

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
May 7, 2018 – 6:00 p.m.
Town Council Chambers – Montville Town Hall

1. Water and Sewer Commission

a. Call to Order

Chairman Murphy called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Brian Quinn, Anthony Siragusa, Town Council Liaison Jeff Rogers, Robert Thorn, and Chairman Gary Murphy. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. A quorum was present.

d. Alterations to the Agenda -- *None*

e. To consider an act on a motion to approve the Regular Minutes of March 5, 2018.

Motion by Commissioner Siragusa, seconded by Town Councilor Rogers to approve Regular Minutes of March 5, 2018. Discussion: Town Counselor Rogers noted a corrections, under Water and Sewer Commission, Agenda Item e, line 7 should read “***Vice-chair Thorn***” not Mayor McDaniel and Item e, line 10 should read, “***Item 3***” under Old Business. Superintendent Didato noted that Michael Gillette was mistakenly added as being a commissioner and present at the meeting.

Motion by Town Councilor Rogers; seconded by Commissioner Siragusa to amend the original motion and correct the March 5, 2018 meeting minutes as noted. Discussion: none. **Voice Vote, 5-0, all in favor. Motion carried.**

f. Communications pertaining specifically to matters which concern the Commission

Administrator Lynch reported that the water and sewer connection fees for surrounding towns were included in his packet.

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman Murphy asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred -- *None*

i. Report from Administration Division

Administrator Lynch submitted an Administrator's Report as of March - April 2018 that was included in the packet as follows:

1. The bid packages for the Disinfection system upgrade went out for advertisement. The notice was posted in *The Day*, the *Hartford Courant*, and *The Dodge Report*, a construction magazine. There will be a mandatory pre-bid meeting at the plant on Wednesday, May 16th at 10:00 a.m.
2. The Grit Chamber project is now in the hands of the engineers. It will take about three (3) months to develop the design specifications of the project. When that is done, Mike and I will go over the design and then it will also go out to bid.

Both of these projects will be funded by the special grant money the WPCA received from the State.

3. We have been keeping an eye on the manhole located in the intersection of Rte-32 and Rte-163. Over the last several months, this manhole has depressed down enough that we need to set a date to inspect the integrity of it.
4. Finally, if you remember, we had one of our phone lines hacked at one of our pump stations several months ago. After receiving a large phone bill, we informed the service provider that we only allow local calls and felt we were not responsible for the calls to Cuba. At this time, we are still fighting over charges they want to tack on. I am hopeful that they will come to some agreement with us with the encouragement of our attorney.

Administrator Lynch reported that the repair work, if needed, for the sinkhole mentioned in Item 3 of his report would be a nighttime job.

j. Report from Operations Division

Superintendent Didato submitted an operating report as to March - April 2018 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 5%.

4. We had an average of 65 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit. This year we will get a check from DEEP in the amount of \$12,419 for our efforts.
5. The snow storm hit Montville very hard in March. Ninety-seven percent of Montville lost electricity. We maintained full operation at our treatment facility and 26 pump stations. I am happy to report we did not have any spills or treatment violations.
6. As you may expect, we have hundreds of drawings, maps, and blue prints. Most of the important ones have been digitized. However, we keep all the hard copies in a room called the vault. Admittedly, over the years the vault became a drop off point and became terribly cluttered. As a result, racks were made in-house to accommodate all the new drawings. A loose-leaf binder was developed with a ledger of each location of the additional 100+ drawings. The vault looks great now and is operator friendly.
7. The Mohegan Tribe hosted the 9th Annual Tribal Utility Summit on April 17-19, 2018. During that time, Tribal Water & Sewer Operators that serve nationally get together for training. On their last day, they finished up visiting our facility in a beautiful tour bus. I was proud to show off our facility and answer questions from these well-informed operators. The Tribe has since offered their gratitude for our hospitality. (Admittedly, we spruced up the place before the tour.) The crew did great!
8. The wet wells of our pump stations were cleaned out and had grease removed utilizing our vacuum truck.

Superintendent Didato reported about the liner replacement by Rand Whitney at Route 154 and Maple Avenue. When the work begins, notice will be put on the Town website.

k. Report from the Mayor – *No report*

l. Report from special or sub-committees -- *None*

m. Report from Engineers

Administrator Lynch reported that Engineers are working on a bid package that the State is looking for regarding chambers aerator.

n. New Business

Administrator Lynch reported that the bid went out for the disinfectant upgrade and other projects will pick up soon.

o. Old Business -- *None*

p. Reports/referrals from Planning & Zoning -- *None*

q. Payment of bills

1. **THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to pay bills in the amount of Six Thousand Four Hundred Sixty-Eight Dollars and no cents (\$6,468.00), per Schedule B.

Motion – Discussion – Roll Call

SAR NO. 2017-15 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of Six Thousand Four Hundred Sixty-Eight Dollars and no cents (\$6,468.00), per attached Schedule B. Motion by Commissioner Thorn, seconded by Commissioner Siragusa. Discussion: Town Councilor Rogers inquired about the legal work associated with the bills submitted by Suisman Shapiro that were related to rectifying erroneous phone charges made out-of-country and a resident issue. **Roll Call Vote, all in favor, Commissioners Quinn, Siragusa, Thorn, and Town Councilor Rogers; 5-0. Opposed, none. Motion approved.**

II. Water Commission

a. Report from Sub-Committees-- *None*

b. Report from Engineers -- *None*

c. Old Business -- *None*

d. New Business

Commissioner Siragusa commented that he gave information regarding fluorides to Administrator Lynch that he received from SCWA. Administrator Lynch will investigate how much fluoride is being put into the Town water supplied by Groton.

e. Payment of bills -- *None*

f. Remarks from the Public

Chairman Murphy asked three times for remarks. There were none.

g. Remarks from Commission Members

Town Councilor Rogers asked whether the construction for the pressure reducing valve on Maple Road was being put out to bid. Administrator Lynch responded that the project was not going out to bid. Instead, it would be done in-house at a cost savings. Town Councilor Rogers referenced the Town Charter and spoke of transparency and the fair bid process. Administrator Lynch said he would proceed with putting the project out to bid. Town Councilor Rogers also inquired about the pump upgrade at Pheasant Run and Superintendent Didato responded he wanted to include the upgrade in the Capital Improvement budget for 2018-2019 budget year but said nothing had been done as of yet. Commissioner Siragusa commented on the 5-year plan to accumulate funds for the water system for use when a need arises. Commissioner Thorn inquired about the number of units being built on the Jensen expansion. Resident Willis Pike responded that 62 houses were being built.

h. Adjournment

Motion made by Commissioner Siragusa, seconded by Commissioner Thorn to adjourn the meeting at 6:24 p.m. Discussion, none. **Voice Vote, 5-0, all in favor. Motion approved and meeting adjourned.**

Schedule B

Suisman Shapiro Invoice #192616	\$ 445.50
Suisman Shapiro Invoice #192617	\$ 528.00
Suisman Shapiro Invoice #193227	\$3,613.50
Suisman Shapiro Invoice #193228	\$1,881.00

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.