

Town of Montville Public Safety Commission
Special Meeting Minutes – January 30, 2017 - 6:00 PM
Montville Town Hall – Room 203

1. Call to order.
Chairman Jetmore called the meeting to order at 6:00 p.m.
2. Pledge of allegiance.
All stood and pledged the flag.
3. Roll Call.
Present were Commissioners Elizabeth Adams, Gary Allyn (6:02 p.m.), Michael Doherty, James Moran, Karen Perkins, Wills Pike, and Chairman David Jetmore. Also present were Lt. Leonard Bunnell, RST Mark Juhola, Mayor Ronald McDaniel (6:14 p.m.), Fire Marshal Raymond Occhialini, Fire Chief Keith Truex, and Town Council Liaison Laura Tanner (6:05 p.m.). A quorum was present.
4. Amendments to the Agenda. -- None
5. Communications: Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.
Commissioner Jetmore asked if everyone had seen and had a chance to review the monthly reports.
6. Approval of Regular Meeting Minutes of December 19, 2016.
Motion made by Commissioner Jetmore; seconded by Commissioner Moran to approve the Regular Meeting Minutes of December 19, 2016, as written. Discussion: none. Voice Vote, 7-0; all in favor. Motion carried.
7. Remarks from the Public (agenda items—three-minute limit).
Commissioner Jetmore asked three times for remarks. There were none.
8. Remarks from Department Heads.

Fire Department Report

Fire Marshal Occhialini summarized his December 2016 monthly report that highlighted current and pending projects and included annual as follows:

- All new 911 equipment was delivered and will be installed on March 21st for immediate use. All dispatchers must attend training in New Haven two (2) weeks prior to the install.
- As of January 18, 2017, annual fire safety inspections and fees for operating permits have netted \$48,508.20.
- He was contacted by Home Depot who provided him with 50 10-year smoke detectors. One hundred of them were distributed last summer.

- Updates are being concluded to the Town Emergency Operation Plan to comply with State requirements for 2016.

In response to a question by Commissioner Jetmore as to the length of time for the 911 equipment upgrade, Fire Marshal Occhialini replied that the install will begin and be complete on March 21st. EMS calls will be transferred to another town while the installation takes place.

Police Report

Per the electronic monthly statistics report submitted by Lt. Bunnell for the police department, there were 1578 calls for service during December 2016. The source of those calls were as follows: Troop E – 225; PD – 330, Walk In – 47; and By Officer – 976.

Lt. Bunnell reported on an active investigation involving the major crime squad concerning the attacks on two (2) police officers that occurred on January 29th. He stated that a full active investigation was in process but was not spearheaded by the Town PD. Lt. Bunnell also reported that support regarding the incident came from the Fire Department, New London and Waterford PD, and the State Police. Sgt. Juhola responded to a question by Commissioner Allyn, and stated that EAP was available and would meet with all officers. Lt. Bunnell added that the key to successful and smooth events is staffing.

Fire Chief Truex reported on the approval of the firefighter contract and the upcoming budget process stating that he hoped actions on the same would be expeditious. Commissioner Jetmore suggested scheduling a meeting at the Public Safety Building with contact to department heads and the Commission recording secretary.

Animal Control Report

The Animal Control Activity Report for December 2016 is as follows:

Animals Impounded	15
Animals Sold as Pets	6
Animals D.O.A.	1
Animals Euthanized	1
Complaints Investigated	87
Animal Bites Investigated	3
Infractions/Summons	0
Animals Impounded to Date – FY 2016-2017 (July 1 st – June 30 th)	99

Building Report -- None

9. Reports from Committee and Public Safety Liaisons. -- None

10. Unfinished Business.

- a. Consideration and action upon the report and findings of the Sub-committee's meetings with Fire Chiefs on Public Safety Plan. (*Update*).

Commissioners Adams stated that the report of the Sub-committee's findings will be by January 2017.

- b. Consideration and action concerning the proposed agreement with district fire houses. (*Update*).

Mayor McDaniel reported that the contracts between the Town and the firehouses is near completion. He said that Chief Murphy contacted him and that the proposed agreement had been sent to the union. He said that a Wednesday night was considered best to meet.

- c. Administration of Nasal and/or Injectable Naloxone. (*Update*).

Lt. Bunnell reported that an updated proposed Naloxone policy was emailed to the commissioners. He stated that through ongoing discussion with Dr. McClain of Backus Hospital concerns about the policy were resolved. Mayor McDaniel said approval of the policy would initiate with the Commission and then forwarded to Town Administration and then the Town Council. Sgt. Juhola stated that the policy was a comprehensive policy that supports all involved entities and allows him to schedule training.

Motion by Commissioner Doherty; seconded by Commissioner Moran, to approve the proposed Naloxone policy, as presented. Voice Vote: 7-0, all in favor; motion approved.

- d. Consideration and action concerning Civilian Complaint Policy. (*Update*)

Lt. Bunnell reported that the final revision to the policy concurs with the Public Act and Connecticut General Statutes and is a uniform policy statewide. Mayor McDaniel commented that anonymous complaints can be made but there can be no follow up without violating privacy. Per a question by Commissioner Allyn regarding a disclaimer with the form for anonymous filings, Lt. Bunnell responded that all complaints would be logged with the date, time of receipt, assigned a number, and forwarded for investigation. Commissioner Jetmore commented that some anonymous complaints may be valid but the person(s) filing them may be fearful of retaliation. Mayor McDaniel commented that the complaints would be investigated by him and adequate language assisted provided, as needed. He also stated that he does not actively investigate anonymous complaints.

Motion by Commissioner Moran; seconded by Commissioner Doherty to approve the Civilian Complaint Policy, as presented. Voice Vote: 7-0; all in favor, motion approved.

11. New Business. -- None

12. Remarks from the Public (non-agenda items—three-minute limit).

Commissioner Jetmore asked three (3) times for remarks. Lt. Bunnell commented on the need for a center of control given the event over the past weekend. He said that resources are needed to work on issues at state—the ability to communicate with personnel within the Public Safety Building or access CAD systems. Lt. Bunnell stated that there was no DTS in the police cars and that he needed a way to communicate for shift coverage, to access phone numbers, and to access the history of perpetrators.

Sgt. Juhola spoke about the PD who came together to assist a local family with a member stricken with cancer. He said that the outpouring of support from the department made a huge difference to the family. Sgt. Juhola also gave praise to the community and businesses who assisted with the endeavor.

13. Remarks from the Mayor.

Mayor McDaniel reported that he will provide the Commission with the capital report and operating budgets for the upcoming fiscal year 2017-2018. He also said that it was a hard weekend for the Montville PD who did their job well and extended hearts and prayers to them.

14. Remarks from Town Council Liaison.

Town Council Liaison L. Tanner remarked that she echoed the sentiments of Mayor McDaniel regarding the support required of the police officers involved in the recent incident. She also said that she would like to be copied on the budget meeting.

15. Remarks from Commissioners.

Commissioner Allyn commented that the two officers and the rest of the PD will require support. Commissioners Moran, Perkins, Adams shared the same sentiments. Commissioner Jetmore stated that the fire chiefs and recording secretary should be noticed as to the budget meetings. Commissioner Pike asked whether the Commission prepares the budgets as per the Town of Montville, Public Safety Commission Policies and Procedures. If not, he said it would be a problem for him as the Commission procedures delineates preparation of budgets as a Commission activity. Further, Commissioner Pike said if the wording of the policies and procedures was the problem then it should be corrected as soon as possible.

16. Adjournment.

Motion by Commissioner Jetmore; seconded by Commissioner Doherty to adjourn the meeting at 6:47 p.m. Discussion: none. Voice vote; 7-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers
Recording Clerk, Town of Montville

AN AUDIO RECORD IS AVAILABLE FROM THE TOWN CLERK'S OFFICE.