

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Regular Meeting Minutes for July 25, 2016
5:30 p.m. – Room 102 – Montville Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, May, and Rogulski)
Present were Councilors Jaskiewicz and Rogulski.
4. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
5. Alterations to the Agenda – *none*
6. Approval of the:
 - a. Regular Meeting Minutes of Monday, May 23, 2016
Motion made by Councilor Rogulski, seconded by Councilor Jaskiewicz. Voice vote, 2-0, all in favor. Motion carried.
7. Unfinished Business
 - a. Vehicle Replacement Policy
The item was tabled pending receipt of the draft policy.
 - b. Review of the “Town of Montville Acceptable Use Policy” (with Information Systems Director Bill O’Neill)
The item was tabled pending receipt of the completion of the draft policy.
 - c. Review of the proposed Noise Ordinance (with Lt. Leonard Bunnell and Sgt. Mark Juhola)
The item was tabled pending receipt of a draft policy.
8. New Business
 - a. Review and Approve the IT Technician Job Description
A copy of the current Job Description for the IT Coordinator will be obtained and reviewed for comparison with the proposed IT Technician Job Description.
 - b. Review the proposed Open Burning Ordinance (with Fire Marshal Raymond Occhialini)
The Committee reviewed the proposed Ordinance in preparation for a discussion with the Fire Marshal at their next meeting.
9. Remarks from the Public with a three-minute limit – *none*
10. Remarks from the Committee Members – *none*
11. Adjournment
Meeting was adjourned at 6:15 p.m.