salary increase will be added to contingency instead of actual salary line items. She stated that there have been some decreases in electricity and fuel oil. She is also recommending consolidating the line items for the telephones and copiers. There are some increases expected for maintenance of buildings, which includes new service contracts for HVAC for various Town buildings. There is also an added line for engineering for grant projects. The Town receives grants that are not always funded at 100% and there needs to be funds in place to pay the difference. There was also brief discussion regarding IT and the need for additional staff or perhaps increasing the part timer to full time. Hart also stated the Board of Education budget is an increase of about \$716,000.

Remarks from the public:

Donna Geary stated that she supported the IT department and its need for additional staff.

Tanner moved, second by Longton, to adjourn at 5:50 pm.

Theresa Hart, Finance Director