

**Regular Meeting Minutes**  
**Town of Montville Water and Sewer Commission**  
**October 3, 2016**  
**Town Council Chambers – Montville Town Hall – 6:00 p.m.**

**1. Water and Sewer Commission**

**a. Call to Order**

Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

**b. Pledge of Allegiance**

All stood and pledged the flag.

**c. Roll Call**

Present were Commissioners Deborah Schober, Anthony Siragusa, Robert Thorn, and Chairman/Town Council Liaison Timothy May. Commissioner Gary Murphy was absent. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. A quorum was present.

**d. Alterations to the Agenda - None**

**e. To consider an act on a motion to approve the Regular Meeting Minutes of September 8, 2016**

Motion by Commissioner Thorn, seconded by Commissioner Schober to approve the Regular Meeting Minutes of September 8, 2016. Discussion, none. Voice vote, 4-0; all in favor. Motion carried.

**f. Communications pertaining specifically to matters which concern the Commission**

Administrator Lynch commented on three (3) engineering reports that was included with the meeting packet that he would discuss under Item I.m.

**g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit**

Chairman May asked three times for remarks. There were none.

**h. Commission Attorney on Matters Referred -- None**

**i. Report from Administration Division**

Administrator Lynch submitted an activity report as of September 2016 that was included in the packet as follows:

1. The October bills were sent out on the first of the month. This statement was the first to reflect the reduced sewer rate.
2. We went out to bid on our electrical rate last month. The past few years we have done a reverse action for a new electric rate. Although our current contract expires in December 2017, I was able to secure a much lower rate and have the rate begin at the end of our current contract. We were able to save \$.0209 per kWh.
3. Water and sewer bills will be going out October 1<sup>st</sup>. This will be the first billing period that will reflect the reduction in the rate.

Administrator Lynch further explained that eight (8) companies bid on the electrical rate and said that the annual savings figure is based on current usage over four (4) years.

**j. Report from Operations Division**

Superintendent Didato submitted an operating reporting as of September 2016 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5.1%.
4. We had an average of 59 lbs/day of nitrogen in our discharge last month. We will be getting a check in the amount of \$30,000 from the DEEP for our low nitrogen discharge levels from last year.
5. Wright-Pierce has continued to work on designing and getting a bid spec together for the antiquated chlorination system. **Update:** I expect the Preliminary Design Report shortly for the Disinfection upgrade.

6. We have had many discussions and conferences regarding our TTHM issues this month. The DPH has been updated on our advancements and results.
7. We set up a temporary pump to augment water supply to RWC. A new pump will need to be procured to replace a very old pump that has been online 24/7 for 15+ years. This summer has been incredibly dry and RWC is using a lot of our effluent to make paper. **Update:** We have worked cooperatively with RWC this month and they will pay for 2 new pumps with greater capacity.
8. Tomorrow, on 9-28-16, I will be visited by Mariusz Jedrychowski from Wright-Pierce. He has a planned site visit to collect more information on our water system. I will have more information on this during the meeting.
9. We have successfully stopped the potable water leak on a 3/4” service connection on Route 32.

Per further discussion on the water leak, Superintendent Didato stated that although he has a suspicion regarding the positioning of the service connection he said that no customers went without water due to the responsiveness of the WPCA. Administrator Lynch assured Mayor McDaniel that the porta-potty would be picked up soon.

**k.** Report from the Mayor

Mayor McDaniel reported on the Saturday Safety Day, the diesel leak unrelated to the WPCA at Stony Brook Reservoir that is being investigated by the ZWO Liz Burdick, who will report back to the Commission on her findings. No private wells were affected by the leak.

**l.** Report from special or sub-committees -- None

**m.** Report from Engineers

Superintendent Didato gave an overview of the 40-page engineering report about an upgrade to the disinfection system whose existing equipment is past its useful life and does not maintain spot-on chlorination due to its age. He suggested that the project be put out to bid. Due to questions regarding costs within the proposal, Administrator Lynch said that the report would be brought back next month for consideration and action by the Commission. Another engineering report concerned the water main extension that addresses Commissioner Siragusa’s question as to future water lines. The final report was a letter from Woodward & Curran of a compliance update for the Corrective Action Plan of April 2016 responding to the increased TTHM levels in the Town water system. Discussion concerned the chemical consistency of the water and checks for organic matter, pipe flushes, and upcoming meeting with Groton regarding the same.

- n. New Business -- None
- o. Old Business -- None
- p. Reports/referrals from Planning & Zoning -- None
- q. Payment of bills -- None

**II. Water Commission**

- a. Report from Sub-Committees – None
- b. Report from Engineers

Discussed under Item 1.m.

- c. Old Business – None
- d. New Business -- None
- e. Payment of bills -- None
- f. Remarks from the Public

Commissioner May asked three times for remarks. There were none.

- g. Remarks from Commission members
- h. Adjournment

Motion made by Commissioner Siragusa, seconded by Commissioner Schober to adjourn the meeting at 6:37 p.m. Discussion, none. Voice vote, 4-0, all in favor. Motion approved.

Respectfully submitted by,

Gloria J. Gathers  
Recording Secretary, Town of Montville