

Town of Montville Town Council
Regular Meeting Minutes for September 12, 2016
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
 - a. Presentation by SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority)
SCRRRA Executive Director Dave Aldridge and Operations Administrator & Outreach Coordinator Rebecca Chapman provided a PowerPoint presentation of the Authority's many services in hopes of extending their 30-year relationship with the Town for an additional 10 years. They presented a brief history of SCRRRA, which has been operational since 1992 and is made up of 12 Southeastern Connecticut cities and towns, including Montville. The Plant currently processes over 700 tons of municipal solid waste daily, producing 18 megawatts of electricity annually. Thanks to the Authority's Power Purchase Agreement and a fiscally responsible Board of Directors, the Authority has been able to deliver a below market tipping fee for the last 16 years. In addition to the disposal of municipal solid waste, SCRRRA has an unrivaled portfolio of services, including the collection of tires, fluorescent bulbs, electronic waste, Freon, oil & antifreeze, and propane tanks and the recycling of paint and mattresses as well as wood grinding services. They also host Household Hazardous Waste Collection Days, which currently includes a paper shredding service. Last year, 65,505 gallons of toxic materials (nearly 0.5 million gallons over the last 10 years) and 21.5 tons of paper were collected and recycled. SCRRRA has also developed an extensive outreach program emphasizing the three R's: Reduce, Reuse and Recycle and conduct classes for all school ages and provide interactive learning booths at various public events. In addition, they have established a Marine Debris Program in an effort to keep our beaches clean and protect the Sound. They also organize cleanup events, conduct composting classes and demonstrations, sell composting equipment at cost to residents, and loan recycling collection equipment for public events free of charge. A recent Statute (§22a-241a) was passed by the CT State Legislature resulting in the release of DEEP's (Department of Energy and Environmental Protection) Comprehensive Material Management Strategy calling for an increase of solid waste diversion from 35% to 60% by 2024. As the result, municipalities are to expect an increase in their tipping fees, which SCRRRA is diligently working to help mitigate. He reviewed the quantities of commodities recycled by SCRRRA and the benefits of extending their contract, including last fiscal year's cost benefits (\$120,374.00) and the estimated cost benefits should the Town opt to extend their contract (\$1,203,741.000).

In response to a public comment, Director Aldridge stated that approximately 11% of waste collected is transported to Willimantic Waste for sorting before being returned. Their educational outreach programs deal with the reasons for recycling as well as what is and what is not recyclable. He briefly explained the process of single-stream recycling, adding that the system is frequently held up by the disposal of plastic shopping and trash bags. SCRRRA is currently not involved with the processing of construction and demolition waste recycling.
5. Alterations to the Agenda – *none*

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6. To Consider and Act on a motion to approve:
 - a. The Special Meeting Minutes of August 10, 2016 (Board/Commission Interviews)
Motion made by Councilor May, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - b. The Special Meeting Minutes of August 10, 2016
Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
7. Executive Session
 - a. To Consider and Act on a motion to enter into Executive Session for the purpose of interviewing a candidate for the Commission on Aging. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Tanner, seconded by Councilor May. Discussion: The following candidate was interviewed: Irene Taylor, Commission on Aging. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:19 p.m. Chairman Jaskiewicz resumed the meeting at 7:24 p.m. No formal votes were taken during Executive Session.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
Jim Stuhler, 63 Sarah Drive, expressed his concerns regarding item 16(d), the bi-weekly recycling pick-up. He often collects cans and bottles for his daughter and finds many items that should not be included in the recycling containers, including unclean items and non-recyclables. He fears that the problem will be exacerbated should they opt for a bi-weekly pick-up with larger containers. In addition, by opting for a bi-weekly pick-up, many may throw their recyclables into the garbage due to lack of space. He also felt that the elderly may have an issue handling the large containers, which can be cumbersome.
9. Communications
 - a. Copy of the August budget report from Ms. Terry Hart, Finance Director
 - b. Copy of the legal bills from Suisman-Shapiro for the month of July 2016
10. Report from the Town Attorney on Matters Referred
The Town Attorney has reviewed the position description for the Information Systems Department Technician that is on this evening's Agenda (item 16(b)). They have also reviewed and returned the Acceptable Use Policy, with a few minor revisions, which will be reviewed by Information Systems Director Bill O'Neill before being referred back to the Town Administration/Rules & Procedures Sub-committee for a final review.

The following items are also in the process of being reviewed by the Town Attorney:
 - Draft of the Agreement between the Town and individual Fire Departments
 - MOU (Memorandum of Understanding) for the provision of Animal Control Services with the Town of Salem
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel reported that he met with Scott Bates, the new Chairman for the CT Port Authority, to review the Town's offerings, discuss the Town's proximity to the water and the possibility of being included in the State's Port Authority Plan allowing them to qualify for any possible funding opportunities for the development of the area. During the month

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of August, a Hazardous Waste Pick-up Day, a successful Millstone FEMA (Federal Emergency Management Association) Evaluation Drill, Montville High School Convocation, Opening Day for Soccer, and Dog Park Craft Fair Fundraiser were held. Eversource is in the process of trimming the trees located along the main trunk lines throughout the Town. Portions of Old Colchester and Chesterfield Roads; Williams, Fellows, Ridge Hill, and Turner Roads, and; Cherry Lane have been chip sealed and the Public Works Department is now preparing for the Spring drainage projects. Youth Services has successfully completed their move to the Community Center, thanks to the help of the Public Works and Parks & Recreation Departments, Youth Services, the prisoners, and others. A meeting was held with Town and State officials regarding housing the Animal Control Facility on the prison property. A grant, which would fund 75% of the project, is available and, if awarded, each of the participating towns would be responsible for approximately 8.3% of the costs of establishing the facility.

Chairman Jaskiewicz noted that he will be distributing the tickets for the sporting events received by the Montville High School Principal.

12. Reports from Standing Committees

a. Town Administration/Rules of Procedure – Councilor Jaskiewicz

Items discussed included the Information Technician Assistant Job Description; MOU for Animal Control Services with the town of Salem; Burning Permit, which has been referred to the Town Attorney for review, and; Noise Ordinance.

b. Finance – Councilor Longton – *no report*

c. Public Works/Solid Waste Disposal – Councilor Caron

The Recycling Contract; the status of the Re-use Room, which is almost complete with the exception of the interior trim work and the construction of a handicap accessible ramp by the Department of Public Works; the plans for Phase I of the Transfer Station, and; the possible replacement of the flooring of the Social Services building were discussed.

13. Reports from Special Committees and Liaison Councilors

a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

The Senior Center was awarded a total of four (4) grants, totaling approximately \$112,282.00. Social and Senior Services Director Kathie Doherty-Peck has been re-certified as a Choice Councilor, enabling her to help seniors with their Medicare Supplements and options. The Department of Social Services assembled 170 backpacks, with the help of the schools, children, and seniors, and is in the process of soliciting donations for the upcoming Holiday Baskets. The Mohegan Tribe has generously donated Skybox tickets for the upcoming KISS concert. Funds will support the continuation and expansion of their senior programs. Those interested in purchasing a ticket(s), may contact Director Doherty-Peck. Councilor Caron commended the Director and her staff on a tremendous job and encouraged the Councilors to visit the Center.

The Volunteer Firefighters Relief Fund Committee recently held a constructive meeting.

b. Councilor Jaskiewicz: Board of Education

The Board of Education discussed their future goals, one of which included working more closely with the Town Council during the budget season.

c. Councilor Longton: Library – *no report*

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- d. Councilor May: Water Pollution Control Authority; Youth Services Bureau and Advisory Board

The Water Pollution Control Authority (WPCA) is in the process of investigating a suspected water leak under Route 32 near Platoz Drive. Being a critical line that provides water to many area homes, the WPCA is in the process of formulating back-up plan(s) in anticipation of a possible shut-down of the line(s) while the repairs are being conducted. Two leaks have already been located along the branch lines, which are connected to the main lines and have been shut off without issue. They are considering the possibility of posting this and other information on the new signage board located at the School.

Youth Services has successfully moved into the Community Center. On behalf of Director Barbara Lockhart, Councilor May thanked all of the Town officials for their support and the Town Departments who helped make the transition smooth. The issues with some of the organizations that utilize the Center for their activities have been resolved. Their new location has proven to be convenient for the Montville High School Honor Students who volunteer at the Center to help students with their homework. The Bureau's Annual Breakfast will be held on Sunday, October 23, 8:00 a.m. to noon at the Mohegan Fire House.

- e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission

The Economic Development Commission is continuing to work on the website and have completed Phase I of a Pamphlet that has been approved by Town Planner Marcia Vlaun.

The Planning & Zoning Commission approved following items:

- Zone Change from Industrial to R-20-M for the property owned by the Faria Corporation at 42 Pink Row, Uncasville
- Zoning Text Amendments relating to Micro-Breweries and Micro-Distilleries
- Zoning Map Change from GOV to C-2 for the property located at 2090 Route 32, Uncasville

- f. Councilor Pollard: Non-Profit Organizations – *no report*

- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission
Montville Public Safety Day will be held on Saturday, October 1 at the Home Depot parking lot. Two (2) officers will be graduating from the Academy on Thursday, September 15, two (2) officers will complete their field training in October, and two (2) lateral officers are currently working the midnight shift. An update regarding the Animal Control Facility was provided.

While the Parks & Recreation Commission did not hold a meeting in August, they did end the summer with a very successful Movie Night and Concert.

14. Appointments and Resignations

- a. To Consider and Act on a Motion to re-appoint Mr. Anthony Siragusa to the Planning & Zoning Commission with a term to expire November 12, 2020.

Motion made by Councilor Tanner, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- b. To Consider and Act on a Motion to re-appoint Mr. James K Toner to the Planning & Zoning Commission with a term to expire November 12, 2020.

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

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- c. To Consider and Act on a Motion to re-appoint Ms. Susan Rickards to the Youth Advisory Board with a term to expire November 8, 2018.
Motion made by Councilor May, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - d. To Consider and Act on a Motion to accept the resignation of Mr. Scott C. Deranleau from the Inland Wetlands Commission, effective August 15, 2016
Motion made by Councilor May, seconded by Councilor Pollard. Discussion: Chairman Jaskiewicz expressed his regret. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - e. To Consider and Act on a motion to waive the rule requiring an interview for Mr. Michael Brower as Tenant Commissioner for the Housing Authority.
Motion made by Councilor May, seconded by Councilor Tanner. Discussion: It was noted that the Tenant Commissioner is recommended by the Housing Authority and is not historically interviewed by the Town Council. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - f. To Consider and Act on a motion to waive the waiting period for appointments, Rule 14C of the Town Council Rules of Procedure, to the Housing Authority.
Motion made by Councilor Tanner, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - g. To Consider and Act on a motion to appoint Mr. Michael E. Brower to the Housing Authority as a Tenant Commissioner for Freedom Village to fulfill a vacancy with a term to expire April 30, 2019.
Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: It was confirmed that the Tenant Commissioner is an individual who resides on the property. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - h. To Consider and Act on a motion to appoint Mr. Robert Macher to the Housing Authority with a term to expire September 12, 2021.
Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
15. Unfinished Business – *none*
16. New Business
- a. **Resolution #2016-47. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$38,475.24 (Thirty-eight thousand four hundred seventy-five dollars and twenty-four cents) as requested by the Tax Collector. (Councilor Jaskiewicz)
Motion made by Councilor Caron, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- b. **Resolution #2016-48. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the job description for the Information Systems Department Technician as approved by the Town Administration/Rules & Procedures Subcommittee (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Chairman Jaskiewicz reported that the Subcommittee met with Information Systems Director O'Neill to discuss the job description and ensured that it was not similar to that of the Director's. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to designate the vehicle MTV1 to the Montville Police Department. (Councilor Tanner)

Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: Councilor Tanner stated that the issue arose during the budget discussions and public hearings. The Detectives of the Police Department are currently utilizing the vehicle that is designated to the Town Hall employees for use and would like to make the transfer official. Councilor Longton stated that, during the hearing proceedings, the Town Council approved the purchase of two (2) brand new vehicles for the Department at which time the offer for the transfer of MTV1 was rescinded. The Vehicle Replacement Policy is in the process of being drafted and, though there is no official documentation from the Public Works Department regarding the condition of the current Detective vehicles, Councilor Tanner stated that the Public Works Department felt they were in need of replacement. Should the transfer be approved, the vehicle will no longer be available for use by the Town employees and additional equipment may need to be installed in the vehicle. Roll Call vote, 2-5, all in favor. Voting in Favor: Councilors May and Tanner. Voting in Opposition: Councilors Caron, Longton, Pollard, Rogulski, and Jaskiewicz. Resolution failed.

- d. **Resolution #2016-49. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to amend the Single Stream Recyclable Collection Agreement with Willimantic Waste from weekly pick-up to bi-weekly recycling pick-up. (Councilor Caron)

Motion made by Councilor Tanner, seconded by Councilor Caron. Discussion: Councilor Caron stated that the recycling bins would be provided to the residents free of charge and would save the Town approximately \$300,000.00 over a five-year period. Seniors may request a smaller bin size should they find the larger bins too difficult to manage. While he understands the public's concerns, the Public Works/Solid Waste Sub-Committee recommends the Town enter into a one-year trial period. He noted that the town of Norwich currently utilizes the bi-weekly recycling program and has received positive feedback. It was agreed that the public needs to be further educated on proper recycling practices. The Mayor voiced his initial trepidation with the bi-weekly pick-up due to the amount of recycling his household accumulates on a weekly basis. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Resolution passed.

- f. **Resolution #2016-50. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish Fund (# 072), STEAP Transfer Station. (Mayor McDaniel)

Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: Mayor McDaniel stated that approval of the resolution to segregate the funds is required under the GASB (Government Accounting Standards Board) regulations. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Resolution passed.

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- g. **Resolution #2016-51. THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized to execute a contract for 360 units of medical visit service for seniors totaling \$9,500.40 (Nine thousand five hundred dollars and forty cents) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Councilor Caron stated the importance of the acceptance of this and following contracts for the Town's seniors who greatly appreciate these services. The Mayor concurred that the Town is very fortunate to receive this funding. Councilor May expressed that he was impressed that this service is offered to the community. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Resolution passed.

- h. **Resolution #2016-52. THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized to execute a contract for 1,620 units of medical transportation service for seniors totaling \$16,394.40 (Sixteen thousand three hundred ninety four dollars and forty cents) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Resolution passed.

- i. **Resolution #2016-53. THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized to execute a contract for 432 units of mental health counseling service for seniors totaling \$11,232.00 (Eleven thousand two hundred thirty two dollars and no cents) between the Town of Montville and the Senior Resources Agency on Aging, Inc., and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: Councilor Caron stated that this, like the last two resolutions, is also well-needed service. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Resolution passed.

17. Remarks from the Public with a three-minute limit

Chris Lawton, Montville Dog Park Committee, provided an update of the Committee's fundraising efforts. The Committee held a very successful tag sale and craft fair with food truck vendors over the weekend. To date, the Committee has raised \$12,689.00 since May 2015 and is now in the process of soliciting for donations for the fencing supplies. Several organizations, businesses, and individuals have offered to help with the labor. He is hoping to begin constructing the fence over the next two months. He has received a countless number of favorable comments and is working diligently to keep the public informed and work with the community. To this end, he has met with the Montville Leos who are interested in co-hosting a Dog Walk/Parade with the Committee. In response to Chairman Jaskiewicz, he stated that the lowest estimate they received five years ago for the fencing was approximately \$15,000.00. He is hoping to secure donations for the materials to help defray the costs and two additional fundraisers are planned for the near future. Councilors Jaskiewicz and May congratulated him for his efforts. Councilor Tanner expressed her appreciation to Mr. Lawton for providing her with regular updates and being an active member of the community.

Jim Stuhler, 63 Sarah Drive, expressed his concerns regarding the safety of the LED streetlights. He felt that, though the current lights may need to be cleaned, they are

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adequately serving the public. He stated that the electromagnetic impulse that travel through the electrical lines from the LED lights into the public's power supply is akin to a virus being transmitted through the lines, causing a number of serious health conditions, including autism and is not a cost-efficient solution for the Town.

18. Remarks from the Councilors and the Mayor

Councilor Pollard thanked everyone for attending the meeting and providing them with the necessary information to help them make informed decisions.

Councilor Longton stated that he has had LED lighting in his home for the past five (5) years, saving him lots of money.

Councilor May gave a big shout out to Councilor Caron for being awarded this year's Palmer Davies Leadership Award by the United Community and Family Service. The Town is fortunate to have such a hardworking individual looking out for the Town's seniors and families.

Councilor Tanner stated her disappointment with the failure of the resolution regarding the transfer of MTV1, which is not being utilized by the Town employees, to the Police Department. While the Town is in negotiations regarding dispatching services, she would like the Town to send out a RFQ (Request for Quote).

Chairman Jaskiewicz stated that they would work on the dispatching services. In response to Councilor Rogulski, who stated his dismay regarding the lack of inter-communication between the Councilors regarding issues that would significantly impact the Town prior to the Town Council meetings, Chairman Jaskiewicz invited him to contact him at any time to discuss any items that are on the agenda or otherwise. Councilor May suggested holding workshop meetings during which they can discuss the issues.

Mayor McDaniel announced that the Town was awarded \$2,200.00 from the U.S. Department of Energy's SunShot Program for their solar energy efforts.

19. Adjournment

Motion made by Councilor Rogulski, seconded by Councilor Longton, to adjourn the meeting at 8:20 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE