

Town of Montville Town Council
Regular Meeting Minutes for October 12, 2016
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
Chairman Jaskiewicz announced that Councilor Billy Caron will be presented with year's Palmer Davies Leadership Award by the United Community and Family Services at the Mohegan Sun Cabaret Theater on October 20, 2016 at 5:00 p.m.
5. Alterations to the Agenda
The following alterations were made to the Agenda:
 - 13(a) To Consider and Act on a Motion to ~~re-appoint~~ *accept the resignation of* Mr. Fred Yeitz ~~to from~~ the Planning & Zoning Commission ~~with a term to expire November 9, 2020~~ *effective November 9, 2016.*
 - 13(e) To Consider and Act on a motion to accept the resignation of Mr. Bart Ferrante from the Planning & Zoning Commission effective ~~July 15~~ *October 12*, 2016.
6. To Consider and Act on a motion to approve:
 - a. The Special Meeting Minutes of September 12, 2016 (Board/Commission Interviews)
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - b. The Regular Meeting Minutes of September 12, 2016
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
7. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
8. Communications
 - a. Copy of the September budget report from Ms. Terry Hart, Finance Director
 - b. Copy of the legal bills from Suisman-Shapiro for the month of August 2016
Mayor McDaniel stated that the legal bill for the month of August 2016 is higher than usual due to labor negotiations and grievances.
9. Report from the Town Attorney on Matters Referred – *none*
10. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Public Works Director Donald Bourdeau, Jr., reported that road repairs, including Williams, Fellows, Turner, and parts of Old Colchester and Chesterfield Roads, are completed and striped. The Department is currently constructing the handicap ramp to the old V&A/Social Services Building and, once completed, the Re-Use Room will be moved into the building. The Town Attorney is currently reviewing the Adopt-a-Road Program. A meeting has been scheduled with Willimantic Waste and the Mayor to discuss the Recycling Contract. He is currently in the process of drafting the Vehicle Replacement Policy. Youth Services has

moved into the Fair Oaks Community Center and is ironing out some issues, but is otherwise working well.

In response to Chairman Jaskiewicz, Director Bourdeau explained the double-chip sealing process, which involves the use of quarter-inch angled cut stones. The process is being used on the roads as a test to gauge its durability during the winter months. If successful, the process, which is more economical, will be utilized in the future to maintain the roads.

Mayor McDaniel reported that he attended the Police Graduation for two Officers with Lt. Leonard Bunnell and Resident State Trooper Sgt. Mark Juhola and the Roll Out for Atlantic Broadband's new Gigabit internet service that will be of great value for business customers. He also visited Naskart Indoor Karting, which is scheduled to open by early December, with the Chairman of the Economic Development Commission. The complex will also include a trampoline park, bar, restaurant, and meeting rooms. The Board of Education hosted a Teacher of the Year celebration, honoring Suzanne LoPresto, as well as a Paraprofessional of the Year event, honoring Peggy Kelley. Ms. Kelley was also awarded the Paraprofessional of the Year by the State. He was pleased to announce that the Town was awarded a \$494,000.00 Bond Issue for the Fuel Station Upgrades at the Public Works Department. The plans for the project are being generated and the funds should pay for the entire project. Upon completion, the Fuel Station will be in compliance with the DEEP (Department of Energy & Environmental Protection) Regulations.

Tanko Lighting has completed their audit of the streetlights and he will be working with the Public Works Director to resolve some issues regarding such items as overhanging trees. In addition, they are in the process of determining the problem areas of lighting in the Town, including the Mohegan Sun area for pedestrian traffic. Both the light patterns and possible usage of the 4000 Kelvin lighting in high traffic areas, e.g., Routes 32, 163, 82, and 85, and 3000 Kelvin lighting for neighborhoods will be investigated and determined. He noted that the current lighting is approximately 4000 Kelvin. They will also be working on reconciling their records with those of Tanko Lighting, who located approximately 200 additional lighting fixtures; these additional lights may or may not be owned by the Town. Test demonstrations will be installed in a few select areas.

11. Reports from Standing Committees.

a. Town Administration/Rules of Procedure – Councilor Jaskiewicz

Items in process include the Vehicle Replacement Policy, Acceptable Use Policy, Noise Ordinance and Open Burning Ordinance. Discussion also took place regarding dispatching and the MOU (Memorandum of Understanding) for the Animal Control Agreement with the Town of Salem, which is on this evening's Agenda (*item 15g*).

b. Finance – Councilor Longton

Discussion included the purchase of a new roll-off truck, remaining funds for the Fitch Hill Road drainage repairs, and use of the LoCIP funds for the Fair Oaks Project – all of which are included on this evening's Agenda (*items 15c, d, and e*).

c. Public Works/Solid Waste Disposal – Councilor Caron

See item 10, Public Works Director Bourdeau's report

Councilor Caron thanked the Public Works Director for doing a fantastic job and hopes that he will get well soon.

12. Reports from Special Committees and Liaison Councilors

a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

The Senior and Social Services Department has begun their fundraising campaign and is seeking donations for the upcoming holiday season. He commended Director Kathie Doherty-Peck for doing great job.

b. Councilor Jaskiewicz: Board of Education

As earlier stated, the BOE's Annual Teacher of the Year Celebration and Paraprofessional of the Year event took place. He congratulated Ms. Kelley on being the first Paraprofessional from Montville to be graced with the Award from the State. Other items discussed included the approval of contracts for various organizations under the BOE and the tuition rates for Elementary (\$9,792.00/student), Middle (\$10,255.00/student), and High (\$10,696.00/student) School students. Chairman Jaskiewicz will schedule a joint meeting with the BOE to discuss the 2017-2018 Budget.

c. Councilor Longton: Library – *no report*

d. Councilor May: Water Pollution Control Authority (WPCA); Youth Services Bureau and Advisory Board

Councilor May reported that the two leaking valves along the Route 32 water line were successfully isolated and will need to be repaired in the future. A reverse bid for electric rates was issued and they will be receiving a 0.029 kW/hour reduction in their contract resulting in a savings of approximately \$138,000.00/year or \$552,000.00/4 years. He thanked Administrator Brian Lynch and Superintendent Michael Didato for pursuing the reverse bid and securing the rate for the next four years.

He encouraged everyone to attend Youth Services' Annual Pancake Breakfast on Sunday, October 23, 2016, 8:00 a.m. to 12 p.m., at the Mohegan Fire House and offered to treat any Councilors in attendance to a free breakfast.

In response to Chairman Jaskiewicz, contrary to Mystic and Stonington, the Groton Reservoir, while low, is not low enough to impose water usage restrictions.

e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission

The Planning & Zoning Commission conducted the necessary legal formalities for the proposed Zoning Change from Industrial to R-20-M for the Faria property, Zoning Text Amendments relating to Micro-Breweries and Micro-Distilleries, and Zoning Map Change from GOV to C-2 for a property located on Route 32. Councilor Rogulski commended Zoning Enforcement Officer Liz Burdick, who conducted approximately 17 (seventeen) inspections during the month. Mayor McDaniel concurred, adding that she also did a fantastic job of monitoring the recent accidental release of fuel from Norwich Public Utilities, which seeped into the Stony Brook Reservoir.

f. Councilor Pollard: Non-Profit Organizations – *no report*

g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission

The Annual Trick or Trunk event will be held on October 29, 2016. A successful Movie Night was held with approximately 120 attendees. Due to issues encountered while setting up the inflatable screen, the Commission is investigating the possibility of purchasing a sturdier screen for future showings. They are also investigating the possibility of purchasing a trailer to store and transport their new stage. Due the ongoing drought, the field conditions have been affected.

Councilor Tanner was happy to report that the Public Safety Commission has been having consistent quorums. Sgt. Juhola suggested instituting a Coffee with a Cop program to help police officers and community members build positive relationships. The Naloxon or Narcan Policy is in the process of being formulated.

Councilor Caron expressed that a very lively Parks & Recreation Commission meeting was held in September. Councilor Tanner stated and Chairman Jaskiewicz concurred that the Commission is working through their communication issues and is confident that they will be resolved in the near future.

13. Appointments and Resignations

- a. To Consider and Act on a motion to accept the resignation of Mr. Fred Yeitz from the Planning & Zoning Commission effective November 9, 2016.

Motion made by Councilor Longton, seconded by Councilor Rogulski. Discussion: Chairman Jaskiewicz expressed his regrets. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- b. To Consider and Act on a Motion to re-appoint Ms. Kate Johnson to the Gardner Lake Authority with a term to expire November 11, 2019.

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- c. To Consider and Act on a Motion to re-appoint Ms. Kristin Ventresca to the Parks & Recreation Commission with a term to expire November 14, 2020.

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- d. To Consider and Act on a motion to appoint Ms. Irene Tayler to the Commission on Aging with a term to expire October 12, 2019.

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- e. To Consider and Act on a motion to accept the resignation of Mr. Bart Ferrante from the Planning & Zoning Commission effective October 12, 2016.

Motion made by Councilor Longton, seconded by Councilor Rogulski. Discussion: Chairman Jaskiewicz expressed his regrets, noting that Commissioner Ferrante has served on the Commission for a number of years. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

14. Unfinished Business – *none*

15. New Business

- a. **Resolution #2016-54. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$2,429.31 (two thousand four hundred twenty-nine dollars and thirty-one cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- b. **Resolution #2016-55. THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized to execute the Fourth Amendment to Agreement Between Southeastern Connecticut Regional Resources Recovery Authority, and further, to approve the Mayor to execute any and all documents that may be necessary. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: The item is based on the presentation provided by the Southeastern Connecticut Regional Resources Recovery Authority at the September Town Council meeting. Roll Call vote,

7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- c. **Resolution #2016-56. THE TOWN OF MONTVILLE HEREBY RESOLVES** to appropriate \$145,782 to line (10960-54112) to purchase a new roll-off truck including the necessary warranties. (Councilor Longton)

Motion made by Councilor Tanner, seconded by Councilor May. Discussion: Councilor Longton stated that \$50,000.00 was allocated in the Capital Plan to repair the frame. In addition, the engine has unexpectedly blown on the vehicle, resulting in an additional cost of \$35,000.00. The truck currently has 325,724 miles and, due to its age, there is a high likelihood that the truck will require additional repairs. A brand new truck, with the necessary warranties, will cost \$145,782.00. Chairman Jaskiewicz commended the Public Works Department in having taken good care of the truck to date. In response to Councilor May, Public Works Director Bourdeau stated that they are investigating whether the old truck can be traded in, adding that an existing roll-off section will need to be removed from the old truck and placed on the new truck. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- d. **Resolution #2016-57. THE TOWN OF MONTVILLE HEREBY RESOLVES** authorize the use of the remaining balance of \$88,000 in the Fitch Hill Road line (10000-29002) to complete the necessary drainage repairs. (Councilor Longton)

Motion made by Councilor May, seconded by Councilor Tanner. Discussion: The remaining funds would be utilized to repair two sections of the Road. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- e. **Resolution #2016-58. THE TOWN OF MONTVILLE HEREBY RESOLVES** to increase the LoCIP allocation for the Fair Oaks Site Improvement Project (21199-54016) to \$178,000. (Councilor Longton)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: As the result of a number of safety improvements that were later incorporated into the Project, the total cost of the Project came in over the proposed budgeted amount. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- f. **Resolution #2016-59. THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the Comprehensive DUI (Driving Under the Influence) Enforcement Grant Program and resolves that Mayor Ronald McDaniel is hereby authorized to accept the FY 2017 comprehensive DUI (Driving Under the Influence) Enforcement Grant Program as described above from the Connecticut Department of Transportation (CTDOT) Division of Highway Safety Office, and it be further resolves that Mayor Ronald McDaniel is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Town Council may deem appropriate and in the best interests of the Town of Montville in order to receive, contract, and expend the above referenced grant funds. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.

WHEREAS, the State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety awards grants to municipalities for enhanced DUI enforcement and

WHEREAS, the State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety has notified the Town of Montville of their intention to provide grant funds to the Town through the 2017 Comprehensive DUI Enforcement Grant Program and

WHEREAS, These grant funds will allow the Montville Police Department to conduct high visibility enforcement that should reduce the volume of fatalities/injuries due to impaired driving, and

WHEREAS, The total program cost will be \$66,600.00 for the 2017 Comprehensive DUI (Driving Under the Influence) Enforcement Grant Program and State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety will provide \$49,950.00 in grant funds to reach the total cost of the program; and

WHEREAS, The Town of Montville is required to provide a 25% local cash match in the amount of \$16,650.00, which requirement will be met through the payment of fringe benefits for the officers involved in the program. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: Mayor McDaniel stated that the item, along with the Click-it or Ticket Program, is an annual program requiring the Town Council's approval. He noted that, while the Department does not conduct any specific high profile checkpoints, it does allow for additional officer(s) to be scheduled at various times. Lt. Bunnell stated that it is a worthwhile expenditure that is not only utilized for sobriety checkpoints, but also for the scheduling of additional officer(s). He added that it has recently come to his attention that, since the inception of the Program, the number of fatalities has declined while the number of DUIs has risen in Southeastern CT. It is hoped that, with the new Officers joining the Force, the program will more fully benefit the community and that they will be able to take full advantage of the Program, which they have not been able to do in the past due to low staffing levels. He added that the funds also work towards the investigation of other violations, including cell phone, tinted window, and equipment violations. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- g. **Resolution #2016-60. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to execute the Animal Control Services Agreement with the Town of Salem. (Mayor McDaniel)

Motion made by Councilor Tanner, seconded by Councilor Caron. Discussion: The item will help accomplish the State's goal towards the regionalization of Town services. No new employees will be hired and, aside from any emergency calls, which will be paid for by the Town of Salem, no additional hours will be required of the Animal Control Officer. The Agreement ensures protection from any liability to the Town and its employees. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

16. Remarks from the Public with a three-minute limit

Lt. Leonard Bunnell, Montville Police Department, requested that, because the Police Department did not take part in the Elk's Officer of the Year Ceremony, four (4) Field Training Officers and one (1) Sergeant, who sacrificed much of their own time, energies, and personal lives in the training of the officers be recognized at the next Town Council Meeting.

17. Remarks from the Councilors and the Mayor

Councilor Rogulski congratulated Paraprofessional Kelley for being the first Paraprofessional from Montville to be awarded the Paraprofessional of the Year Award by the State. Mayor McDaniel agreed that the Award was very well deserved.

Councilor Pollard thanked everyone for attending and introduced Dillon Troxell who recently moved into Town and is a possible Town Council candidate. Chairman Jaskiewicz welcomed Mr. Troxell to the Town.

Councilor Longton reminded everyone who is leasing and had solar panels installed on their homes to complete and submit their form(s) informing the Tax Assessor as such by October 31, 2016 so that they can be exempt from paying property taxes for the panels. If the panels were purchased, the homeowner may submit a tax exemption form.

Councilor Jaskiewicz thanked the Town Council for a good meeting and noted that tickets to Montville High School events have been distributed to the Councilors.

Mayor McDaniel reminded everyone to attend the Trick or Trunk event as well as to purchase tickets for the KISS Concert, which will be held on the same day. Tickets are \$100.00, will benefit the Senior and Social Services Programs, and may be purchased by the Senior & Social Services Department, the Mayor, or Councilor Caron.

18. Adjournment

Motion made by Councilor Rogulski, seconded by Councilor Longton, to adjourn the meeting at 7:50 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE