

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
August 7, 2017 – 6:00 p.m.
Town Council Chambers – Town Hall

1. Water and Sewer Commission

a. Call to Order

Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Gary Murphy, Deborah Schober, Anthony Siragusa, Robert Thorn, and Chairman/Town Council Liaison Tim May. Also present were Superintendent Michael Didato and Mayor Ronald McDaniel. Administrator Brian Lynch was absent. A quorum was present.

d. Alterations to the Agenda - None

e. To consider an act on a motion to approve the Regular Minutes of June 5, 2017

Motion by Commissioner Siragusa, seconded by Commissioner Murphy to approve Regular Minutes of June 5, 2017. Discussion, none. **Voice vote, 4-0; all in favor. Motion carried.** (*Commissioner Thorn was absent from the chambers for this vote.*)

f. Communications pertaining specifically to matters which concern the Commission

Superintendent Didato referenced correspondence in the packet concerning Tighe & Bond regarding 2016 Connecticut Water and Sewer Rate Surveys and a memorandum from Mayor McDaniel regarding appointments for the Southeastern Connecticut Water Authority (SCWA) due September 1.

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman May asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred -- None

i. Report from Administration Division

Administrator Lynch submitted an Administrator's Report for July 2017 that was included in the packet as follows:

1. I have been attending the Water Utility Control Commission meetings in Norwich. The issue of Montville being designated as the Exclusive Service Provider is still being worked out. I have spoken to Josh Candler (Manager of SCWA) about the possibility of both of being designated as service providers, but have been recently told that there can only be one designated provider. I spoke to Co-chair of the WUCC Mark Decker, about setting up a meeting with representatives from SCWA, Montville, and the WUCC to mediate the issue.
2. Maureen and I are getting ready for the auditors to come in at the end of August. I do not anticipate any problems.
3. The July billings for water and sewer went out on the first of July.

4. Our transition over to Charter Oak Federal Credit Union has gone very smoothly. We still continue to have active accounts at Dime Bank at this time. Customers are able to pay their water and sewer bills at Dime. Charter Oak is taking our payments as well.
5. I put in the Dropbox concerning the need for Montville to provide one more representative to the SCWA Advisory Board. Tony has agreed to represent Montville again, and we need one more. If anyone knows of someone, please let me know.

The report continues with the following: Overall the WPCA is doing great. Mike and his staff have been working on cleaning and sprucing up around the treatment plant, both inside and outside. We have received a lot of positive comments about the physical plant by customers who come down to pay their bills. Our financial health could not be better. The fund balance for sewer and water grew slightly despite the lowering of the rate in sewer. We have been able to complete a number of projects both inside and outside of the treatment plant over this past year. Everyone has worked very hard to make Montville's facility something of which to be proud.

j. Report from Operations Division

Superintendent Didato submitted an operating report as of July 2017 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 4.7%.
4. We had an average of 39 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit, and look forward to another check from the DEEP this year.
5. Regarding our TTHM, we continue to see improvements with the results. They have been much lower than the set DPH limits. We made some changes in flow directions after extensive testing and the results look great so far. **Update:** We are finishing our testing with one more round of sampling this week. When all is done, we will likely install pressure relief valves that will provide continued fire protection and offer superior water quality advantages.
6. As with any normal month, we continue to maintain and repair things on a routine basis. Some things to include are...
 - Complete flushing of our potable water system. All hydrants are in good working order.
 - Replaced roof on the front section of our main building covering the Lab, Brian's and my office.
 - I attended a meeting with our neighboring Norwich potable water operators regarding supplying them water from our system in an emergency while they conduct some work. It was one of those "just in case meetings." Chris Clark from the MTUA attended and offered a great understanding of regional connections.
7. I have been issued new water certifications from the DPH. The classes I take are required to maintain certification with the State.

Responding to questions by the Commissioners, Superintendent Didato explained that he takes courses that are approved by DPH to keep his licenses up-to-date. He also stated that other staff take classes but he has the highest senior qualifications.

k. Report from the Mayor

Mayor McDaniel reported that invoices from Wright & Pierce are being processed and that new paths are being used for grant funds.

l. Report from special or sub-committees -- *None*

m. Report from Engineers -- *None*

n. New Business -- *None*

o. Old Business -- *None*

p. Reports/referrals from Planning & Zoning

Commissioner Siragusa reported that Administrator Lynch is working with SCWA regarding the Town's service area.

q. Payment of bills -- *None*

II. Water Commission

a. Report from Sub-Committees -- *None*

b. Report from Engineers -- *None*

c. Old Business -- *None*

d. New Business -- *None*

e. Payment of bills -- *None*

f. Remarks from the Public

Chairman May asked three times for remarks. There were none.

g. Remarks from Commission Members

Mayor McDaniel asked that the Commission focuses on the information from the WUCC regarding the water service area.

h. Adjournment

Motion made by Chairman Siragusa, seconded by Commissioner Murphy to adjourn the meeting at 6:12 p.m. Discussion, none. **Voice Vote, 5-0, all in favor. Motion approved—meeting adjourned.**

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.