

**HOUSING AUTHORITY
MAY 16, 2017**

MEETING MINUTES

1. CALL TO ORDER

It's Chairman called the meeting to order at 4:58 PM in the community center of Freedom Village in Oakdale.

2. ROLL CALL

Present at the meeting were Commissioners Sullivan, Szarzynski, Brower, and Macher. Commissioner Roemmele was absent with cause. Also present was the E.D., Jimmy Majewski from La Framboise Well Drilling, and several residents of Freedom and Independence Village.

3. REMARKS FROM TENANTS

One resident inquired about the ongoing issue of not having enough recycling buckets at Freedom. The ED explained that she had been calling repeatedly for more buckets to be delivered and there was little choice but to keep contacting them and wait for the delivery of the buckets.

One resident asked for an update on the rules and regulations book. The chairman explained that was on the agenda for that night and was in the works. The ED assured the residents that once it was updated all current residents would receive the new book.

One resident revisited the request for a community yard sale. The commissioners decided to allow a once a year community yard sale, organized by the tenants, under the agreement that the tenants would ensure that traffic be handled in such a way that people visiting the sale do not block the roads.

The residents asked for some funding for a pizza party and a BBQ this summer. The chairman explained about the limitation of the funds but said the commission would look into the possibility.

4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)

5. APPROVAL OF MINUTES

.Commissioner Brower motioned, seconded by Commission Macher, to approve the minutes of April 18 as written. Voice vote. All in favor. MOTION PASSED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PAID IN APRIL

| | | |
|--------------------|-----------|----------------------------------|
| UBS | \$508.04 | Replacement window for 26 |
| M. Cahoon | \$2048.92 | Benches and tables for IV and FV |
| Atlantic Broadband | \$407.05 | Telephone for March |
| R. Spiess | \$252.00 | Maintenance 4/10-4/14 |
| R. Spiess | \$198.00 | Maintenance 4/17-4/21 |
| A&R Appliance | \$129.99 | Refrigerator 70 |
| McCarthy Oil | \$988.40 | HVAC repair 56 |
| Millennium Water | \$1024.16 | Water monitoring for April |
| Bonner Electric | \$228.59 | Bathroom outlet repair 66 |

PAID IN MAY

| | | |
|-----------------------|-----------|-------------------------------|
| Home Depot | \$247.77 | Lumber, LED lights, floor wax |
| M. Cahoon | \$2234.00 | May salary |
| Tn. Of Mtv. Treasurer | \$1574.12 | May premium |
| St. of CT Comptroller | \$304.47 | MERFund Contribution April |
| Eversource | \$654.50 | April Electricity |
| Atlantic Broadband | \$2060.00 | Cable and internet May |
| R. Spiess | \$216.00 | Maintenance 4/24-28 |
| R. Spiess | \$261.00 | Maintenance 5/1-5/5 |
| R. Spiess | \$252.00 | Maintenance 5/8-5/12 |
| Montville Hardware | \$145.35 | Keys, tools |
| A&R Appliance | \$105.98 | |
| Waltham Services | \$250.00 | April pest services |
| Bonner Electric | \$228.59 | Repair outside light |
| A&R Appliance | \$330.98 | Oven repair 63 |
| AA Lock & Key | \$558.00 | Handle change 61 |
| Sterling Superior | \$358.08 | Trash removal May |

Motion by Commission Brower, seconded by Commissioner Macher, to approve the payment of the bills.

7. CORRESPONDENCE

| | | |
|------|----------------------|---|
| 4/28 | Fire Marshall to MHA | Notice that there were no violations during safety inspection |
| 5/3 | CT to MHA | STIF dividend for May at \$250.11 |

REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$187,845.31
STIF balance is \$367,771.12.

B. OCCUPANCY: No current vacancies

C. TENANT PROBLEMS: None

9. OLD BUSINESS

- A. Freedom Well progress with Jimmy Majewski
Jimmy Majewski from La Framboise Drilling explained that the well site has been approved by the state and they were waiting for the go ahead to begin drilling. After the drilling the water will need to be tested and a final approval is needed from the state. He estimated we could be anywhere between 6-12 months from having the well drilled and approved.
Commissioner Brower motioned, seconded by Commissioner Szarzynski, to allow La Framboise to proceed with the next phase of the well. Voice vote. All in favor. MOTION PASSED.
- B. Surveillance System for Freedom
The surveillance system for the community room in Freedom has been temporarily tabled.

10. NEW BUSINESS

- A. Power Washing quotes for both properties
The ED explained that she had pursued three bids for power washing both properties. Pollard powerwashing was unable to provide outside water and Eco Systems in Westbrook did not return the call after the bid request. Northeast Powerwashing did provide a bid of \$2725.00 for each property. Commissioner Macher motioned, seconded by Commissioner Brower, to contact Northeast Powerwashing for cleaning both properties. Voice vote, All in favor. MOTION PASSED.
- B. Updating Rules and Regulations booklet
The commissioners all provided a mark up of prospective changes to the rules and regulations booklet. The issue has been tabled until June so the ED can condense all the changes for review.
- C. Commissioner Contact Information
The Commissioners decided to provide some contact information for posting at the community centers. Commissioners Macher and Szarzynski provided email

addresses and Commissioners Brower and Sullivan provided their email and phone numbers.

D. HVAC cleaning plans for 2017

ED indicated that the HVAC units needed a yearly tune up. In the past McCarthy has been used to do this but the commissioners requested the ED take the project out to bid. The issue is tabled until June.

11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)

12. REMARKS FROM COMMISSIONERS

13. ADJOURN

Commissioner Brower motioned, seconded by Commissioner Macher, to adjourn the meeting at 6 PM. Voice vote. All in favor. MOTION PASSED.

Respectfully submitted,

Mary Cahoon
Executive Director