

Town of Montville
Public Works/Solid Waste Sub-Committee
Regular Meeting Minutes for February 22, 2017
5:30 p.m. – Montville Town Hall – Room 102

1. Call to Order
Councilor Caron called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Longton, Pollard)
Present were Councilors Caron, Longton, and Pollard. Also present was Public Works Director Donald Bourdeau, Jr.
4. Presentations – *none*
5. Alterations to the Agenda – *none*
6. Approval of:
 - a. The Special Meeting Minutes on January 25, 2017
Motion made by Councilor Longton, seconded by Councilor Pollard. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.
7. Remarks from the Public Regarding Items on the Agenda – *none*
8. Old Business
 - a. Road repair schedule update
Fitch Hill, Sharp Hill, Gay Hill, and Butlertown Roads as well as the roads located in Montville Manor and Lathrop and Orchard Developments are in need of repair.
 - b. Review of the infrastructures of Town-owned properties
While some funding has been set aside in this and next fiscal year budgets to remodel the bathrooms at the Montville (Fair Oaks) Community Center, the status of the facility will need to be further discussed with the Community Center Building Committee before the project is ensued. In addition, the brickwork to the Old and Current Town Hall buildings is in need of repair.
 - c. Old V&A/Social Services Building update
Motion made by Councilor Caron, seconded by Councilor Longton, to remove the item from future agendas. Discussion: The move of the Re-Use Room from the Community Center to the Old V&A/Social Services Building has been completed. Voice vote, 3-0, all in favor. Motion carried.
 - d. Discussion of the Re-Use Room – *no discussion*
 - e. Wish List – *no discussion*
 - f. Adopt-a-Road Program
The Town Attorney has reviewed the paperwork and the Program is scheduled for implementation in May. Existing individuals/organizations will be contacted regarding their continued interest. Those wishing to Adopt-a-Road will be provided with the necessary equipment for keeping the road clean and a sign will be posted. The Program will be publicized in the local newspapers, website, etc.

Public Works/Solid Waste Sub-Committee Regular Meeting Minutes
February 22, 2017

- g. Recycle Contract
The Contract has been signed and the Program is scheduled for implementation by Willimantic Waste late March/early April. A notice will be delivered with the container stating the date on which the bi-weekly pick-up will begin; the day of the week for the pick-up will remain the same. Those who prefer the smaller-sized containers may contact Willimantic Waste or the Public Works Department. Homeowners will be charged for any lost/stolen containers by Willimantic Waste.
 - h. Revised Contract for Part-Time Employees
Negotiations are continuing for the Full-Time Employees. The Contract for the Part-Time Employees can be dealt with soon after. Councilor Longton will check with the Finance Committee to ensure that sufficient funds will be included in the budget.
 - i. Transfer Station update
The Engineers are getting ready to send Phase I of the Transfer Station Project out to bid.
9. New Business
- a. Mailbox Policy
The Town currently replaces most of the mailboxes that are damaged by the snowplows during the winter season. The possibility of the Town continuing to replace the mailboxes was discussed. Some Towns have a Policy while others do not. Up to 100 mailboxes are damaged, depending upon the weather.
10. Remarks from the Public – *none*
11. Remarks from the Councilors – *none*
12. Adjournment
Motion made by Councilor Longton, seconded by Councilor Pollard, to adjourn the meeting at 5:59 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville