

**Town of Montville Water and Sewer Commission**  
**Regular Meeting Minutes**  
**November 7, 2016**  
**Town Council Chambers – Montville Town Hall – 6:00 p.m.**

**1. Water and Sewer Commission**

**a. Call to Order**

Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:10 p.m.

**b. Pledge of Allegiance**

All stood and pledged the flag.

**c. Roll Call**

Present were Commissioners Deborah Schober, Gary Murphy, Anthony Siragusa, Robert Thorn, and Chairman/Town Council Liaison Timothy May. Also present were Superintendent Michael Didato, and Therlin Montgomery and Mariusz Jedrychowski of Wright-Pierce, an engineering firm. Administrator Brian Lynch and Mayor Ronald McDaniel were absent. A quorum was present.

**d. Alterations to the Agenda - None**

**e. To consider an act on a motion to approve the Regular Meeting Minutes of October 3, 2016**

Motion by Commissioner Siragusa, seconded by Commissioner Thorn to approve the Regular Meeting Minutes of October 3, 2016. Discussion, none. Voice vote, 5-0; all in favor. Motion carried.

**f. Communications pertaining specifically to matters which concern the Commission --None**

**g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit**

Chairman May asked three times for remarks. There were none.

**h. Commission Attorney on Matters Referred -- None**

**i. Report from Administration Division**

Administrator Lynch submitted an activity report as of October 2016 that was included in the packet as follows:

1. We moved down to the treatment plant on November 4<sup>th</sup>. I am sure that there will be some moving pains, but it is nothing that we will not be able to handle over time. I drafted a letter that will be sent out to each of the water and sewer customers letting them know about the new location and the different options they now have to pay their bills.
2. I have invited Wright-Pierce to our meeting to discuss some of the projects we have going on.
3. I spoke with Bill Pieniadz and Jim Wood about the lining under the Route 32 Project. Due to the drought conditions, Rand-Whitney has not been able to stay on pond water long enough to allow P&H Construction to carry out the project. It looks like we will have to wait until the spring, when the water level in the pond rises, to begin the task. I have spoken

to Bill about finishing the paving on Maple Avenue and installing the sensor strips on Depot Road before winter sets in. He has assured me it will get done.

4. As far as the Anaerobic Digester project is concerned, there does not seem to be much movement. Woodard & Curran is still working on the 60% design. The Mayor has processed some engineering payments through to the State.
5. The Executive Director of Montville Housing Authority, Mary Cahoon, contacted my office about the possibility of getting Town water into the Freedom Village in Oakdale.
6. Mike and I are looking into purchasing a tanker and truck to have at the treatment plant. With the last payment on the Vac. Truck being made in June, we are looking to purchase this next piece of equipment. We have found a used tanker in great shape and we can purchase the truck cab on the State bid. There are times when we have to rent a tanker from a company to deal with a problem with a sewer pump station. We sent an employee to get his tanker license.

**j. Report from Operations Division**

Superintendent Didato submitted an operating report as of October 2016 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5.0%.
4. We had an average of 50 lbs/day of nitrogen in our discharge last month. Well below our limit set by the DEEP.
5. Wright-Pierce has continued to work on designing and getting a bid spec together for our disinfection project. Therlin Montgomery has been down to our facility again on 11-1-16 collecting more information and data. During the meeting, the cost estimate was discussed with Brian as well as logistics and yard plumbing at our plant with me. Last month, some questions came up about the preliminary cost estimate. Therlin will be in attendance for our WPCA meeting to clarify them.
6. We have had many discussions and conferences regarding our TTHM issues this month. The DPH has been updated on our advancements and results. UPDATE: This month Chris Clark from the MUTA and I went to Groton Utilities to discuss this topic in greater detail. We focused our attention on better understanding how portions of the Montville system interacts with the regional water system regarding hydraulics and water quality. For this collection period, we did more of a unidirectional flush resulting in an ample amount of water movement. We expect good test results this time of year. Our aggressive and revised flushing protocol should help also.
7. We set up a temporary pump to augment water supply to RWC. A new pump should be delivered on or about 12-11-16. RWC will be paying for this new supply pump.
8. We successfully finished up the on our chlorination season. During this time, we collect and sample for fecal coliform bacteria and enterococci bacteria (entro).
9. We had a tour from some local children at our plant last month.

10. We had a surprise visit DEEP inspection last month. During the day-long inspection, we went through all of our equipment and documentation. The inspector gave us accolades for the condition and performance of our facility as well as for good housekeeping and lack of odors. The full report will be mailed to us in the near future.

Superintendent Didato stated that the engineers from Wright-Pierce, Therlin Montgomery and Mariusz Jedrychowski, were present this evening to provide the Commission with an update on the disinfection project and the water line extension. As well, they will answer the questions posed at last month's Commission meeting concerning the preliminary cost estimate.

k. Report from the Mayor -- None

l. Report from special or sub-committees -- None

m. Report from Engineers

1. Discussion on Disinfection Project

Engineer Therlin Montgomery gave an update on the work for the disinfection project. The purpose for the upgrade is update monitoring and automation of the system to maintain residual requirements by replacing equipment to address maintenance and safety issues. T. Montgomery also discussed the preliminary cost estimate which Commissioner May stated he wants to see "tightened up."

2. Water Line Update

Engineer Mariusz Jedrychowski provided an update on the water line extension and distributed maps to the Commission for reference. He stated that his purpose was to analyze the existing lines of the water distribution system and to assess future needs of it. He also said that his firm was charged with assessing several different analogies—water to the high school, water to key development areas. Commissioner May stated that more information on the water system is needed in addition to possible fire flow for areas that he would discuss with Administrator Lynch and Superintendent Didato.

n. New Business -- None

o. Old Business

Commissioner May mentioned the December opening of the go-cart and trampoline facility announced in today's newspaper.

p. Reports/referrals from Planning & Zoning -- None

q. Payment of bills

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Three Thousand Two Hundred Thirty-Four Dollars (\$3,234.00), per attached Schedule B. Motion -- Discussion – Roll Call

**SAR NO. 2017-80 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to pay bills in the amount of Three Thousand Two Hundred Thirty-Four Dollars (\$3,234.00), per attached Schedule B. Motion made by Commissioner Schober, seconded by Commissioner Murphy. Discussion, none. Roll Call vote, all in favor, Commissioners Murphy, Schober, Siragusa, Thorn, and May, 5-0. Motion approved

## II. Water Commission

a. Report from Sub-Committees – None

**b.**     Report from Engineers

Discussed under Item 1.m.

**c.**     Old Business – None

**d.**     New Business -- None

**e.**     Payment of bills -- None

**f.**     Remarks from the Public

Commissioner May asked three times for remarks. There were none.

**g.**     Remarks from Commission members

Commissioner May wished luck to Administrator Lynch for his run for state representative.

**h.**     Adjournment

Motion made by Commissioner Murphy, seconded by Commissioner May to adjourn the meeting at 6:55 p.m. Discussion, none. Voice vote, 5-0, all in favor. Motion approved.

Respectfully submitted by,

Gloria J. Gathers  
Recording Secretary, Town of Montville

Suisman, Shapiro, Wool, Brennan et al

Schedule B  
\$3,234.00