

Town of Montville Town Council
Regular Meeting Minutes for July 11, 2016
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m.
 2. Pledge of Allegiance followed by a moment of silence in honor of our military.
 3. Roll Call
Present were Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.
 4. Special Recognitions/Presentations
Chairman Jaskiewicz stated that various Department Heads would be invited to provide an update to the Town Council beginning in September.
 5. To Consider and Act on a motion to approve:
 - a. The Special Meeting Minutes of June 15, 2016
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 6. Executive Session
 - a. To Consider and Act on a motion to enter into Executive Session for the purpose of interviewing candidates for the Commission on Aging and Youth Advisory Board. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Along with the Commission on Aging and the Youth Advisory Board, members of the Planning & Zoning Commission will also be interviewed. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Town Council Chambers for Executive Session at 7:03 p.m. Chairman Jaskiewicz resumed the meeting at 7:33 p.m. No formal votes were taken during Executive Session.
- Chairman Jaskiewicz stated that the item, Alterations to the Agenda was inadvertently deleted from the Agenda and proposed the removal of items 6(a) and 15(d) from the Agenda. Motion made by Councilor May, seconded by Councilor Longton. Voice vote, 7-0, all in favor. Motion carried.
- b. To Consider and Act on a motion to enter into Executive Session for the purpose of discussing pending litigation matter (CHRO Case No. 1340302/EEOC Case No. 16A-2013-00588) to include members of the Town Council, Mayor Ronald McDaniel, Attorney Kristi Kelly and Attorney Cindy Cieslak.
Item deleted from the Agenda
 7. Remarks from the public relating to matters on the agenda with a three-minute limit
Tony Siragusa, 39 Hillcrest Drive, Uncasville, stated his hopes that the Town Council will consider a recently published article regarding the effects of bright lights on people when discussing/voting on item 15(b), the Streetlight LED Retrofit project.
 8. Communications
 - a. Copy of the June budget report from Ms. Terry Hart, Finance Director
 - b. Copy of the legal bills from Suisman-Shapiro for the month of May 2016
 9. Report from the Town Attorney on Matters Referred – *none*

10. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred

Mayor McDaniel congratulated Parks & Recreation Commission Chairman Scott LaVallie and Commissioner Kerri Lawton on a great job organizing a successful carnival for which he has received nothing but positive feedback. Work on the parking lot and drainage at the Fair Oaks Community Center has begun in an effort to improve the parking and traffic pattern in preparation for the move of Youth Services to the facility, as recommended in the 1994 and 2002 Facilities Surveys. Depending upon the weather, the project is slated for completion in mid-August. The Re-Use Room will move to the old V&A/Social Services after September, as work on the building continues and following the Dog Park Committee's Fundraiser, which has been extensively advertised. The sill work at Meetinghouse Church should be completed, the doors have been ordered, and the building will be painted and gutters installed.

In response to Councilor Caron, the funding for the Fair Oaks project will derive from LoCIP (Local Capital Improvement Program) as well as donations from local contractors.

Chairman Jaskiewicz also commended the Parks & Recreation Commission on a successful carnival.

11. Reports from Standing Committees.

a. Town Administration/Rules of Procedure – Councilor Jaskiewicz – *no meeting*

b. Finance – Councilor Longton

Items discussed included the Streetlight LED Retrofit proposal with Joe Bollinger, Tanko Lighting (item 15(b) on the agenda) and a possible stipend increase for future Town Councilors.

c. Public Works/Solid Waste Disposal – Councilor Caron

While no meeting was held, discussions continue regarding the revival of the Adopt-a-Road Program and the impending receipt of a Recycle Contract from Willimantic Waste.

12. Reports from Special Committees and Liaison Councilors

a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

The Department of Social Services has been busy as it continues to seek out donations for those in need. To this end, he has approached the Mohegan Tribe regarding hosting another fundraiser. He commended Senior & Social Services Director Kathie Doherty-Peck who was recently recognized for her work. Mayor McDaniel also commended her for her work and announced that she was awarded the prestigious Paul Harris Award for going above and beyond in her capacity to help others at the Montville Rotary Club's Annual Installation Dinner. He also announced and invited the public to attend and support Pennell's Auto Center's 25th Anniversary Party and Food Drive by bringing non-perishable food items to the event on July 31, 12:00 – 4:00 p.m. The Party/Food Drive will include a *Dunk the Mayor* booth.

b. Councilor Jaskiewicz: Board of Education

The Board of Education transferred a number of funds and Tyl Middle School's Assistant Principal was promoted to fulfill the position of Mohegan Elementary School Principal, who recently resigned. One of Montville High School's Assistant Principals will fulfill the position as Tyl Middle School's Assistant Principal.

c. Councilor Longton: Library

Mayor McDaniel reported that Representative Kevin Ryan reached out to him regarding the Library's continuing funding shortfalls and informed him of the various funding opportunities offered by the State. He has spoken with the Library and offered grant

writing assistance and is confident that they will be able to apply for State Library Funding for their Capital projects.

- d. Councilor May: Water Pollution Control Authority; Youth Services Bureau and Advisory Board
 Councilor May announced that a new Public Service Awareness Sign for families in need has been installed.
- e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission
 The Economic Development Commission (EDC) is continuing their work with the website and are finalizing their Montville Business Assistance Plan in preparation for a presentation/discussion with the Town Planner, Mayor, and Town Council. He expressed his appreciation to and commended Volunteer Webmaster Donna Geary, who will be stepping down from her position. Having worked with the EDC’s website since 2004, she has agreed to continue working as a consultant until the task at hand has been completed. The Mayor and Chairman Jaskiewicz concurred.
- f. Councilor Pollard: Non-Profit Organizations
 Councilor Pollard reported that she has met with four (4) of the five (5) Non-Profit Organizations and a report will be forthcoming following her meeting with the final Organization.
- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission
 Councilor Tanner reported that the Public Safety Commission is continuing their work on the Naloxone Policy and two (2) Officers recently graduated from the Academy. She reported on a very successful Parks & Recreation Carnival and thanked the Councilors who took the time to volunteer for the event. Discussion ensued regarding the payment/waiving of in-kind services and where the revenues from the event will be deposited. Revenue from Town-sponsored events are deposited into the Town’s General Fund while the Parks & Recreation-sponsored events are deposited into the Department’s Special Revenue Fund, which is used to fund their free events and necessary equipment.

Resolution #2016-37. THE TOWN OF MONTVILLE HEREBY RESOLVES to move the net proceeds from the Carnival into the Parks & Recreation Department’s Special Revenue Fund.

Motion made by Councilor Longton, seconded by Councilor May. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

Councilor Tanner thanked Parks & Recreation Director Peter Bushway and the Commission for hosting the event. Other upcoming events include:

- Summer Concert, featuring *Wicked Peach*
 Saturday, July 16, 6:00-8:00 p.m. Camp Oakdale
- featuring local Country Recording Artist *Frankie Justin Lamprey*
 Saturday, August 6, 6:00-8:00 p.m. Camp Oakdale
- Movie Night, featuring *Zootopia*
 Saturday, July 23 Camp Oakdale

Benches and picnic tables are in the process of being placed throughout Camp Oakdale. The Dog Park Committee is planning a Raffle Fundraiser. Tickets will be available for \$10.00; the Grand Prize will be a cruise to the Bahamas. Tickets are available at the Parks & Recreation Office.

14. Unfinished Business – *none*

15. New Business

- a. **Resolution #2016-38. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$1,942.59 (one thousand nine hundred and forty-two dollars and fifty-nine cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- b. **Resolution #2016-39. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to enter into a contract with Tanko Lighting, Inc. pertaining to the Streetlight LED Retrofit project; project to be funded through a lease purchase. (Councilor Longton)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Councilor Longton stated that the project, which will be a lease-purchase agreement, is divided into three (3) phases: Phase I involves an audit of the fixtures, which is currently estimated at 1,777. Phases II & III will be the implementation of the project. He recommended that those with any concerns regarding the lights should visit the town of New London, who recently converted their streetlights. The lights should increase the safety of the roads and be less expensive to run.

In response to Chairman Jaskiewicz, the Mayor stated that the savings of the program is based upon the lease-purchase agreement, which has not yet been finalized. Eversource will be solicited for the rebates following the completion of the audit. As part of the audit, a GIS mapping system overlaying into their existing GIS system will be created and each light will be recorded and documented accordingly. Three to five different types of fixtures will be installed and each fixture will have a ten-year warranty and a one-year warranty for the labor and fixtures from the installer. The warranty period will begin when the job is accepted. Payments will be made as the project progresses. Phase I is estimated to take two months and Phases II & III, three to four months. Other towns in the process of converting their streetlights to LED include East Lyme, Griswold, Jewett City, and New London. Sub-contractors will be selected to conduct the work and a Maintenance Contract with a built-in fixed cost will also be considered. In addition, a Light Survey will be conducted to determine whether certain areas are under- or over-lit and adjustments to the lumens will be made accordingly. The lights will have the option to dim and brighten as necessary and be equipped with Wi-Fi and cameras in the future. The project is roughly estimated to cost \$350,000.00 and will pay for itself over time through electricity savings. The Town may exit out of the contract following the audit.

In response to Councilor Rogulski, the Town currently owns the lights and, should one damage a light by accident, he/she will be billed for the cost. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- c. **Resolution #2016-40. THE TOWN OF MONTVILLE HEREBY RESOLVES** to transfer \$35,000 to Police Vehicle Survey System (line # 10960-54130) from Contingency (line # 10480-52164). (Mayor McDaniel)

Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: Due to a misunderstanding, the item, which was divided into three years, was inadvertently excluded from the Capital Plan. The funds will be used to upgrade the camera systems to meet current standards and requires a new server and different protocols for data

storage. The item will also be included in the Capital Plan for fiscal year 2017-2018 for its third and final installment. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.

- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the settlement of pending litigation matter (CHRO Case No. 1340302/EEOC Case No. 16A-2013-00588). (Mayor McDaniel)

Item was deleted from the Agenda

16. Remarks from the Public with a three-minute limit

Peggy Vega, 28 Evergreen Lane, Oakdale, inquired about the funding for the updating of the Fair Oaks Community Center. Mayor McDaniel stated that the funding for the parking lot and drainage project will derive from LoCIP, which can only be used for Capital improvements. Funds received through LoCIP cannot be allocated to funding the schools or Town's operating expenses. Funding for retrofitting the building for the Youth Center will derive from the re-allocation of the Center's existing funds. The \$7 million cost for the renovation of Fair Oaks into a Community Center, which has been widely publicized on Facebook, was based on a conceptual plan that was introduced years ago. A project of such size would require a referendum. It was noted that a failed referendum did take place regarding the \$2 million renovation of the school in the past.

17. Remarks from the Councilors and the Mayor

Councilor Rogulski reiterated his appreciation of Volunteer Webmaster Geary.

Councilor Pollard thanked those who volunteer their time and energies to serve on the various Boards and Commissions.

Councilor Longton also thanked Volunteer Webmaster Geary, who he felt has been a great asset to the Town. He is also pleased to see new faces in the audience. He announced the passing of Dick Wilson. While Mayor McDaniel stated that no funeral plans have been planned, Councilor Rogulski stated that, to the best of his knowledge, a celebration of his life will be held at the Montville VFW on July 23, 11:00 a.m. – 1:00 p.m.

Councilor May was happy to hear that the Carnival was a big success, adding that his three children had a good time at the event.

Councilor Tanner thanked the Parks & Recreation Commission. She also commended Ms. Vera for questioning and voicing her concerns and allowing the Town Council to clarify the social media rumors and urged others to contact them and do the same. She also questioned the status of Montville 1.

Chairman Jaskiewicz commented on a good meeting, thanked everyone for attending the meeting, and wished everyone a good rest of the summer.

Mayor McDaniel offered his condolences to the Wilson family.

18. Adjournment

Motion made by Councilor Longton to adjourn the meeting at 8:22 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by: Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE