

Town of Montville Town Council  
**Regular Meeting Minutes for June 11, 2018**  
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order  
Chairman McNally called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call  
Present were Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally.  
Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
  - a. Promotion Ceremony to Sergeant for Officer Ryan Spring  
Mayor McDaniel thanked everyone for attending this evening's meeting and was pleased to re-enact the swearing in of Officer Spring, who was recently promoted to the rank of Sergeant of the Montville Police Department. He commended and congratulated Sgt. Spring on his accomplishment(s). Montville Police Department Lt. Leonard Bunnell stated that Sgt. Spring has received in-depth training and has shown a great deal of compassion over the past 14 years he has been serving the community. The experience he will share with current and incoming officers will be invaluable. Resident State Trooper Sgt. Mark Juhola congratulated Sgt. Spring on his monumental achievement and wished him nothing but the very best, adding that he is an excellent member of the team who will bring across a great deal of responsibility and respect with all of the other officers. Town Clerk Katie Sandberg re-swore Sgt. Spring and offered her congratulations. Sgt. Spring was joined and pinned by his wife and two children. Lt. Bunnell recognized the other members of his family who were present and presented a token of appreciation to his wife and children. He thanked everyone for being present for this momentous occasion. Sgt. Spring expressed his appreciation.
  - b. Economic Development Commission (EDC) Award Presentation  
EDC Chairman Walter Hewitt, Member Jim Toner, and Town Council Liaison Rogers presented a plaque to Dean Tine, recognizing and thanking Montville Hardware as the hometown hardware store since 1970, providing excellent service with a fantastic attitude. On behalf of his brother, Shaun, and himself, Mr. Tine thanked them for the award and stated that they would not be successful without the support of the Town and its residents.
5. Alterations to the Agenda  
Motion made by Councilor Pike, seconded by Councilor Pollard, to move item 7, Executive Session, to the end of the meeting. Voice vote, 7-0, all in favor. Motion carried.
6. To Consider and Act on a motion to approve:
  - a. The Regular Meeting of May 14, 2018  
Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
  - b. The Special Meeting of May 31, 2018 (FY 2018/19 Budget)  
Motion made by Councilor Rogers, seconded by Councilor Caron. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
  - c. The Special Informational Meeting Minutes of June 5, 2018, 11:00 a.m. (Pay per Bag/SMART Program)  
Motion made by Councilor Rogulski, seconded by Councilor Rogers. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
  - d. The Special Informational Meeting Minutes of June 5, 2018, 6:00 p.m. (Pay per Bag/SMART Program)  
Motion made by Councilor Jaskiewicz, seconded by Councilor Rogers. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

## 7. Executive Session

*Moved to item 17*

8. Remarks from the public relating to matters on the agenda with a three-minute limit  
Kristin Forde, 559 Raymond Hill Road, stating the importance of holding open forums, felt that voting on the Pay-As-You-Throw (PAYT)/Save Money and Reduce Trash (SMART) Program this evening would be premature and irresponsible. She commented on the lack of publicity regarding the informational meetings and emphasized that, at the very least, announcements should have been posted at the Transfer Station. She also stated the importance of educating and informing the residents and the apparent lack of transparency. Should the Town Council vote to approve the Program, the residents would petition, forcing a referendum.

Tim May, 1297 Route 163, felt that there should have been more public debate regarding the Program. With approximately 2,000 Transfer Station users and an average use of four bags/family, totaling 400,000 to 500,000 lbs. of trash a year, the weight of the bags, alone, results in an incredible amount and, thus, cost. While the intent of the Program is to increase recycling, its institution would result in an additional 100,000 lbs. of plastic bags into the waste stream. In addition, he stated, the fee is a regressive tax, i.e., a tax targeting a specific group of people that increases with use, and would primarily affect large families and those on fixed incomes. He recommended that the Town Council review its current policy and, perhaps, add additional measures to help resolve the issues. He also questioned how the amount of materials being recycled would be gauged.

Katherine Goulart, 54 Dow Street, New London, who grew up in Montville and whose parents continue to reside in Montville, spoke of the controversy in New London regarding the PAYT Program. Similar to Montville, the town held a public forum in which many of the residents were unable to attend, leaving them with many unanswered questions. Realizing that the Town Council would not pass Program, the Mayor incorporated the costs into the budget. As the result, the residents are currently in the process of petitioning to hold a referendum on the budget. Due to the popularity of the issue, *The New London Day* has solicited for questions from the public that they will be publishing and referring on the town for a response. She recommended the Councilors do their due diligence and further investigate the Program and ensure that it is right for the Town of Montville.

Ben Crossley, 1326 Old Colchester Road, who attended one of the meetings and conducted extensive research on the Program, felt that it was “not a good deal”. A frequent user of the Transfer Station, he felt that there are no piggybackers and that it is a regressive tax.

Peggy Ryan, 16 Glendale Road, questioned whether they have taken into consideration those who will not purchase additional bags and opt to dump their trash on the side of the road, resulting in the need for the Town to hire additional employees to clean the roads. She added that the Program would also be difficult for the elderly.

Mary Buckley Davis, 151 Doyle Road, thanked Transfer Station Employee Turner for doing a great job at the Transfer Station. She felt that, while the Program encourages composting, there is a science to it and it is a process that attracts rats and flies. Instituting the Program would result in people going back to burning their own trash. Though she is a happy owner of a trash compacter, she stated that it produces a very heavy bag of refuse that is difficult to carry. While she appreciates the idea, she felt that Chairman McNally’s remarks regarding the installation of secret cameras around the Town was unacceptable.

Florence Turner, 204 Route 163, Transfer Station employee, spoke in favor of the Program, which promotes and encourages recycling. At one of the Informational Meetings, Kristen Brown, WasteZero Vice President of Municipal Partnerships and DEEP (Department of Energy and Environmental Protections) Consultant, reported that, during a recent garbage audit, she found trash bags filled with a double-bagged bag of clean clothing, electronics, light bulbs, batteries, etc. – all items which could be recycled, reused, and/or repurposed. She encouraged people to drop their old clothes and shoes, whether they are in good condition or tattered and

stained, into one of the many clothing and shoeboxes located throughout the Town for re-use and/or recycling. There is, she noted, also a use for those that are left with one shoe. She also commented on the ease in separating their recyclables and placing them in the blue bin and/or delivering them to the Transfer Station, free of charge. She urged everyone to be better stewards of the earth, adding that not everything is garbage.

Vic Lenda, 128 Kitemaug Road, Public Safety Commission Member, spoke in favor of item 16(b) regarding the Police Department Captain position. The hired individual would act as the Department head and assist the Resident State Trooper in a number of functions. With the pending retirement of Lt. Bunnell, the recent retirement of Sgt. Dennis Mathers, and the departure of two administrators, it is imperative that an individual be hired soon to take on the duties. Public Safety Commissioner Jim Moran has proposed a plan to budget the position by reducing the amount of budgeted officers. If approved, he urged the Town to act quickly as there are a number of qualified, available individuals from other departments who would accept the position. In addition, these individuals would have their health benefits, further decreasing the cost to the Town.

Tony Siragusa, 39 Hillcrest Drive, who attended one of the informational meetings regarding the SMART Program, stated that one of the main items discussed during the meeting was the reduction of household trash by 40% as the result of an increase in the amount of recyclables.. He felt that the Program could not be considered a regressive tax since those who utilize the Transfer Station would be covering their costs, thereby paying for the services they use. He suggested the possibility of organizing another public informational meeting and posting signage at the Transfer Station.

Lt. Leonard Bunnell, 5 Little John Drive, the Administrative Supervisor for the Police Department, spoke with regards to item 16(b). With over 42 years of experience, over half of which is administrative, he is well aware of the needs and importance of the administrative aspect of the Department. The fresh ideas and thoughts, along with the added flexibility and authority of one who is not included in the bargaining unit, would determine the future of law enforcement in the Town. There are many interested qualified and competent candidates who are interested in the position and, with the three-year certification requirement the window is rapidly closing. The position, he added, does not mean the elimination of the lieutenant position, but merely puts it on hold, pending financial availabilities and would not result in a top heavy department. The Union will not let the position go. The Public Safety Commission has discussed the position at great length and understands and agrees its importance. He does not plan to continue his employment with the Town beyond his mandatory retirement and would like to see the Town move forward with the program he started over 40 years ago.

Chuck Longton, 31 Laurel Drive, spoke with regards to item 16(c). He recommended that the Council develop an implementation plan prior to approving the PAYT/SMART Program to help ease the transitional process for the both the Town and its residents.

9. Communications
  - a. Copy of the May 2018 budget report from Ms. Terry Hart, Finance Director
  - b. Copy of an e-mail from Former Town Councilor Candy Buebendorf expressing her support of the PAYT/SMART Program
10. Report from the Town Attorney on Matters Referred – *none*
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred  
The Mayor recently attended the Montville Teachers Retirement, Senior Center Art Show, Memorial Day Parade, and Senior Center's Older Americans Celebration. In addition, a Tax Assessors meeting was held at the Council of Governments for a discussion regarding the possibility of a shared services study to go out to bid for reevaluation services in an attempt to receive a better number for their contracts. The Mohegan Tribe hosted a Grand Opening of the

Expo Center on May 30 and will be hosting its first major event, the Barrett-Jackson Northeast Auction, at the facility.

In response to Councilor Pike, Mayor McDaniel stated that he has not yet received the closing date for the sale of the former Youth Services Building and confirmed that the former drive-in is back on the market.

12. Reports from Standing Committees.

a. Town Administration/Rules of Procedure – Councilor Jaskiewicz

Councilor Jaskiewicz explained a misunderstanding regarding the job description and policy for the Captain position, which is on this evening's agenda, and the qualification for individuals to enter into the Academy. Councilor Jaskiewicz thanked everyone for the Councilors' input at the meeting.

b. Finance – Councilor Pike

A number of meetings, prior to the Budget Meeting, were held, including a meeting with the Board of Education to set their budget. He expressed his pride in the Finance Committee and Town Council for their hard work and for passing a very responsible budget. The Committee also implemented a Capital Improvement Plan. On the agenda for future discussion includes the Delinquent Tax Policy, Purchasing Policy, and bonding for road repairs. Everyone was encouraged to attend their meetings.

c. Public Works/Solid Waste Disposal – Councilor McNally

The Committee discussed the Pay-Per-Bag System and roads and infrastructure improvements. Councilor McNally reminded everyone that the Hazardous Waste Collection Day will be held on August 11, 9:00 a.m. to 1:00 p.m., at Tyl Middle School.

13. Reports from Special Committees and Liaison Councilors

a. Councilor Pike: Board of Education, Planning & Zoning Commission

A reception attended by Senator Cathy Osten and Representatives Mike France and Kevin Ryan in honor of the 2017-2018 retirees was held. A presentation regarding the installation of solar panels was provided. It is estimated that the 20-year agreement would result in a savings of \$55,000.00/year and would be installed free of charge. The proposal will be presented to the Planning & Zoning Commission for review; he encouraged everyone to attend the meeting.

b. Councilor Pollard: Commission on Aging, Non-Profit Organizations

The Annual Senior Art Show was held where she encouraged the Center to place more prices on the artworks. He thanked Councilor Rogers and his wife and Councilor Rogulski for attending the Show. A successful Shredder Program was held. The Commission on Aging is continuing to work on a strategic plan for the registration and safe monitoring of home health aides and companions. The Senior Center continues to offer its regular and special Summer events. Councilor Caron added that Ms. Irene Taylor was recently honored as the Senior of the Year at the Senior Center.

c. Councilor Rogers: Economic Development Commission, Parks & Recreation Commission, Public Safety Commission, Water Pollution Control Authority (WPCA)

An assessment of the Economic Development Commission's (EDC) Community Development Forum was held and strategies for next year's event were discussed. The Commission also discussed the possibility of creating a separate website for additional flexibility and control.

Following a presentation by Paula Washburn, Transition Academy, the Parks & Recreation Commission approved the establishment of a Community Center Garden at the Montville Community Center. Information regarding their upcoming Carnival, which will be held on June 21 to 24, may be found on the Town website and Commission Newsletter. Summer Camp will begin after the last day of school. Welcome Flags have been installed along

Route 32; larger flags decorating other areas throughout the Town is slated for the near future.

Chesterfield Fire Company Chief Keith Truex provided a presentation regarding the tanker truck replacement at the May Public Safety Commission meeting. Commissioner Mike Butterworth spoke about “Stop the Bleed”, a program geared towards non-responders and how they can assist to an active shooter or mass casualty situation, which will take place at the Oakdale Fire Company on June 20, 6:30 to 8:30 p.m. Commissioners Butterworth, Victor Lenda, Jr., Mickey Gillette, and himself met with the Acting Superintendent of Schools Laura Pallin to discuss school safety. The Fire Chiefs proposed the possibility of developing a Purchasing Ordinance or Guidelines for the Fire Departments. The preliminary estimate for the proposed move of the Dog Pound to New London is approximately \$130,000.00; an operational agreement is currently being drafted. Officers Addison Saffioti and Matthew J. Shepard were recently recognized by M.A.D.D. (Mothers Against Drunk Driving) for the ninth and third year, respectively.

The Engineer is currently reviewing three bids received by the WPCA for the upgrading of the disinfection system. A Public Hearing regarding the reduction of public sewer connection fees to the public sewer system will be held on August 6, 5:30 p.m.

- d. Councilor Rogulski: Library Committee, Youth Services Bureau and Advisory Board  
The Youth Services Bureau’s afterschool programs will begin on June 26 and the Summer Center will begin on July 2.
- e. Councilor Caron: Volunteer Fire Fighters’ Relief Fund, Social Services  
June is Hunger Awareness Month and donation boxes for non-perishables will be placed at the Senior Center and Town Hall. A check, received from Stop and Shop, was used to purchase non-perishables. The Mohegan Tribe has kindly donated \$5,000.00 to the Town’s Veterans in Need Fund.

14. Appointments and Resignations

- a. To Consider and Act on a Motion to appoint Benjamin Crossley to the Conservation Commission with a term to expire on June 11, 2020.  
Motion made by Councilor Jaskiewicz, seconded by Councilor Rogers. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
- b. To Consider and Act on a Motion to appoint Benjamin Crossley to the Building Code Board of Appeals with a term to expire on June 11, 2023.  
Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.

15. Unfinished Business – *none*

16. New Business

- a. **Resolution #2018-36. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the ordinance titled “Ordinance Concerning the Conveyance of an Easement Located on the Northeasterly Side of Lake Drive to Susan C. Green” as heard at the public hearing held on Monday, June 11, 2018 at 6:30 PM in Town Council Chambers at Montville Town Hall. (Mayor McDaniel)  
Motion made by Councilor Rogulski, seconded by Councilor Rogers. Discussion: Councilors Caron and Jaskiewicz apologized for missing the Public Hearing. Roll Call vote, 5-0-2. Voting in Favor: Councilors Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Voting in Abstention: Councilors Caron and Jaskiewicz. Resolution passed.
- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the Town of Montville Police Department Captain Policy, as approved by the Town Administration/ Rules & Procedures Subcommittee. (Councilor Jaskiewicz)

Motion made by Councilor Rogers, seconded by Councilor Pollard, to table the item and send it back to the Town Administration/Rules & Procedures Subcommittee for further review. Discussion: Councilor Rogers felt that item 10(e) of the proposed Policy, which states that the Captain has the authority to appoint and remove all employees of the Department, could be a violation of the Town Charter and that there is no need for two administrative positions, i.e., lieutenant and captain, performing the same duties. He also felt that the Union leadership should be contacted to meet with the Town Administration/Rules & Procedures Subcommittee to discuss the possibility of negotiating the position. With respect to Public Safety Commissioner Moran's funding proposal, he felt that the Department should be properly staffed before any administrative concerns are considered. He commended the Resident State Trooper, who, he felt, should be handling all of the administrative duties in the interim. Extensive discussion ensued regarding the difference between a position policy and position description. Mayor McDaniel explained that, as a paramilitary organization, a policy must be included in the organizational manual regarding each of the job classifications, with the position descriptions derived therefrom. The resulting job description might be very similar to that of the policy, itself. Councilors McNally and Rogers both felt that there were issues related to the establishment of the position, itself. Roll Call vote, 5-2. Voting in Favor: Councilors Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: Councilors Caron and Jaskiewicz. Motion carried.

- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the Pay-As-You-Throw (PAYT)/SMART (Save Money and Reduce Trash) Program for a one year trial period, effective July 1, 2018. (Councilor McNally)

Motion made by Councilor Rogulski, seconded by Councilor Pollard. Discussion: Chairman McNally stated that discussion regarding the various options available at the Transfer Station began approximately six months ago to reduce waste and our carbon footprint, help alleviate the ongoing piggybacking, and develop a fair system for all. After conducting extensive research, it was determined, after holding two presentations each to the Subcommittee and the public, that the PAYT/SMART Program would be the most fair. It is evident that the residents have a number of comments, concerns, and questions that need to be addressed and proposed amending the motion to send the item back to the Public Works/Solid Waste Subcommittee.

Motion made by Councilor Jaskiewicz, seconded by Councilor Pollard, to amend the motion. Discussion: Councilor Caron recommended the Subcommittee consider holding two Public Hearings, distributing brochures, and publicizing the Public Hearings at the Transfer Station. While he understands the comments made by the public, Councilor Rogulski stressed that the ultimate goal of the Program is not financial, but is about being more responsible, reducing waste, and increasing recycling. Councilors Caron, Pike, and Rogulski thanked everyone for attending tonight's meeting and encouraged everyone to continue voicing their concerns. Councilor Pike informed the public that, in 1989, an Ordinance regarding Solid Waste Collection and Disposal Regulations was established and has requested that the Town Administration/Rules & Procedures Subcommittee review and revise the Ordinance. Councilor Caron suggested also sending the Ordinance to Public Works/Solid Waste Committee. Voice vote, 7-0, all in favor. Motion amended.

Motion made by Councilor Jaskiewicz, seconded by Councilor Pollard, to send the Pay-As-You-Throw (PAYT)/SMART (Save Money and Reduce Trash) Program to the Public Works/Solid Waste Subcommittee. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

- d. **Resolution #2018-37. THE TOWN OF MONTVILLE HEREBY RESOLVES TO** accept the 2018-19 Montville Water Pollution Control Authority proposed sewer budget in the amount of 5,240,240. (Mayor McDaniel)

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

17. Executive Session

- a. To Consider and Act on a Motion to enter into Executive Session for the purpose of interviewing candidates for the Gardner Lake Authority and Youth Advisory Board. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogers. Discussion: None. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 8:14 p.m. Chairman McNally resumed the meeting at 8:24 p.m. No votes were taken during Executive Session.

18. Remarks from the Public with a three-minute limit

Colleen Rix, 74 Roselund Road, thanked the Councilors for tabling the PAYT/SMART Program and listening to the public and doing the right thing.

