

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
March 6, 2017 – 6:00 p.m.
Town Hall – Town Council Chambers

1. Water and Sewer Commission

a. Call to Order

Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:02 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Anthony Siragusa, Robert Thorn, Deborah Schober (6:04 p.m.), and Chairman/Town Council Liaison Tim May. Also present were Administrator Brian Lynch and Superintendent Michael Didato. Commissioner Gary Murphy and Mayor Ronald McDaniel, who was on vacation, were absent from the meeting. A quorum was present.

d. Alterations to the Agenda - None

e. To consider an act on a motion to approve the Regular Meeting Minutes of February 6, 2017

Motion by Commissioner Siragusa, seconded by Commissioner Thorn to approve the Regular Meeting Minutes of February 6, 2017. Discussion, none. **Voice vote, 4-0; all in favor. Motion carried.**

f. Communications pertaining specifically to matters which concern the Commission --None

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman May asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred

Superintendent Lynch reported on a meeting scheduled for Thursday, March 9, 2017, concerning the Anaerobic Digester.

i. Report from Administration Division

Administrator Lynch submitted an Administrator's Report for February 2017 that was included in the packet as follows:

1. I attended a meeting in Hartford last week with the Air Permitting section of the DEEP. There was some discussion over who would actually have their name on the air permit. It was determined (by DEEP) that because the Digester will be on Rand-Whitney property, the permit will be in their name. We were told that the permitting process will take around one hundred sixty (160) days to complete. After that, we will be able to start construction.
2. Engineers from Woodard & Curran and I met with P&Z two weeks ago to go over any questions and requirements Zoning might have concerning the Anaerobic Digester. Town Planner Marcia Vlaun was very helpful in advising the engineers on what the Zoning Board would be looking for when we submit the zoning application. There were some concerns about trucks backing up on Maple Avenue. It was suggested that a flashing sign at the top of the street near Yale's should be installed to help with traffic. Also, the portion of the fence facing Maple Avenue will have plastic strips installed to hide the view from the road.
3. I made a slight adjustment to next year's sewer budget. The annual maintenance agreement with Munis was mailed to us after I gave the Commission the draft of the new budget. The agreement gives us tech support throughout the year. I reduced the Capital Equipment line and increased the Maintenance/Lease Agreement org to account for the agreement. This adjustment did not affect the bottom line of the budget.

Per discussion, Administrator Lynch further praised Town Planner Vlaun for her assistance stating that she "made issues easy."

j. Report from Operations Division

Superintendent Didato submitted an operating report as of January 2017 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5.0%.
4. We had an average of 61 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit, and look forward to another check from the DEEP this year.

5. Regarding our TTHM, the results of our unidirectional flushing resulted in a nice low 46 ug/L. **UPDATE:** On our most recent compliance test we got a 66 ug/L. We need to stay under 80 ug/L on a running average. So far, so good.
6. As with any normal month, we continue to maintain and repair things on a routine basis. Some to include are: We jackhammered and dug up many potable water valves for quick access. We replaced 2 VFD drives that under warranty with Rockwell Automation, saving 20 – 30K. We pumped out and cleaned our contact chamber tank using fire hoses. Currently, we are working on some electrical/mechanical glitches on or SBR's.
7. Spent an enormous amount of time successfully satisfying new DEEP requirements for sludge testing and reporting. Seminars, webinar discussions with EPA, and DEEP was done. They make it very confusing to CT Operators! However, I am one of the lucky ones that got in under the wire for the required deadline.
8. Worked with Woodard & Curran on APS and upgrades and conditions at our facility.
9. Working on safety requirements and required reports.
10. We had the good fortune to have local inmates clear snow away from fire hydrants.
11. Working on assembling a bid package for cross country clearing. “Words, Verbs, Mapping, and aerial illustrations” are the biggest components required.

k. Report from the Mayor

Mayor McDaniel was absent from the meeting.

l. Report from special or sub-committees

Commissioner Siragusa that the Jensen Community went through P&Z for a slight change regarding manufactured homes. He added that chickens purchased by residents must be in lots of six (6).

m. Report from Engineers -- None

n. New Business -- None

1. To consider and act on a motion to hold a public hearing on April 3, 2017, with the purpose of a sewer main extension at Jensen's – Millwood Age Restricted Community, 416 Old Colchester Road. Public Hearing will be held in the Council Chambers at 5:30 before the regular scheduled WPCA meeting.

Motion made by Commissioner Siragusa; seconded by Commissioner Thorn to hold a public hearing on April 3, 2017, with the purpose of a sewer main extension at Jensen's – Millwood Age Restricted Community, 416 Old Colchester Road. Public Hearing will be held in the Council Chambers at 5:30 before the regular scheduled WPCA meeting. Discussion: Superintendent Lynch stated that a public hearing is required for any sewer line extension or infrastructure. **Roll Call Vote, all in favor, Commissioners Schober, Siragusa, Thorn, and May; 4-0. Motion approved.**

2. To consider and act on the Sewer budget for fiscal year 2017-2018 in the amount of \$4,909,348.00 (Four Million Nine Hundred Eight Thousand Three Hundred Forty-Eight Dollars). Motion – Discussion – Roll Call

SAR NO. 2017-01 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of \$4,909,348.00 (Four Million Nine Hundred Eight Thousand Three Hundred Forty-Eight Dollars). Motion by Commissioner Siragusa; seconded by Commissioner Thorn. Discussion, none. Roll Call Vote, all in favor, Commissioners Schober, Siragusa, Thorn, and May; 4-0. Motion approved.

o. Old Business -- None

p. Reports/referrals from Planning & Zoning

Commissioner Siragusa reported that the Faria property is being sold for construction of apartments. Commissioner May asked Superintendent Lynch whether he had been approached about sewer, water, and fire protection for the site. Superintendent Lynch said the WPCA was ready.

q. Payment of bills

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Two Thousand Eight Hundred Fourteen Dollars and no Cents (\$2,814.00). Motion – Discussion – Roll Call

SAR NO. 2017-02 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Two Thousand Eight Hundred Fourteen Dollars and no Cents (\$2,814.00). Motion by Commissioner Schober; seconded by Commissioner Thorn. Discussion, none. Roll Call Vote, all in favor, Commissioners Schober, Siragusa, Thorn, and May; 4-0. Motion approved.

II. Water Commission

a. This item was included on the agenda.

b. Report from Engineers -- None

c. Old Business -- None

d. New Business -- None

e. Payment of bills -- None

f. Remarks from the Public

Chairman May asked three times for remarks. There were none.

g. Remarks from Commission members

The Commission discussed exclusive service areas that Superintendent Lynch will discuss with Commissioner Siragusa. A water budget will be presented to the Commission at its next meeting. Acquisition of a land attorney was also discussed.

h. Adjournment

Motion made by Chairman Siragusa, seconded by Commissioner Thorn to adjourn the meeting at 6:20 p.m. Discussion, none. Voice Vote, 4-0, all in favor. Motion approved—meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.