

Town of Montville Town Council  
**Regular Meeting Minutes for December 12, 2016**  
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order

Chairman Jaskiewicz called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance followed by a moment of silence in honor of our military.

3. Roll Call

Present were Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.

4. Special Recognitions/Presentations

a. Review of 2016 Audit

Jennifer Hawkins and Heather Greateorex, Mahoney Sabol & Company, presented an overview of the Town's Financial, Federal and State Single Audits, and Full Financial Statement Reports. Included in the presentation were the Scope of Work, Auditor's Reports, Financial Highlights, Management Recommendations, and Required Communications.

Scope of Work – The Audit Financial Statements were performed in accordance with the auditing standards issued by the AICPA (American Institute of Certified Public Accountants) and, as a municipality, the Government Auditing Standards issued by the U.S. Government Accountability Office. A Federal Single Audit Report is required for those municipalities receiving over \$750,000.00 in Federal funding and a State Single Audit Report is required for those receiving over \$300,000.00 in State funding. Also reviewed is the Year-End School Report, which is filed with the State's Department of Education.

Auditor's Reports – The Town received an unmodified "clean" opinion, the highest level of reporting one can receive. An unmodified "clean" opinion indicates a reasonable, but not absolute assurance, that the financial statements are free from any misstatement. The Opinion Units and Financial Statements are determined through a risk-based approach for the following categories: Governmental Activities (includes assets and liabilities), Major Governmental Funds (includes the General, Bonded Projects, and Aggregate Remaining Funds), Business-type Activities, and Major Business-type Funds (Water & Sewer Department). Likewise, the Town received the highest level of reporting for their Report on Compliance and Internal Control over Financial Reporting and there were no material non-compliance of laws and regulations and no significant deficiencies or material weaknesses.

With regards to the Federal Single Audit, the Town's total expenditures for the year were approximately \$1.7 million. One major program that was audited was the IDEA Grant (Individuals with Disabilities Education Act), which amounted to an expenditure of approximately \$600,000.00. With regards to the State Single Audit, approximately \$18 million, \$4 million of which was considered non-exempt and subject to testing, was expended. Exempt programs include larger programs, such as ECS (Education Cost Sharing). The major program tested this year was the Payment in Lieu of Taxes on State-owned property, representing approximately \$2 million in expenditures. The Town received an unmodified "clean" opinion on compliance and no significant deficiencies or material weaknesses were found in either the Federal or State Audit Reports.

Government-wide Financial Highlights includes government and business-type activities, including all of the Town's capital assets, which have remained, relatively, unchanged. Also included are deferred outflows of resources related to deferred charges on refunds and liabilities. The unrestricted net position totaled approximately \$131 million. The overall net position reflects an increase of \$3.5 million, \$3.1 million of

which is due to such governmental activities as capital asset additions.

Major/significant projects included road and drainage projects and vehicle purchases including a fire truck; school buses, which were purchased in the prior year, but delivered and recorded in the current year, and; vehicles for the Public Works and Police Departments. The overall debt decrease totaled \$2.7 million, based on scheduled repayments, which were offset by refunding bonds. The Town also took advantage of a refunding opportunity and issued \$5.8 million in refunding bonds resulting in an overall cash flow of \$300,000.00. The proportionate share of the net pension liability related to the Town's participation in the Municipal Employee Retirement Fund, was \$6.57 million at year-end, an increase of \$1.3 million. New standards required for implementation next year includes those items related to Other Postemployment Benefits (OPEB) and enhanced disclosures over the net OPEB liability. All of the Town's government-wide liabilities are currently on a pay as you go basis and the Town is meeting those obligations and there is no immediate or significant impact to the Town.

The Combined Ending Fund Balance was \$10.9 million and consists of the General Fund; Bonded Projects Fund, which has a deficit that will be funded by future State Grant reimbursements, and; Other Funds, which includes the Special Revenue and Capital Funds.

The Town's Unassigned Fund Balance for the General Fund is currently at 13.9%, which amounts to 1.67 months of operating expenditures. It is generally recommended that 5-15% of the General Fund Balance be reserved for the Unassigned Fund Balance and the GFOA (Government Finance Officers Association) recommends that the Unassigned Fund Balance amount to 2 months of operating expenditures. In general, Montville compares favorably to its peers in that most towns have approximately 1.5 months reserved. Though the Town Council approved additional appropriations totaling \$150,000.00 during the fiscal year, the actual net change in the Fund Balance increased by approximately \$486,000.00. Both the revenues and expenditures were less than expected, the highest amount of decreases deriving from overall department expenditures and insurances and taxes. As the result, the Fund Balance was not utilized for these appropriations.

Business-Type Highlights – The combined ending net position for the Water & Sewer Department totaled approximately \$60 million, an increase of \$389,000.00 due to expenditures for the new anaerobic digester. The unrestricted net position for the Sewer Department was approximately \$8.1 million and approximately \$1.5 million for the Water Department.

Management Recommendations included a verbal communication regarding the Student Activity Fund Documentation, i.e. maintaining proper documentation and recording of its receipts, for one of the schools. Prior year recommendations included discussions regarding the maintenance of a healthy fund balance in the Internal Service Fund. Though often difficult to determine, the Fund Balance is at the level recommended by the Town's health insurance provider or broker and, as the result of a 3% reduction in its insurance rates, the Town was able to absorb any liabilities.

Required Communications – The Auditor's responsibility under the U.S. Generally Accepted Auditing Standards, the planned scope and timing of the auditing, significant audit findings, and qualitative aspects of accounting practices were reviewed. There were no new GASB (Government Accounting Standards Board) standards significantly affecting the Town's financial statements and all disclosures are consistent with the Town's size and type of government. No difficulties were encountered during the audit or disagreements with the management. All recommended adjustments have been recorded in the Town's books and records. One uncorrected misstatement related to pension expenses due to the State's report regarding the prior period adjustment of the

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MERS (Municipal Employees Retirement System) Fund was captured on the Financial Statement, but was found immaterial to the overall Financial Statements and an adjustment was not made. The Town's financial statements were submitted to the State prior to the deadline.

In response to Chairman Jaskiewicz, the total net position of the insurance was \$4.3 million.

Mayor McDaniel clarified that the Town does pay its pension liabilities, though the statements appear as though they are not.

5. Alterations to the Agenda – *none*

6. Executive Session

To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing candidates for the Parks & Recreation Commission. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor May, seconded by Councilor Longton to enter into Executive Session. Discussion: The following candidates were interviewed for Boards/Commissions: Rachel Belardo, Parks & Recreation Commission, and Dawn Penman, Parks & Recreation Commission. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:27 p.m. Chairman Jaskiewicz resumed the meeting at 7:35 p.m. No formal votes were taken during Executive Session.

7. To Consider and Act on a motion to approve:

a. The Special Meeting Minutes of November 14, 2016 (Board/Commission Interviews)  
Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

b. The Regular Meeting Minutes of November 14, 2016  
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

8. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*

9. Communications

- a. Copy of the November budget report from Ms. Terry Hart, Finance Director
- b. Copy of the legal bills from Suisman-Shapiro for the month of October 2016

10. Report from the Town Attorney on Matters Referred – *none*

11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred

Mayor McDaniel reported that the Town is currently working on the Hazard Mitigation Plan and a Federally-funded Joint Land Use Study. The latter Study is being conducted in conjunction with the Subase to ensure that the Town's plans of development are in cohesion with the activities taking place at the Subase. The DOT (Department of Transportation) Hearing regarding the Old Colchester Road Culvert Replacement Project was held. Scheduled to go out to bid during Winter 2017, the Project is slated to begin in Summer 2018 so as to not disrupt the school bus route. A detour, cutting approximately six-weeks off of the Project, will be established.

He thanked everyone for attending the Christmas Parade. A successful Stuff-It Cruiser Annual Food Drive, sponsored by the Police Department, was held at Stop and Shop over the weekend. *Wreaths Across America* will be stopping at St. Bernard School tomorrow, December 13, 2016, for the second year. The organization travels across the country each

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year to lay wreaths at the gravesites of all of the veterans in an effort to remember, honor, and teach. Also tomorrow, the Police Department will be hosting a *Give a Cop a Dollar for Marissa Satiro* event at the Uncasville Diner. The event will raise funds for 16-year old Marissa Satiro who is in the process of fighting cancer. The Naskart Ribbon Cutting event was held on December 8. The facility is an exciting new addition to the Town. This morning, Senator Richard Blumenthal held a Press Conference announcing the funding of a bill for mental health addiction, including the treatment and prevention of the current opioid crisis. Along with New London Mayor Michael Passero, he also attended a Press Conference regarding the recent tragic and senseless death of Joseph Gingerella who was murdered while intervening on another's behalf. He expressed his heartfelt condolences to the de la Cruz family.

At the request of Councilor Caron, the Mayor reported on the following economic development highlights:

- The Fairfield Inn & Suites, which is undergoing a makeover, is tentatively scheduled to open on January 17, 2017
- Chen's Restaurant, located on Route 32, is slated to open soon
- TotalVision Eye Care Center will be purchasing the former B-T Tile & Carpet property located on Route 32.
- P&H Construction, LLC, constructed a structure on Maple Avenue
- B&D Autobody's new building is near completion and should be opening soon
- Montville Apartments is planning a complete overhaul of one of their buildings
- Thames Valley Therapeutic will be renovating and adding to the former United Fleet Bank facility
- A zone change was passed for the Haughton Cove Manor, who will be demolishing their facility and constructing a new residential/commercial building
- As previously stated, Naskart will be opening soon
- The facility on Chapel Hill (former Diamantini facility) will soon house a light manufacturing and office facility

In response to Councilor Longton, the need for a traffic light on Route 85 to accommodate the additional traffic generated by the establishment of Naskart is under the State's jurisdiction.

In response to Councilor May, it is estimated that up to 100 individuals will be hired by Naskart and not many, but some new hires are expected by the some of the above-noted developments.

Chairman Jaskiewicz welcomed the Boy Scouts in attendance at tonight's meeting as well as the Scout Masters and thanked them for their efforts.

## 12. Reports from Standing Committees.

### a. Town Administration/Rules of Procedure – Councilor Jaskiewicz

The Acceptable Use and Vehicle Replacement Policies were discussed and should be ready for the Town Council's review in the near future. The Burn Permit was withdrawn by the Fire Marshal, for the time being. The Committee is continuing their review of the Noise Ordinance. With regards to dispatching, Fire Marshal Occhialini reported that the number of Fire/EMS (Emergency Medical Services) calls are increasing and discussions regarding the utilization of another dispatching service from 5:00 to 9:00 p.m. and the possibility of putting dispatching services out to bid took place. Discussion also ensued regarding the re-formation of the Capital Improvement Committee. The Committee would be charged with meeting with all of the departments regarding their capital requests and forming a recommendation to be presented to the Mayor and Town Council. He reminded the public that the ultimate decision would remain with the Mayor and the Town Council. To this end, Councilor May, who previously served on

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the Committee, volunteered to serve on the Committee. Councilor Tanner suggested reaching out to those candidates who were interviewed to serve on a Board/Commission, but to do not receive an appointment.

b. Finance – Councilor Longton

The 2017 meeting dates have been scheduled. All meetings are held on the last Tuesday of every month, with the exception of the October, when it is scheduled for the fourth Tuesday of the month.

c. Public Works/Solid Waste Disposal – Councilor Caron

The 2017 meeting dates were scheduled. Chairman Jaskiewicz added that a copy of the Vehicle Replacement Policy would be sent to the Committee for review.

13. Reports from Special Committees and Liaison Councilors

a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

Councilor Caron reported on a busy month at Senior & Social Services and urged the Councilors to stop by and, possibly, make a donation of goods and/or funds. The Center is busy creating food baskets, gift bags, etc. for those in need. Over 450 turkeys were distributed over the Thanksgiving holiday and approximately \$5,000.00 was raised from the recent fundraiser for the Senior Center. Tickets to the Mohegan Sun's Eric Church concert will be sold as a fundraiser to benefit both Social and Youth Services. They also plan on organizing a fundraising campaign for the Veterans in Need Fund.

b. Councilor Jaskiewicz: Board of Education – *no report*

c. Councilor Longton: Library – *no meeting*

d. Councilor May: Water Pollution Control Authority (WPCA); Youth Services Bureau and Advisory Board

The WPCA will be sending out a Request for Proposal (RFP) for the Contact Chamber, which is the final major item slated for completion to fully upgrade the Plant. The Contact Chamber is an important part of the process in which the water is disinfected prior to its disposal into the Thames River. The maintenance of the 27 Pump Stations have been conducted and are ready for the Winter season. A waterline break was recently repaired on Avery Road. The Cook Water Tower successfully passed its inspection.

He commented on the very successful move of the Youth Services Bureau to the Fair Oaks Community Center. The Center and Parks & Recreation and Wrestling Programs have ironed out their scheduling issues and are now working well together. Fifteen National Honors and Student Government students from the High School are volunteering at the Center, helping young students with their homework. Director Barbara Lockhart is in the process of applying for a \$125,000.00 Federal Drug-Free Communities Grant to be received over a five-year period as well as a DCF (Department of Children and Families) Grant. The staff, families, and he attended the recent Stuff-it Cruiser event during which five (5) SUV's were filled with food items during the course of one day. He was very impressed and moved by the kindness of those who donated throughout the weekend. The Legislative Breakfast will be held on Friday, December 16, 2016. The Juvenile Review Board had 25 cases during the year, only two (2) of which were diverted to the Court System – a remarkable achievement.

In response to Councilor Longton, it is unknown as to when the anaerobic digester will be online. With regards to the Department supplying water to the High School, Mayor McDaniel stated that while the Water & Sewer Department helped with the testing of the well water, they are not currently supplying water to the High School as additional testing is required and various details need to be worked out prior to doing so. All of the valves at Tyl Middle School is scheduled for replacement during the Winter break. Councilor May recommended discussing the issue with the Board of Education.

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- e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission  
Economic Development Commission – Information pamphlets were created for new and prospective businesses. The pamphlet was reviewed and approved by the Town Planner. Mayor McDaniel noted an error on the telephone number for the Mayor’s office.  
Planning & Zoning Commission – As reported by the Mayor, a zone change was passed for Houghton Cove Manor, who will be demolishing their facility and constructing a residential/ commercial building. In response to Councilor Caron, the Commission has updated their regulations to include the establishment of microbreweries and distilleries and the prospective businesses are now in the process of establishing funding for their new venture.
- f. Councilor Pollard: Non-Profit Organizations – *no meeting*
- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission  
The Parks & Recreation (P&R) Commission sponsored a successful Holiday Parade. Councilor Tanner thanked all of the Councilors who attended the event. She also thanked the Mayor for donating the tree located in front of Town Hall. Ukleja’s Tree Farm will be donating a tree, which will be planted in front of Town Hall for future holidays. Interested homeowners are welcome to register for this year’s Holiday Light Contest. The registration deadline is December 14, 2016 and the first prizewinner will have his/her December electric bill paid by B&D Autobody. Due to a recent resignation, the Fair Oaks Community Center Building Committee is in need of a representative member from the Commission. P&R Commissioner Kristin Ventresca suggested the possibility of appointing former P&R Commissioner Scott LaVallie as an at-large member. The *No Dogs Allowed* signs have been posted and benches will be installed at the basketball courts at Camp Oakdale. The registration deadline for the First and Second Grade Basketball Skill Development is December 30, 2016 and the Program will begin on January 7. The Commission is also in the planning stages for their two Summer Concerts to be held in July and August and Carnival.  
Public Safety Commission – The Annual Police Food Drive, as reported by the Mayor and Councilor May, was a huge success. It is hoped that the Narcan Policy and the Commission’s final report on the Almont Study will be approved and presented to the Town Council in the very near future. Also discussed were the contract approval for Chesterfield Fire Company and the upcoming Naskart opening.

14. Appointments and Resignations

- a. To Consider and Act on a Motion to re-appoint Mr. Anthony Siragusa to the Water & Sewer Commission with a term to expire January 14, 2021.  
 Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
- b. To Consider and Act on a Motion to re-appoint Ms. Monica MacNeil to the Commission on Aging with a term to expire January 10, 2020.  
 Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
- c. To Consider and Act on a Motion to re-appoint Mr. James Moran to the Public Safety Commission with a term to expire January 10, 2020.  
 Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

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- d. To Consider and Act on a Motion to appoint Mr. Thomas McNally as a member of the Planning & Zoning Commission with a term to expire December 12, 2020.  
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 5-2, all in favor. Voting in Favor: Councilors Caron, Longton, Pollard, Rogulski, and Jaskiewicz. Voting in Opposition: Councilors May and Tanner. Motion carried.
  - e. To Consider and Act on a Motion to appoint Mr. Wills Pike as an Alternate Member of the Planning & Zoning Commission with a term to expire December 12, 2020.  
Motion made by Councilor Longton, seconded by Councilor Rogulski. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
  - f. To Consider and Act on a Motion to accept the resignation of Mr. John Protz from the Economic Development Commission effective January 1, 2017.  
Motion made by Councilor Tanner, seconded by Councilor Pollard. Discussion: Councilors Jaskiewicz, Rogulski, and Tanner expressed their regrets. Roll Call vote, 6-1, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: Councilor Rogulski. Motion carried.
  - g. To Consider and Act on a Motion to waive the waiting period for appointments, Rule 14C of the Town Council Rules of Procedure, to the Inland Wetlands Commission.  
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
  - h. To Consider and Act on a Motion to appoint Ms. Jessica LeClair to fulfill a vacancy on the Inland Wetlands Commission with a term to expire September 17, 2017.  
Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
15. Unfinished Business – *none*
16. New Business
- a. **Resolution #2016-67. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$8,106.91 (eight thousand one hundred and six dollars and ninety-one cents) as requested by the Tax Collector. (Councilor Jaskiewicz)  
Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.
  - b. **Resolution #2016-68. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish an Urban Action Grant for upgrades to the Public Works Facility (# 083). (Mayor McDaniel)  
Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: Mayor McDaniel stated that the item would allow for the establishment of a line item in the budget for the \$494,000.00 Grant. The Grant will go towards upgrades to the fuel station and drainage of the facility. Should the bids come in within the budgeted amount and the plans remain unchanged, the Grant should be sufficient enough to cover the cost of the Project. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- c. **Resolution #2016-68. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the 2016 holiday bonuses for Town employees (Mayor McDaniel):

Non-Union Employees

**INDIVIDUAL**

MALCHIODI	CONSTANCE	INDV	08/01/2011	100.00
MCREE	DANA	REGISTRARS	11/01/2015	50.00
HART	THERESA	INDV	04/14/2008	100.00
MCDANIEL	RONALD	ELCT	11/14/2011	100.00
KUTZ	CHRISTINE	REGISTRARS	11/01/2015	50.00

**PART TIME OVER 780 HRS**

GINGERELLA	THOMAS	PT	818.50	25.00
ZETTEGREN	ANDREW	PT	862.75	25.00
GIESLING	DAVID	PT	832.00	25.00

**RECORDING CLERKS**

MIYUKI	AGNES	PT		25.00
GATHERS	GLORIA	PT		25.00

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<b>TOTAL</b>				<b>525.00</b>
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Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Chairman Jaskiewicz felt that the Mayor should receive a higher bonus than other non-Union employees. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- d. **Resolution #2016-70. THE TOWN OF MONTVILLE HEREBY RESOLVES** to award the engineering services contract for the Town of Montville and further, to authorize the Mayor to execute an agreement for same. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Proposals were received by Nathan Jacobson Engineering Services and CLA Engineers, Inc. for consideration. In the interest of continuity, Chairman Jaskiewicz voiced his support for CLA Engineers, Inc. Services. Roll Call vote, 7-0, all in favor. Voting in Favor of CLA Engineers, Inc.: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Favor of Nathan Jacobson Engineering Services: None. The engineering services contract was awarded to CLA Engineers, Inc.

Chairman Jaskiewicz thanked Nathan Jacobson for their bid and past service to the Town.

- e. To Consider and Act on a Motion to introduce and set the date of January 9, 2016 at 6:15 p.m. for a public hearing regarding the Ordinance titled “An Ordinance Regarding The Lease, Sale and Conveyance of Real Property Located at 14 Bridge Street”. The public hearing will be held in the Town Council Chambers at Montville Town Hall. (Mayor McDaniel)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Mayor McDaniel provided a brief history of the property, which has been under remediation. Rayvel, Inc., who is currently subletting the building, has expressed an interest in remaining as a tenant and agreed with the terms of the agreement. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Pollard, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

17. Remarks from the Public with a three-minute limit – *none*
18. Remarks from the Councilors and the Mayor  
Councilor Rogulski stated that he had a great time at the Parade and wished everyone a Happy Holidays.



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Councilor Pollard also wished everyone a Merry Christmas and Happy Holidays and apologized for being unable to attend the Parade.

Councilor Longton thanked the public for attending the meeting, wished everyone a Merry Christmas, and expressed his heartfelt thoughts to the de la Cruz Family.

Councilor Caron wished everyone a Merry Christmas, Happy Holidays, and expressed his appreciation to those who kindly donated to Social Services.

Councilor May enjoyed the Parade and the Food Drive, which was very heartwarming. He wished everyone a Merry Christmas and Happy New Year.

Councilor Tanner thanked all of the volunteers who attended the meeting, adding that it is nice to see new faces getting involved with the Town. She also thanked the Fire Police for their help during the Parade and wished everyone a wonderful and safe holiday. She encouraged everyone to participate in the *Wreaths Across America* event in Washington, D.C., adding that it is a phenomenal event and overwhelming experience.

Chairman Jaskiewicz wished everyone a Merry Christmas and Happy New Year. He thanked all of the volunteers in all of the various Town organizations and commended the residents for coming together during times of need. He reminded everyone to attend the Uncasville Diner at 5:00 p.m. for the *Give a Cop a Dollar for Marissa Satiro* fundraising event.

Mayor McDaniel concurred, adding that Montville is a great community. He wished everyone a Merry Christmas and Happy New Year and reminded everyone about the *Wreaths Across America* event and the potential traffic issues during the event along Route 32.

19. Adjournment

Motion made by Councilor May, seconded by Councilor Longton, to adjourn the meeting at 8:25 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

**AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE**