

**Town of Montville Water and Sewer Commission**  
**Regular Meeting Minutes**  
**February 6, 2017 – 6:00 p.m.**  
**WPCF –Conference Room – Treatment Plant**

**1. Water and Sewer Commission**

**a. Call to Order**

Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:02 p.m.

**b. Pledge of Allegiance**

All stood and pledged the flag.

**c. Roll Call**

Present were Commissioners Anthony Siragusa, Robert Thorn, Deborah Schober (6:06 p.m.), and Chairman/Town Council Liaison Tim May. Also present were Administrator Brian Lynch and Superintendent Michael Didato. Commissioner Gary Murphy who had a conflict and Mayor Ronald McDaniel were absent from the meeting. A quorum was present.

**d. Alterations to the Agenda - None**

**e. To consider an act on a motion to approve the Special Meeting Minutes of December 5, 2016**

Motion by Commissioner Siragusa, seconded by Commissioner Thorn to approve the Special Meeting Minutes of December 5, 2016. Discussion, none. Voice vote, 4-0; all in favor. Motion carried.

**f. Communications pertaining specifically to matters which concern the Commission --None**

**g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit**

Chairman May asked three times for remarks. There were none.

**h. Commission Attorney on Matters Referred -- None**

**i. Report from Administration Division**

Administrator Lynch submitted an Administrator’s Report for January 2017 that was included in the packet as follows:

1. Mike and I, along with Chris Clark and our engineers, met with DEEP (Drinking Water Section) about our TTHM dilemma and our plan of action for correcting the problem. They (DEEP) were pleased with the current TTHM numbers and they reviewed our plans on flushing and sampling. We negotiated with them regarding some of the language that was put in the Notice of Violation. We agreed to remove the wording that, “we would waive our rights” and, instead of the word, “violation,” they will use the word term “agreement.” Although we would have preferred to have the violation go away, I think this was a good compromise.
2. I have placed a draft of the 2017/2018 budget in your packet. There is a slight increase in the budget, but it will not affect our ratepayers.
3. We will be receiving the sixty-percent design on the Anaerobic Digester Project around the middle of February. As soon as we receive it, we will send it to Wright-Pierce for their review. Along with the sixty-percent design, we should also be receiving the guaranteed maximum price on the project.

Per discussion of the TTHM matter, Administrator Lynch agreed to send a copy of the revised Notice of Violation to Chairman May. Administrator Lynch summarized the proposed 2017/2018 budget that would increase from this year’s budget by \$201,895. Chairman May asked the commissioners to review the budget over the next two weeks and contact Administrator Lynch with any questions they may have so that the final two weeks (prior to the next meeting) could be spent finalizing the budget.

**j. Report from Operations Division**

Superintendent Didato submitted an operating report as of January 2017 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 4.7%.
4. We had an average of 56 lbs/day of nitrogen in our discharge last month.

5. Regarding our TTHM, the results of our unidirectional flushing resulted in a nice low 46 ug/L. Additionally, Brian and I visited the DPH folks regarding our accomplishments to date. I understand that Brian will offer more details in his report.
6. We now have two (2) new motors and pumps installed for the RWC water supply. RWC will be paying for this new equipment that will use less electricity and higher reliability.
7. The pipe lining on the RWC pipes went very well. I consider it to have been a great accomplishment. I extend a great deal of gratitude to P/H Construction and RWC for removing this enormous, stressful condition under Route 32.
8. As with any normal month, we continue to maintain and repair things on a routine basis. Some things to include are: We replaced and installed a blower and motor for the SBR's. We replaced it with a blower that was taken out of service when the new turbo blower was installed. It has very low hours on it and out performs the original. We changed out a decanter motor and gear box. We worked on the Chesterfield pump station controls.
9. We had a robotic tank inspection on our Cook Drive water tank. UPDATE: The outside of the tank has been inspected from an aerial perspective this month. Some rust stains were noted on top but should not be any need for alarm. We will continue to keep an eye on things.
10. Brian, Kirk, Tom, and I attended a class on reporting wastewater spills and bypasses. New regulations are going into effect that require electronic notifications to the proper regulatory agencies.

Superintendent Didato commented further that the collapsible pipe, which is a pressure pipe, used to repair the lines on Route 32 now makes the pipe as good as new. In response to a question by Chairman May, Superintendent Didato also stated that the Town owns a machine to pull new pipe but is trying to get equipment locally to replace pipe. It is anticipated that more Town roads will be done although the drawback is that pipe connections must be cut. Chairman May requested that the timing of the traffic at Routes 163 and 32 be adjusted to alleviate the lengthy wait time.

**k.** Report from the Mayor  
Mayor McDaniel was absent from the meeting.

**l.** Report from special or sub-committees -- None

**m.** Report from Engineers

Responding to a question by Chairman May, Administrator Lynch reported that Wright-Pierce will have a follow up report to present at the April Commission meeting regarding the Anaerobic Digester.

n. New Business -- None

o. Old Business

1. Discussion on amending the meeting dates of the WPCA.

The Commissioners discussed amending its meeting schedule and agreed to hold five (8) meetings at the Town Hall and the remaining four (4) meetings at the Plant. Summer meetings are usually cancelled but if held are at the Town Hall. Administrator Lynch will email an amended meeting schedule for consideration and approval at the March Commission meeting.

p. Reports/referrals from Planning & Zoning

Commissioner Siragusa reported that the P & Z will review zoning and regulations. Commissioner May requested a report on Town projects for the last three months.

q. Payment of bills

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Three Thousand Five Hundred Sixty-Four Dollars and no Cents (\$3,564.00), per the attached Schedule B. Motion – Discussion – Roll Call

**SAR NO. 2017-78 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to pay bills in the amount of Three Thousand Five Hundred Sixty-Four Dollars and no Cents (\$3,564.00) per the attached Schedule B. Motion made by Commissioner Siragusa; seconded by Commissioner Thorn. Discussion, none. Roll Call Vote, all in favor, Commissioners Schober, Siragusa, Thorn, May; 4-0. Motion approved.

## II. **Water Commission**

a. Report from Sub-Committees – None

b. Report from Engineers -- None

c. Old Business -- None

d. New Business -- None

e. Payment of bills

Administrator Lynch reported that he and Maureen were working on the water budget that will be discussed with Superintendent Didato. Conservation of water and setting aside funds for piping without having to request funds via a Capital Plan from the Town was discussed. Discussion also included initial contact with Mohegan Sun regarding the Norwich project.

f. Remarks from the Public

Chairman May asked three times for remarks. There were none.

g. Remarks from Commission members

Chairman May requested a mini report about Route 32 line repair for reporting to the Town Council. Commissioners discussed the positive affect of Anaerobic Digester on staffing and long term plans for the WPCA.

h. Adjournment

Motion made by Chairman May, seconded by Commissioner Thorn to adjourn the meeting at 6:45 p.m. Discussion, none. Voice Vote, 4-0, all in favor. Motion approved—meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers  
Recording Secretary, Town of Montville

**AN AUDIO RECORD IS AVAILABLE FROM THE TOWN CLERK'S OFFICE.**