

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Regular Meeting Minutes for May 23, 2016
5:30 p.m. – Room 102 – Montville Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, May, and Rogulski)
Present were Councilors Jaskiewicz, May (6:34 p.m.), and Rogulski.
4. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
5. Alterations to the Agenda – *none*
6. Approval of the:
 - a. Regular Meeting Minutes of Monday, January 25, 2016
Motion made by Councilor Rogulski, seconded by Councilor Jaskiewicz, Roll Call vote, 2-0, all in favor. Voting in Favor: Councilors Rogulski and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - b. Regular Meeting Minutes of Monday, March 28, 2016
Motion made by Councilor Rogulski, seconded by Councilor Jaskiewicz, Roll Call vote, 2-0, all in favor. Voting in Favor: Councilors Rogulski and Jaskiewicz. Voting in Opposition: None. Motion carried.
7. Unfinished Business
 - a. Vehicle Replacement Policy
It was agreed that a Policy should exist and that all decisions regarding Town vehicles be the responsibility of the Public Works Department. Public Works Director Donald Bourdeau will be contacted to draft a Vehicle Replacement Policy for review.
 - b. Review of the “Town of Montville Acceptable Use Policy” (with Information Systems Director Bill O’Neill)
Discussion ensued regarding the use of cloud storage services, Town-related e-mails, social media, and blogging. An addition will be made to the Policy regarding the responsibility of each of the department heads for any items posted on social media and/or blogging sites regarding his/her respective department’s activities. It was noted that the document would be an evolving, fluid document that will change over time.
 - c. Review of the proposed Noise Ordinance (with Lt. Leonard Bunnell and Sgt. Mark Juhola)
Lt. Bunnell stated that the Police Department currently has the following offenses for handling noise disturbances: Public Disturbance, Breach of Peace, Disorderly Conduct, and Creating Loud and Unnecessary Noise. These offenses are subjective, depending upon what the Officer deems as reasonable or unreasonable. An Ordinance would provide a more objective viewpoint as the noise level would be gauged, using a decibel meter, and timed. Noise Ordinances are in place in other

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towns and, he believes, can work in Montville. Discussion ensued regarding whether an Ordinance would discourage neighborly actions and/or whether it would produce additional police activity, adding stress to the Department's current staffing. It was noted that the Ordinance could include progressive enforcement. Lt. Bunnell will investigate the existing noise ordinances of comparable towns and draft an Ordinance for review.

8. New Business
 - a. Transfer Station Permits (with Public Works Director Don Bourdeau) – *not present*
9. Remarks from the Public with a three-minute limit – *none*
10. Remarks from the Committee Members – *none*
11. Adjournment
Meeting was adjourned at 7:00 p.m.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville