

Town of Montville Town Council
Regular Meeting Minutes for December 11, 2017
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order

Chairman McNally called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance followed by a moment of silence in honor of our military.

3. Roll Call

Present were Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally.
Also present was Mayor Ronald McDaniel.

4. Special Recognitions/Presentations

- a. Special Recognition of Montville Youth Services Bureau (MYSB) Chairman Daniel Dunn
On behalf of the Town of Montville, Mayor McDaniel recognized and presented MYSB Chairman Dunn with a Certificate of Appreciation. He expressed his sincere gratitude for his many years of hard work, dedication, and service to the community.

Barbara Lockhart expressed her appreciation to MYSB Chairman Dunn, whose support and accomplishments with the MYSB cannot be expressed with words. In addition to serving the MYSB for 12 years, he has also served as a volunteer for the Montville Juvenile Review and Diversion Board since its inception in 2012 and is an Officer of the New London County Motorcycle Club, participating in various charity rides. His unwavering support and dedication to the Agency and the youth and families of Montville is incredibly admirable. He attends every event, staying from beginning to end; rarely misses a Board meeting; willingly donates his time and resources; is always ready to show his support, and; is a treasured community gem — the Town is very lucky to have him as a member of their community.

- b. Review of the 2017 Audit

Jennifer Hawkins and Heather Siepmann, Mahoney Sabol & Company, presented an overview of the Town's Financial, Federal and State Single Audits, and Full Financial Statement Reports. Included in the presentation were the Scope of Work, Auditor's Reports, Financial Highlights, Internal Control Matters, and Required Communications.

Scope of Work – The Audit Financial Statements were performed in accordance with the auditing standards issued by the AICPA (American Institute of Certified Public Accountants) and, as a municipality, the Government Auditing Standards issued by the U.S. Government Accountability Office. As a municipality receiving over \$750,000.00 in Federal funding and over \$300,000.00 in State funding, both a Federal and Single Audit Report was submitted, as required. Also reviewed is the End of Year School Report (Form ED001), as required by the State's Department of Education, which was found to be clean with no issues.

Auditor's Reports – The Town received an unmodified “clean” opinion, the highest level of reporting one can receive, on the Financial Statements. An unmodified “clean” opinion indicates a reasonable, but not absolute assurance, that the financial statements are free from any misstatement. The Opinion Units and Financial Statements are determined through a risk-based approach for the following categories: Governmental Activities (Full Government-wide Financial Statements, includes assets and liabilities), Major Governmental Funds (includes the General, Bonded Projects, and Aggregate Remaining Funds), and Business-type Activities (includes water and sewer funds, which are audited separately). Likewise, the Town received the highest level of reporting for their Report on Compliance and Internal Control over Financial Reporting, i.e., the processing of transactions, and there were no material non-compliance of laws and regulations and no significant deficiencies or material weaknesses.

With regards to the Federal Single Audit, the Town's total expenditures for the year were just over \$1.8 million. The major program that was audited this year was the Child Nutrition

Cluster. The Program was found to have and an unmodified “clean” opinion and there were no significant deficiencies or material weaknesses. In the State Single Audit, consistent with the previous year, approximately \$18.3 million, \$4 million of which was considered non-exempt and subject to testing, was expended. Exempt programs include larger programs, such as ECS (Education Cost Sharing). The major program tested this year was the Payment in Lieu of Taxes on State-owned property and an improvement grant related to the Water Pollution Control Authority, representing approximately \$452,000.00 in expenditures. The Town received an unmodified “clean” opinion on compliance and no significant deficiencies or material weaknesses were found in either the Federal or State Audit Reports.

The Government-wide Financial Highlights consists of the government and business-type activities, including all of the Town’s capital assets and liabilities. Also included are the deferred outflows of resources related to the Town’s deferred charge on refunding, the timing of the pension expenses as related to the Municipal Employee Retirement System (MERS) Fund, and the manner in which the net pension liability is recorded. While these items have no effect on the Financial Statements, they are required to be recorded. Overall, the Town’s net position increased by \$2.3 million, the majority of which is related to governmental activities; the remaining is related to business-type activities. The Capital asset additions, totaling \$1.7 million, was offset by a depreciation of \$2.3 million. The overall debt decrease totaled \$3.7 million, based on scheduled repayments. The proportionate share of the net pension liability related to the Town’s participation in the MERS Fund was \$9.5 million at year-end. Similar to other towns, there is a large increase in comparison to the previous year due to a change in the actuarial evaluations related to the State’s MERS Fund. Also not reflected in the Balance Sheet is the Other Post-Employment Benefits (OPEB), which totals approximately \$1.7 million; additional OPEB disclosures related to GASB (Governmental Accounting Standards Board) 74 and 75 will be required next year. All of the Town’s government-wide liabilities are currently on a pay as you go basis and the Town is meeting those obligations and there are no structural deficits on the funds of the Town.

With regards to the Town’s Government Fund Financial Statements, the Combined Ending Fund Balance was \$11.6 million, an increase of \$701,000.00 from the previous year (includes the General Fund (\$10.3 million, an increase of \$363,000.00), Other Funds (\$2.2 million, an increase of \$338,000.00), and transfers made from the General to Capital Fund). The Town had a break-even revenue stream with a higher than anticipated tax revenue stream and favorable expense management by all of the Town’s Departments that was offset by the lower receipt of grant funding. The Bonded Projects Fund, which is unchanged from the previous year, will be funded by future State Grant reimbursements, and/or future appropriations from the General Fund.

The Town’s Unassigned Fund Balance for the General Fund is approximately 14.1%, which amounts to 1.7 months of operating expenditures. The national average for the Unassigned Fund Balance is 5-15% and the recommendation by the GFOA (Government Finance Officers Association) for the State of Connecticut is 10% of the General Fund Balance. While the original budget provided for the use of \$360,000.00 from the Unassigned Fund Balance and the Town Council made additional appropriations of \$96,000.00, the actual net Fund Balance was an increase of \$141,000.00.

Business-Type Highlights – The combined ending net position for the Water & Sewer Department totaled approximately \$60 million, an increase of \$176,000.00 from the prior year. The unrestricted net position for the Sewer Department was approximately \$8.7 million, accounting for 18% of the total fund balance for the year. The remaining funds were invested in the property, plant, and equipment. The unrestricted net position for the Water Department was approximately \$1.4 million or 12.4% of the fund’s total net position.

Management Recommendations included a past verbal communication regarding the Student Activity Fund Documentation, i.e. maintaining proper documentation and recording

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of receipts, for one of the schools. It is noted that a new, trained individual is now employed at the school and no future issues regarding this matter are expected.

Required Communications – The Auditor’s responsibility under the U.S. Generally Accepted Auditing Standards, the planned scope and timing of the auditing, significant audit findings, and qualitative aspects of accounting practices were reviewed. While some new GASB standards were implemented, none resulted in a significant impact on the Town’s financial statements and all disclosures are neutral, consistent with the Town’s size and type of government. No difficulties were encountered during the audit or disagreements with the management. All recommended adjustments will be recorded in the Town’s books and records. One minor verbal comment from the previous year has been resolved and there are no new findings or issues.

In response to Councilor Rogulski regarding the actuary forecast, Ms. Hawkins stated that they are not aware of any additional assumption changes from the State resulting in increases in the liabilities and will share any information that they receive from the State.

Mayor McDaniel clarified that the \$9.5 billion pension liability indicated in the report is for the Town employees and does not include the teachers’ retirement liability, which is a separate disclosure that does not appear on the Town’s Government-wide Financial Statements.

5. Alterations to the Agenda

Motion made by Councilor Pike, seconded by Councilor Rogulski, to table item 16(k) from the Agenda until the January Town Council Regular Meeting. Discussion: Chairman McNally stated that they received two (2) bids and would like to further promote the item in hopes of receiving additional responses. Voice vote, 7-0 all in favor. Motion carried.

Motion made by Councilor Rogulski, seconded by Councilor Jaskiewicz, to make the following amendments to the Agenda:

Items 16(b): To Consider and Act on a Motion to introduce an ordinance titled “An Ordinance to Amend “Ordinance 2006-003, Establishing the Volunteer Firefighters’ Relief Program of the Town of Montville” and to set the date of January 8, ~~2017~~ 2018, for a public hearing on same to begin at 6:30 PM and to be conducted in Council Chambers at Town Hall. (Mayor McDaniel)

Item 16(c): To Consider and Act on a Motion to introduce an ordinance titled “Ordinance for the Conveyance of 335+/- Square Feet of Property Located at 836 Old Colchester Road and Four Easements for the Purpose of Constructing Old Colchester Road Culverts over Fox Brook” and to set the date of January 8, ~~2017~~ 2018, for a public hearing on same to begin at 6:45 PM and to be conducted in Council Chambers at Town Hall. (Mayor McDaniel)

Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

Motion made by Chairman McNally, seconded by Councilor Rogulski, to remove item 14(i) from the Agenda. Discussion: Chairman McNally stated that, due to family obligations, the candidate has rescinded her application. Voice vote, 7-0, all in favor. Motion carried.

6. To Consider and Act on a motion to approve:

a. The Organizational Meeting Minutes of November 11, 2017

Motion made by Councilor Rogulski, seconded by Councilor Rogers. Discussion: None. Voice vote, 6-0-1. Voting in Favor: Councilors Caron, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Voting in Abstention: Councilor Jaskiewicz. Motion carried.

b. The Special Meeting Minutes of November 28, 2017 (Candidate Interviews)

Motion made by Councilor Rogers, seconded by Councilor Jaskiewicz. Discussion: None. Voice vote, 6-0-1. Voting in Favor: Councilors Jaskiewicz, Pike, Pollard, Rogers, Rogulski,

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and McNally. Voting in Opposition: None. Voting in Abstention: Councilor Caron. Motion carried.

7. Executive Session

- a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing a candidate for the Public Safety Commission and Economic Development Commission. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Caron, seconded by Councilor Rogulski. Discussion: The following candidates were interviewed for Boards/Candidates: Ray Coggeshall, Public Safety Commission, and Karl Butzgy, Economic Development Commission. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:29 p.m. Chairman McNally resumed the meeting at 7:35 p.m. No formal votes were taken during Executive Session.

- b. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing the results of an ethics violation investigation. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:36 p.m. Chairman McNally resumed the meeting at 7:43 p.m. No formal votes were taken during Executive Session.

- c. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing the teacher contracts. Discussions to include members of the Town Council, Mayor Ronald McDaniel, Superintendent of Schools Brian Levesque and/or Board of Education Chairman Robert R. Mitchell, Jr.

Motion made by Councilor Jaskiewicz, seconded by Councilor Pollard. Discussion: None. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:43 p.m. Chairman McNally resumed the meeting at 7:54 p.m. No formal votes were taken during Executive Session.

8. Remarks from the public relating to matters on the agenda with a three-minute limit
Lt. Leonard Bunnell, 5 Little John Drive, Uncasville, spoke with regards to item 9(b) regarding his appreciation of the Fire Police without whose involvement such events as the Road Races, Holiday and Memorial Day Parades, and Trick or Trunk could not take place. He also expressed his appreciation to Sgt. Mark Juhola for his support in organizing the Stuff-a-Cruiser event.

9. Communications

- a. Copy of the November 2017 budget report from Ms. Terry Hart, Finance Director
- b. Memo of appreciation from Montville Police Lt. Bunnell to the Fire Police Officers for helping provide a safe Holiday Parade event
- c. Copy of the letter from the Montville Senior Organization Executive Board regarding the Liaison for the Commission on Aging

10. Report from the Town Attorney on Matters Referred
The Fire Services Agreement continues to be in progress.

11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel reported that the SUBASE New London JLUS (Joint Land Use Study) has been completed and urged everyone to review the full report online.

12. Reports from Standing Committees.

- a. Town Administration/Rules of Procedure – Councilor Jaskiewicz
The Committee discussed items carried over from their previous meeting, including the Noise Ordinance, and voted to send the Police Department's Personnel Evaluation &

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Development Guidelines, which was approved and recommended by the Public Safety Commission, to the Town Council (item 16f).

b. Finance – Councilor Pike

Finance Director Hart presented the Committee with a brief financial review and update of the Town's finances in relation to the State's budget. The Committee felt and Montville Public Schools Superintendent Brian Levesque agreed that capital expenditures should not derive from the Schools' operating funds and a review of the funding for the Fire Department Capital Improvement Plan was requested. The Committee agreed to hire a Minutes Clerk during the budget season. He commended Superintendent Levesque who, in an attempt to work with the Town and provide a short term solution to the budget, reviewed the school budget and presented areas in which \$1 million in cuts may be made to the 2017-2018 school budget (item 16g). Due to the Christmas holiday, the December Finance Meeting was cancelled.

c. Public Works/Solid Waste Disposal – Councilors McNally, Pollard, and Caron – *no meeting*

13. Reports from Special Committees and Liaison Councilors

a. Councilor Pike: Board of Education (BOE), Planning & Zoning Commission

Councilor Pike commended the BOE, who always take the time to recognize the staff and students. An election of officers was held and a new member was welcomed to the Board. The Superintendent provided a brief report, including any budget updates.

He commended both the Planning & Zoning Commission and Department Staff. Discussion regarding the Temporary Health Care Structures and a request for a §8-24 Review for the sale of 335+/- square feet of property was held.

b. Councilor Pollard: Commission on Aging, Non-Profit Organizations

No meetings were held for either the Commission on Aging or the Non-Profit Organizations. Councilor Pollard attended the Senior Christmas party and enjoyed a performance Christmas Carols by the High School Athletes.

c. Councilor Rogers: Economic Development Commission, Parks & Recreation Commission, Public Safety Commission, Water Pollution Control Authority (WPCA)

The Economic Development Commission (EDC) is continuing to work on the website and discussed the distribution of the M-BAP (Montville Business Assistance Program) pamphlet and the Commission's direction. Each of the Commissioners was tasked with visiting and reviewing two properties located along Route 32 to investigate the owner's intentions and create a relationship with the developers.

The Parks & Recreation Commission held a Special Meeting to discuss the 2018 Carnival. During their Regular Meeting, the Commissioners elected the Nominating Committee for the Election of Officers and discussed the Holiday Parade. The Fire Marshal and Lacrosse will be donating an AED (Automated External Defibrillator) for Camp Oakdale. The Commission approved the expenditure of \$5,000.00 for holiday decorations to be hung on the streetlights and poles throughout the Town.

While the Public Safety Commission Meetings were cancelled due to the lack of a quorum, an interview for a potential candidate for the Police Department was held.

Commissioner Gary Murphy was elected as the Chairman and Commissioner Robert Thorn was elected as the Deputy Chairman of the Water & Sewer Commission. Superintendent Mike Didato discussed issues regarding the TTHM (total Trihalomethanes) level in the water on Starr and Jerome Roads involving a vault and pressure-reducing valve. No other significant issues were found.

Mayor McDaniel added that he received a tentative determination for the approval of the capacity upgrade from the State.

d. Councilor Rogulski: Library Committee, Youth Services Bureau and Advisory Board – *No report*

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- e. Councilor Caron: Volunteer Fire Fighters' Relief Fund, Social Services
An excellent meeting was held with the Fire Chiefs, Mayor, and Finance Director regarding changes and stipend increases for the Firefighters.
Social Services have been busy during this holiday season organizing approximately 400 boxes of food for those in need. Though they ran into a shortage of turkey donations last month, they were able to deliver approximately 385 turkeys for the Thanksgiving holiday. The Seniors are currently busy organizing the approximately 350 toys for children in need. Mayor McDaniel commended and thanked Resident State Trooper Sgt. Mark Juhola, who organized a successful Stuff-a-Cruiser Drive with the help of the members of the Police Department and Youth Services Program, collecting over \$1,600.00 and filling six (6) SUVs.

14. Appointments and Resignations

- a. To Consider and Act on a Motion to re-appoint Deborah Schober to the Water & Sewer Commission with a term to expire on January 9, 2022.
Motion made by Councilor Jaskiewicz, seconded by Councilor Caron. Discussion: None. Roll Call vote, 2-5, all in favor. Voting in Favor: Councilors Caron and Jaskiewicz. Voting in Opposition: Councilors Pike, Pollard, Rogers, Rogulski, and McNally. Motion failed.
- b. To Consider and Act on a Motion to re-appoint William Pieniadz to the Planning & Zoning Commission with a term to expire on January 9, 2022.
Motion made by Councilor Rogers, seconded by Councilor Jaskiewicz. Discussion: None. Roll Call vote, 6-0-1, all in favor. Voting in Favor: Councilors Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Voting in Abstention: Councilor Caron. Motion carried.
- c. To Consider and Act on a Motion to appoint Matthew Lewellen to the Community Center Building Committee, representing the public at large.
Motion made by Councilor Rogers, seconded by Councilor Pike. Discussion: None. Roll Call vote, 6-0-1, all in favor. Voting in Favor: Councilors Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: Councilor Pike questioned the purpose of the Committee. Voting in Abstention: Councilor Caron. Motion carried.
- d. To Consider and Act on a Motion to appoint Chuck Longton to fill a vacancy on the Planning & Zoning Commission with a term to expire on December 12, 2020.
Motion made by Councilor Rogulski, seconded by Councilor Pike. Discussion: None. Roll Call vote, 6-0-1, all in favor. Voting in Favor: Councilors Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Voting in Abstention: Councilor Caron. Motion carried.
- e. To Consider and Act on a Motion to appoint Brian Quinn to fill a vacancy on the Economic Development Commission with a term to expire on February 10, 2018.
Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Roll Call vote, 6-0-1, all in favor. Voting in Favor: Councilors Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Voting in Abstention: Councilor Caron. Motion carried.
- f. To Consider and Act on a Motion to nominate and appoint one of the following candidates to fulfill a vacancy on the Public Safety Commission with a term to expire on January 9, 2019:
- | | | |
|------------------|---------------|-----------------|
| Mike Butterworth | Lisa Przbyl | Jim Toner |
| Chuck Longton | Tony Siragusa | Robert Yuchniuk |
- Motion made by Councilor Jaskiewicz, seconded by Councilor Rogers, to nominate Mike Butterworth to the Public Safety Commission. Discussion: None. Roll Call vote, 6-0-1, all in favor. Voting in Favor: Councilors Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Voting in Abstention: Councilor Caron. Motion carried.

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- g. To Consider and Act on a Motion to nominate and appoint one of the following candidates to fulfill a vacancy on the Public Safety Commission with a term to expire on November 14, 2019:

Mike Butterworth

Lisa Przbyl

Jim Toner

Chuck Longton

Tony Siragusa

Robert Yuchniuk

Motion made by Councilor Jaskiewicz to nominate Councilor Longton to the Public Safety Commission. No action taken due to lack of a second.

Motion made by Councilor Rogers, seconded by Councilor Rogulski, to nominate Robert Yuchniuk to the Public Safety Commission. Discussion: None. Roll Call vote, 5-1-1. Voting in Favor: Councilors Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: Councilor Jaskiewicz. Voting in Abstention: Councilor Caron. Motion carried.

- h. To Consider and Act on a motion to waive the waiting period for appointments, Rule 14C of the Town Council Rules of Procedure, for the Economic Development Commission. Motion made by Councilor Caron, seconded by Councilor Rogers, to remove the item. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

- i. To Consider and Act on a Motion to appoint Sonja Smilinich to fill a vacancy on the Economic Development Commission with a term to expire on February 10, 2018.

Item was removed from the Agenda.

- j. To Consider and Act on a Motion to appoint Karl Butzgy to fill a vacancy on the Economic Development Commission with a term to expire on May 12, 2018.

Motion made by Councilor Jaskiewicz, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

15. Unfinished Business – *none*

16. New Business

- a. **Resolution #2017-79. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$7,110.90 (seven thousand one hundred ten dollars and ninety cents) as requested by the Tax Collector. (Councilor McNally)

Motion made by Councilor Jaskiewicz, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- b. To Consider and Act on a Motion to introduce an ordinance titled “An Ordinance to Amend “Ordinance 2006-003, Establishing the Volunteer Firefighters’ Relief Program of the Town of Montville” and to set the date of January 8, 2018, for a public hearing on same to begin at 6:30 PM and to be conducted in Council Chambers at Town Hall. (Mayor McDaniel)

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski. Discussion: Mayor McDaniel stated that the amendment is being made at the request of the Fire Chiefs to update the volunteers’ categories based on their certifications and to reward them accordingly. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

- c. To Consider and Act on a Motion to introduce an ordinance titled “Ordinance for the Conveyance of 335+/- Square Feet of Property Located at 836 Old Colchester Road and Four Easements for the Purpose of Constructing Old Colchester Road Culverts over Fox Brook” and to set the date of January 8, 2018, for a public hearing on same to begin at 6:45 PM and to be conducted in Council Chambers at Town Hall. (Mayor McDaniel)

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Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski. Discussion: Mayor McDaniel stated that, in order to construct the culverts, approximately 335 square feet of property must to be transferred. The culverts, which will be located in the area of the Community Center, will remedy most of the flooding in the area. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

- d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized to sell the property at 289 Route 32 (former YSB Building) as approved under Ordinance 2017-004 as amended for the sum of \$30,000. (Mayor McDaniel)

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski. Discussion: In response to Councilor Jaskiewicz, Finance Director Hart stated that the field card indicates the value of the property at \$250,000.00. As such, a minimum bid of \$25,000.00 or 10% of the appraised value was set. Councilors McNally and Rogulski felt that it was in the best interest of the Town to refuse the offer. Mayor McDaniel stated that, in the interest of transparency, he wished to bring the offer before the Town Council and the public. He recommended that the Town consider listing the property with a Real Estate Agent rather than conducting a sealed bid process; sound offer(s) will be presented to the Town Council for approval. Roll Call vote, 0-7, all opposed. Voting in Favor: None. Voting in Opposition: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Resolution failed.

- e. **Resolution #2017-80. THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the Hazard Mitigation Plan Update, 2017 (Mayor McDaniel)

WHEREAS, the Town of Montville has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. *flooding, high wind, thunderstorms, winter storms, earthquakes, dam failure, and wildfires*), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Montville Town Council approved the previous version of the Plan in 2012; and

WHEREAS, the Southeastern Connecticut Council of Governments, of whom the Town of Montville is a member, has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its Hazard Mitigation Plan Update, 2017 under the requirements of 44 CFR 201.6; and

WHEREAS, committee meetings were held and public input was sought in 2016 and 2017 regarding the development and review of the Hazard Mitigation Plan Update, 2017; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedures for the Town of Montville; and

WHEREAS, the Plan recommends several hazard mitigation actions that will provide mitigation for specific natural hazards that impact the Town of Montville, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of Montville eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Town Council:

1. The Plan is hereby adopted as an official plan of the Town of Montville;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.

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- 4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Town Council.

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: Mayor McDaniel stated that the Hazard Mitigation Plan must be updated and adopted every five years in order for the Town to receive any FEMA (Federal Emergency Management Agency) reimbursements in the event of an emergency. A Consultant, who does the work for all of the Towns located in the region, was hired to identify the location of the hazard issues. The only areas affected by the Plan in Montville are located in Chesterfield. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz. Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- f. **Resolution #2017-81. THE TOWN OF MONTVILLE HEREBY RESOLVES** to amend the Montville Police Department Evaluations Policy, as adopted on August 31, 2012. (Councilor Jaskiewicz)

Motion made by Councilor Rogulski, seconded by Councilor Pike. Discussion: Councilor Jaskiewicz stated that the Policy has been reviewed and approved by both the Public Safety Commission and Town Administration/Rules of Procedure Subcommittee. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz. Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- g. **Resolution #2017-82. THE TOWN OF MONTVILLE HEREBY RESOLVES** to amend the fiscal year 2017-2018. Budget. (Councilor Pike)

Whereas, the Town of Montville adopted the fiscal year 2017-2018 budget on June 14, 2017.

Whereas, the State of Connecticut adopted its budget on October 25, 2017, reducing General Government and Board of Education revenue in the amount of \$1,582,948.

Now Therefore, Be it Resolved, that the following budget on the estimated cost of current expenses for the fiscal year beginning July 1, 2017, and ending on June 30, 2018, be amended as follow:

	<u>Original Budget</u>	<u>Amended Budget</u>
General Government	\$20,300,168	\$20,300,168
Board of Education	-\$37,660,619	\$36,660,619
Capital Improvement	<u>\$ 690,082</u>	<u>\$ 690,082</u>
Total	\$58,650,869	\$57,650,869

Montville Public Schools Superintendent Levesque thanked the Finance Committee for meeting with them to discuss the \$1.65 million cut of ECS (Educational Cost Sharing) Funding cuts from the State. The Board discussed and agreed to pay for a number of necessary items, e.g. liability and workers compensation insurance, on July 1, instead of June 30, as has been historically done. The Auditors supported their plan and confirmed that there would be no negative impact to their financial standing. As such, he stated that the BOE is able to confidently cut their budget by \$1 million in the 2017-2018 budget without affecting their services. He reiterated and stressed that this would be a one-time adjustment and is currently in the process of building the 2018-2019 budget based on the assumption that they will have a \$37.6 million budget.

In response to the Mayor, Superintendent Levesque stated that they would not be able to defer the funds to the following year since all of the items are due for the 2018-2019 fiscal year. Councilor Rogulski expressed his appreciation for thinking of creative ways in which they could help the Town deal with the fiscal crisis that the State has bestowed upon them. Chairman McNally thanked him and his staff for working with the BOE and Finance Committee Chairman Pike.

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogers. Discussion: None. Roll Call vote, 6-1. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Rogers, Rogulski, and McNally. Voting in Opposition: Councilor Pollard. Motion carried.

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Motion made by Councilor Jaskiewicz, seconded by Councilor Rogers to amend the budget line item by line item. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Pike, seconded by Councilor Rogulski to increase ECS Grant (10100-45000) by eight hundred seventy two thousand six hundred fifty (\$872,650) dollars. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Rogulski, to appropriate eighty thousand (\$80,000) dollars to Transportation (10100-45005). Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Caron, to decrease Special Education (10100-45015) by three million two hundred sixty one thousand eight hundred ten (\$3,261,810) dollars. Roll Call vote, 6-1. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Rogers, Rogulski, and McNally. Voting in Opposition: Councilor Pollard. Motion carried.

Motion made by Councilor Rogulski, seconded by Councilor Pike, to decrease Adult Education (10100-45020) by eight hundred forty four (\$844) dollars. Roll Call vote, 6-1, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Rogers, Rogulski, and McNally. Voting in Opposition: Councilor Pollard. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Caron, to decrease Lieu of Taxes/State Property Grant (10100-46005) by two hundred fifteen thousand two hundred eighteen (\$215,218) dollars. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Pike, to increase Municipal Revenue (10100-46041) by eight hundred fifty five thousand six (\$855,006) dollars. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogulski, seconded by Councilor Rogers, to decrease Pequot Funds (10100-46045) by forty five thousand three hundred seventy six (\$45,376) dollars. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Rogulski, to appropriate five hundred twenty eight thousand six hundred forty four (\$528,644) to MRSA Municipal Projects (10100-47005). Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Pike, to appropriate one hundred eighty six thousand nine hundred forty eight (\$186,948) to Use of undesignated/unreserved (10100-41050). Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Pike, to decrease Board of Education expenses (10950-53051) by one million (\$1,000,000). Roll Call vote, 6-1. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Rogers, Rogulski, and McNally. Voting in Opposition: Councilor Pollard. Motion carried.

Motion made by Councilor Rogers, seconded by Councilor Pike, to approve all amendments to the main motion and to adopt the 2017/2018 budget as follows:

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General Government	\$ 20,300,168
Board of Education	\$ 36,660,619
Capital Improvement	\$ 690,082
Total	\$ 57,650,869

Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

- h. **Resolution #2017-83. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the 2017 holiday bonuses for Town employees (Mayor McDaniel):

Non-Union Employees

INDIVIDUAL

MALCHIODI	CONSTANCE	INDV	08/01/2011	100.00
McPhee	DANA	REGISTRAS	11/01/2015	50.00
HART	THERESA	INDV	04/14/2008	100.00
McDANIEL	RONALD	ELCT	11/14/2011	100.00
KUTZ	CHRISTINE	REGISTRAS	11/01/2015	50.00

PART TIME OVER 780 HRS

GINGERELLA	THOMAS	PT	814.25	50.00
ZETTEGREN	ANDREW	PT	910.00	50.00

RECORDING CLERKS

MIYUKI	AGNES	PT		50.00
GATHERS	GLORIA	PT		50.00
SPANG	SUSAN	PT		50.00

TOTAL **650.00**

Motion made by Councilor Rogers, seconded by Councilor Jaskiewicz. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- i. **Resolution #2017-84. THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint Joe Aquitante III to the Board of Assessment Appeals to fill a vacancy created by Wills Pike for a term to expire November 1, 2019. (Councilor McNally)

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- j. **Resolution #2017-85. THE TOWN OF MONTVILLE HEREBY RESOLVES** to close Town offices 2 hours early on Friday, December 22, 2017 in Observance of the Christmas Holiday for non-essential personnel and to award 2 hours paid time off for Essential Personnel who must remain on the job to be used by April 1, 2018. (Councilor McNally)

Motion made by Councilor Rogers, seconded by Councilor Pike. Discussion: While he understands providing an early departure for employees on the Thanksgiving Eve, Councilor Jaskiewicz questioned the reasoning behind offering an early departure two days before the holiday, which is on a Monday. Roll Call vote, 5-2, all in favor. Voting in Favor: Councilors Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: Caron and Jaskiewicz. Resolution passed.

- k. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to retain the law firm of _____ as legal counsel for the Town of Montville with a term of January 2, 2018 through December 31, 2019 and further to authorize the Mayor to Execute the Fee Agreement outlined in the proposal submitted by the law firm. (Councilor McNally)

Item was deleted from the Agenda.

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1. **Resolution #2017-86. THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the Rules of Procedure of the Town Council for the legislative term of November 13, 2017 thru January 11, 2019. (Councilor McNally)

Motion made by Councilor Rogers, seconded by Councilor Pike. Discussion: Councilor McNally confirmed that there are no amendments to the Town Council’s Rules of Procedure. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

17. Remarks from the Public with a three-minute limit

Lt. Bunnell, 5 Little John Drive, Uncasville, thanked the Town Council for the appointment of the two (2) good candidates to the Public Safety Commission. He recommended the appointment of Jim Toner for the upcoming opening on the Commission. He also thanked them for the approving the Evaluation Policy, which will reinstate the evaluation process from 20 years ago and allow him and the sergeants with the ability to conduct the evaluations with the limited time they are presented. He added that the Fire Police also respond to fire and accident scenes to help direct traffic and are always available when needed. Formally recognizing the Fire Police who helped make the Holiday Parade a safe event, Mayor McDaniel recited the names of the Fire Police Officers into the record:

Gottfried Beisel	Capt. Fred Dewick	Lt. Art Brooks	Bert Kelley
Tom Gingerella	Traci Callaghan	Jon Pierce	

Tony Siragusa, 39 Hillcrest Drive, Uncasville, commented on their generosity and reminded them that the Town employees do have employment contracts with vacation days and such that would allow them to take paid time off should they wish to do so and.

18. Remarks from the Councilors and the Mayor

Councilor Rogulski thanked Councilor Pike and Superintendent Levesque for all of their hard work with the budget. He had a great time at the Holiday Parade and thanked Choir Director Mr. Joshua Cushing and the High School students who sang for them.

Councilor Pollard questioned the lack of a nomination to the Water & Sewer Commission for an application received by Jim Andriote. Chairman McNally stated that a vacancy was created this evening and Mr. Andriote will be considered at next month’s Regular Meeting.

Councilor Pike attended a nice Holiday Dinner at the High School. On behalf of himself and the Town Council, he thanked Superintendent Levesque and his staff for getting on top of the budget issue. He will inform everyone in the near future regarding his availability to meet with members of the public at Town Hall to discuss any issues and/or concerns they might have.

Councilor Caron wished everyone Happy Holidays.

Councilor Jaskiewicz wished everyone Happy Holidays and a Merry Christmas.

Councilor Rogers thanked Superintendent Levesque for his creativity with the budget, Lt. Bunnell for the amendments to the Policy, and wished everyone Happy Holidays and Merry Christmas.

Mayor McDaniel thanked everyone for their hard work and wished everyone a Merry Christmas and Prosperous New Year.

Councilor McNally announced that the Montville Green Out, in remembrance of Sandy Hook Elementary School, will be held on Thursday, December 14 at the Community Center from 4:00 to 5:30 p.m. He thanked the Police Department for hosting the Stuff-a-Cruiser event and the Fire Police for volunteering at the Holiday Parade. He also announced that the Montville Rotary Club will be recognizing Montville High School Choir Director Mr. Cushing at the Uncasville Diner on Tuesday, December 12 at 7:00 a.m. He wished everyone a Merry Christmas and thanked everyone for attending the meeting this evening.

19. Adjournment

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski, to adjourn the meeting at 8:52 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

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LOCATED UNDER RESOURCES – FORM REPOSITORY – MEETING RECORDINGS**