Florence Turner, 204 Route 163, Transfer Station employee, spoke with regards to the ongoing piggybacking of garbage at the Transfer Station. She responded to Councilor Pike regarding the non-profit and free areas of the Transfer Station and commented on the importance of reusing, repurposing, and recycling. She also commented on the misconception that the Transfer Station services only 2,000 residents as at least 30 one-time passes are sold on each weekend day.

Vic Lenda, 128 Kitemaug Road, while respecting their comments, expressed his disappointment with the Council's vote on item 16(b) due to the time constraints. The Public Safety Commission will continue to discuss and review the item. He added that the Resident State Trooper is in favor of establishing the position, which would assist the Resident State Trooper and act as the go between the Chief (Mayor). He also commented that the Town is currently budgeted for 26 officers and there are currently 21 and they are continuing to have issues filling the positions. While he is in favor of having more officers on the road, he felt that, thinking out of the box, and utilizing those moneys to help fund the position could be possible.

Rick Mowan, 32 Webb Drive, stated that, while, admittedly, not very informed regarding the PAYT/ SMART Program, commented on the abuse at the Transfer Station and suggested the possibility of instituting a limit as to the amount of garbage one can dispose of at the Transfer Station at one time and imposing additional fees for any overages.

Kristin Forde, 559 Raymond Hill Road, thanked the Town Council for listening to the public's comments and working together. She felt that, as an elected official of the Town, the Councilors should have a sense of decorum and be accountable for the comments they are posting on social media. She appreciates the responses she has received from the Councilors.

19. Remarks from the Councilors and the Mayor

Councilor Rogulski expressed his appreciation to Ellen Desjardins for all of her hard work in preparing the front of the old Town Hall for the Memorial Day service and for planting and cultivating the flowers and plants for the past 50 years. He commented on a successful Parade and thanked the Finance Committee for creating a responsible budget and to Finance Director Hart and Town Clerk Katie Sandberg for responding to their many questions. He also thanked the Boy Scout who cleaned up the Senior Center.

Councilor Pollard concurred with Councilor Rogulski's remarks and encouraged everyone to recycle, reuse, repurpose, and donate their items. She thanked everyone for attending the meeting.

Councilor Pike thanked Ms. Turner for the clarification regarding the re-use and free areas of the Transfer Station. He commended the Town Administration/Rules & Procedures Subcommittee and ensured everyone that they will review the document. He added that, in Vermont, the PAYT program is successful and does work.

Councilor Caron stated that, as the result of Ms. Desjardins' comments at a previous meeting, the Church has been repaired by Public Works. He is currently working on and will contact Councilor Rogulski to make plans to acknowledge Ms. Desjardins for all of her hard work. He thanked everyone for their meaningful comments regarding the PAYT/SMART Program. He encouraged everyone to help raise funds for the Veterans in Need Program, which will be expanded. He is also working on raising funds for the future Taste of Montville.

Mayor McDaniel announced that the Youth Services Bureau will be accepting a \$2,000.00 check from the Corrigan-Radgowski Correctional Center on June 12, 2018 at 10:00 a.m.

Councilor Rogers commended Chairman McNally for his work on the Public Works/Solid Waste Subcommittee, adding that all of the Councilors campaigned on their transparency, availability, and listening and responding to the public and their comments. He felt that this evening's meeting reflects the Chairman's leadership in that respect. The PAYT/SMART Program was not designed to be misleading, rather it is designed to encourage recycling and allow people to pay only for what they use. He commended Theresa Quibble and Taylor McCracken for raising funds for the High School Cheer Team allowing all of the cheerleaders to receive a championship ring.

Councilor McNally echoed all of the previous remarks and thanked everyone for attending the meeting and looks forward to holding additional public hearings for the PAYT/SMART Program.

20. Adjournment

Motion made by Councilor Caron, seconded by Councilor Rogers, to adjourn the meeting at 8:43p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

**AN AUDIO RECORD OF THE MEETING CAN BE FOUND ON THE TOWN'S WEBSITE  
LOCATED UNDER RESOURCES – FORM REPOSITORY – MEETING RECORDINGS**