

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
June 5, 2017 – 6:00 p.m.
Conference Room -- Water Treatment Plant

1. Water and Sewer Commission

a. Call to Order

Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Gary Murphy, Deborah Schober, Anthony Siragusa, Robert Thorn, and Chairman/Town Council Liaison Tim May. Also present were Administrator Brian Lynch, Superintendent Michael Didato, Mayor Ronald McDaniel (6:05 p.m.), and Ethan Couliard, Boy Scout Troop 60, Oakdale. A quorum was present.

d. Alterations to the Agenda - None

e. To consider an act on a motion to approve the Public Hearing Minutes April 3, 2017 and the Regular Minutes of April 3, 2017

Motion by Commissioner Murphy, seconded by Commissioner Thorn to approve Public Hearing Minutes April 3, 2017 and Regular Minutes of April 3, 2017. Discussion, none. **Voice vote, 5-0; all in favor. Motion carried.**

f. Communications pertaining specifically to matters which concern the Commission

Superintendent Didato referenced correspondence in the packet concerning DEEP approval for the disinfection system upgrade. He also introduced Ethan Couliard of Boy Scout Troop 60 in Montville who said he wanted to learn more about the WPCA and what it does as part of research for a communication badge that is working on. Chairman May introduced Commission members and the Mayor to E. Couliard and summarized the Commission's purpose with comments from Commission members and Superintendent Didato. E. Couliard asked if he could bring his troop for a tour of the plant to which Superintendent Didato agreed.

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman May asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred

i. Report from Administration Division

Administrator Lynch submitted an Administrator's Report for May 2017 that was included in the packet and summarized as follows:

1. I spoke with George Hicks at DEEP about the progress on our request to increase our BOD capacity here at the plant. He has reviewed our draft request. He said there were just a couple of minor points that required further explanation, but that overall things looked good.
2. I was able to recoup approximately \$42,000 from the Anaerobic Digester grant money. I submitted the engineering bills for the 60% design to the DEEP and they accepted them. I was told that peer review on projects fewer than ten million dollars is not allowed, but because this is grant money they would accept our request for reimbursement.

3. Maureen and I have been looking into changing our checking account over to Charter Oak Federal Credit Union. Their interest rates on checking and CD's are much higher than our current bank (Dime). There also have been a couple of incidents with Dime Bank mixing up information between the Town and WPCA. I think having our account in a different bank (from the Town) is in our best interest.

In follow up to his report, Administrator Lynch stated it is hoped that a full blown permit would not be needed (Item #1); Mayor McDaniel assisted with the request for reimbursement (Item #2); specific problems that have occurred with the current bank and the rationale for relocating WPCA funds to a new financial entity (Item #3).

j. Report from Operations Division

Superintendent Didato submitted an operating report as of May 2017 that was included in the packet and summarized as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 4.5%.
4. We had an average of 51 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit, and look forward to another check from the DEEP this year.
5. Regarding our TTHM, we continue to see improvements with the results. They have been much lower than the set DPH limits. We made some changes in flow directions after extensive testing and the results look great so far. We are still trying to validate the value of these changes by sampling more and getting continued lower TTHM counts.
6. As with any normal month, we continue to maintain and repair things on a routine basis. Some things to include are...
 - We ran a fiber optic line from the front barn to the RWC water supply pumps. "This gives us the ability to operate the pumps at a speed relative to the water demands."
 - End of line flushing on dead end runs of our potable water system.
 - Pumped out and cleaned our supply water tanks
 - Started our seasonal chlorine system.
 - Upgrades to our four (4) main pump station controls.
 - Worked with engineers on pending projects.
 - Established new online accounts for the ever-changing DEEP requirements for reporting.
 - We jackhammered and exposed manhole covers and water valve covers that had been asphalted over. We used ring risers to bring them to grade.
 - Forms were made up for cement pads about the plant. These pads protect important valve covers used for plant operations. Also made a pad for dumpsters to keep them out of the mud.
7. I attended two (2) classes as required to maintain my DPH licenses. One class was on Coliforms given in Groton and the other class was on Asset Management or Water Systems given in Norwich. I make it a point to find the most local classes that are relevant to my position.

k. Report from the Mayor -- None

l. Report from special or sub-committees -- None

m. Report from Engineers

Chairman May explained to E. Couliard about the disinfection system and the DEEP.

n. New Business -- None

o. Old Business -- None

p. Reports/referrals from Planning & Zoning

Commissioner Siragusa reported that planning is being done for expanding water lines whenever appropriate as originally proposed by Administrator Lynch.

q. Payment of bills

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Eight Hundred Fifty-Eight Dollars and No Cents (\$858.00), per attached schedule B. Motion -- Discussion -- Roll Call

SAR NO. 2017-05 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Eight Hundred Fifty-Eight Dollars and No Cents (\$858.00), per attached schedule B. Motion by Commissioner Siragusa; seconded by Commissioner Schober. Discussion, none. **Roll Call Vote, all in favor, Commissioners Murphy, Schober, Siragusa, and May; 4-0. Motion approved.** (*Commissioner Thorn was not in the Conference Room during this vote.*)

II. Water Commission

b. This item was not included on the agenda.

c. Report from Engineers -- None

d. Old Business -- None

e. New Business

In preparation of the Water Utility Coordinating Committee (WUCC) meeting on June 14th, Administrator Lynch initiated discussion about inclusion or adding the Town of Montville back into the Exclusive Service Area (ESA) and reviewed a map of distinctive ESA's. Also reviewed was proposed correspondence for the same.

Motion by Commissioner Siragusa; seconded by Commissioner Schober; to have Administrator Lynch prepare and submit before June 14, 2017, a letter to the Water Utility Coordination Committee (WUCC) regarding the current designations of the Exclusive Service Areas in the Eastern WUCC. Discussion: Commissioners discussed water issues and continual water breaks; the history of the water system, and why the WUCC was created. **Voice Vote, 5-0, all in favor. Motion approved.**

f. Payment of bills -- None

g. Remarks from the Public

Chairman May asked three times for remarks. E. Couliard commented that the discussions this evening were interesting.

h. Remarks from Commission members

Chairman May thanked E. Couliard for attending the meeting and wished him good luck in his work towards his communication badge. Commissioner Siragusa requested a copy of Mr. Manfredi's letter that Mayor McDaniel agreed to send to him.

i. Adjournment

Motion made by Chairman Siragusa, seconded by Commissioner Thorn to adjourn the meeting at 6:54 p.m. Discussion, none. **Voice Vote, 5-0, all in favor. Motion approved—meeting adjourned.**

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.