

Town of Montville
Public Works/Solid Waste Sub-Committee
Regular Meeting Minutes for June 28, 2017
5:30 p.m. – Montville Town Hall – Room 102

1. Call to Order
Councilor Caron called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Longton, Pollard)
Present were Councilors Caron and Longton. Absent was Councilor Pollard. Also present was Public Works Director Donald Bourdeau, Jr.
4. Presentations – *none*
5. Alterations to the Agenda – *none*
6. Approval of:
 - a. The Regular Meeting Minutes on March 22, 2017
Motion made by Councilor Longton, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor. Motion carried.
7. Remarks from the Public Regarding Items on the Agenda – *none*
8. Old Business
 - a. Road repair schedule update
The Public Works Department is currently working on Orchard Drive. The road will be cape sealed (chip sealed and covered with liquid asphalt, e.g. Old Colchester Road from Route 82 to the Bridge). They are investigating the possibility of bonding future paving projects. Other roads slated for repair are Simpson Lane, McIntosh Avenue, Dubois Road, and other roads located in Montville Manor. Councilor Caron commended the Public Works Department on doing a good job with the culverts.
 - b. Review of the infrastructures of Town-owned properties
The status of the Montville Community Center Building, itself, remains unknown and the remodeling of the bathrooms was cut from the 2017-2018 Fiscal Year budget. The bathrooms are currently functional and will continue to be maintained.

The bidding has gone out for the FOB Key System for Town Hall, Old Town Hall, Social Services and Senior Center Buildings, and Montville Community Center. Currently, three vendors are on the short list.

Social Services Director is currently seeking funding for new carpeting and painting.

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New vinyl flooring will be installed in the second and third floor bathrooms in Town Hall. The carpeting in the Town Clerk's office has been repaired.

c. Adopt-a-Road Program

The Adopt-a-Road Program is in process and the currently posted Adopt-a-Road signage is being reviewed along with all of the other road signs located throughout the Town to determine which are in need of upgrading.

d. Transfer Station update

The bids for Phase I (top section) of the project have come in significantly above budget. Director Bourdeau will be meeting with the Engineer to review the plan and determine any possible cuts and which the Department can conduct themselves, such as sheds, catch basins, and the like. The project will, then, go back out to bid. The possibility of having the Director act as the General Contractor was briefly discussed.

e. Mailbox Policy – *no update*

9. New Business – *none*

10. Remarks from the Public – *none*

11. Remarks from the Councilors

Councilor Caron thanked Public Works for conducting the mowing and tree cutting along the roads.

12. Adjournment

Motion made by Councilor Longton, seconded by Councilor Caron, to adjourn the meeting at 5:50 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville