

Town of Montville
Economic Development Commission
Regular Meeting Minutes for May 16, 2016
7:00 p.m. – Montville Town Hall - Room 102

1. Call to Order
Vice-Chair Protz called the meeting to order at 7:09 p.m.
2. Pledge of Allegiance
3. Roll Call
Present were Commissioners Walter Hewitt, Christopher Napierski, John Protz, Jim Toner, and Dianne Williams. Absent was Commissioner Karl Butzgy. Also absent was Town Council Liaison Joseph Rogulski.
4. Remarks from the Public regarding items on the Agenda (3 Minute limit) – *none*
5. Alterations to the Agenda – *none*
6. To Consider and Act on a Motion to approve:
 - a. The Regular Meeting Minutes of March 21, 2016.
Motion made by Commissioner Toner, seconded by Commissioner Williams. Discussion: None.
Voice vote, 5-0, all in favor. Motion carried.
 - b. The Special Meeting Minutes of April 25, 2016
Motion made by Commissioner Toner, seconded by Commissioner Hewitt. Discussion: None.
Voice vote, 5-0, all in favor. Motion carried.
 - c. The Special Meeting Minutes of May 2, 2016
Motion made by Commissioner Hewitt, seconded by Commissioner Napierski. Discussion: None.
Voice vote, 5-0, all in favor. Motion carried.
7. Unfinished Business
 - a. EDC Website Design (Commissioner Napierski)
The drafts of the website were reviewed by the Commissioners. Vice Chairman Protz reported that the Town's GIS system has the capability to present information regarding properties in the same manner in which they have been discussing and would be further discussed with Assistant Planner Colleen Bezanson for possible integration with the EDC website's listing of available properties.
Vice Chairman Protz suggested combining the listings of the Local and State Organizations and the Links of Interest pages. In such case, the Montville Business Assistance Program, if approved, would be placed as the first item under the Local Organizations heading, followed by the heading, State Organizations and a listing of those organizations.
Commissioners Protz and Williams expressed their appreciation to Commissioner Napierski for his work on the website.
 - b. Blight Ordinance
Building Inspector Vern Vesey was unable to attend this evening's meeting and will be scheduled to attend next month's meeting. Vice Chairman Protz stated that, in a short discussion with Building

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Inspector Vesey, he stated that, due to the lack of time, he has been unable to devote the necessary time to deal with issues of blight in the Town, adding that most property owners are cooperative.

c. Business Incentive/Assistance Plan

Commissioner Toner is in the process of compiling a list of resources that would help new and existing businesses start, grow, and secure funding. The inclusion of the list in both the Plan and on the website was discussed.

Commissioner Hewitt will revise the Plan for review at the next meeting.

d. Strat Comms Working Group update (Commissioner Protz)

A List of Partnerships, e.g., CERC and seCTer, will be sent to the Commission for inclusion and the final formal Communications Plan will be drafted and included on future agendas for action.

8. New Business

a. Rock-Tenn Update

Vice Chairman Protz reported that he received a telephone call from and spoke with Green Earth, Inc., who expressed an interest in the Rock-Tenn property and has submitted a contract for review to Rock-Tenn. He has relayed the information to Town Planner Marcia Vlaun, who will be following up with them, Chairman Butzgy, and Mayor Ron McDaniel.

9. Report on Existing, New, Prospective, Lost Businesses (Commissioner Toner)

No new, prospective, or lost businesses have been reported.

Commissioner Williams expressed her concern regarding the continuing decline of the condition of properties located along Route 32. To this end, Vice Chairman Protz expressed his wish for the Commission to seek grants for the development of the Town's infrastructure to promote business growth.

10. Feedback from the Townspeople and Businesses

a. Proposed Recipients for Business Recognition Award – *none*

11. Report from Town Council Liaison Joe Rogulski – *not present*

12. Communications – *none*

13. Remarks from the Public (3 Minute limit) – *none*

14. Remarks from the Commissioners and Town Council Liaison Rogulski – *none*

15. Adjournment

Motion made by Commissioner Toner, seconded by Commissioner Hewitt, to adjourn the meeting at 7:58 p.m. Voice vote, 5-0, all in favor. Meeting adjourned.