

**1. CALL TO ORDER**

The Chairman called the meeting to order at 5:02 PM on June 19, 2018 in the community room at Freedom Village in Oakdale

**2. ROLL CALL**

Present were Commissioners Sullivan, Brower, Macher, and Szarzynski. Also present was the E.D. and several tenants.

**3. REMARKS FROM TENANTS**

None

**4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)**

None

**5. APPROVAL OF MINUTES**

Commissioner Macher motioned, seconded by Commissioner Brower, to approve the minutes of the meeting on May 15, 2018 as submitted. Voice vote. All in favor. MOTION PASSED.

**6. APPROVAL OF PAYMENT OF BILLS**

The following bills were submitted for approval of payment:

**PAID IN MAY**

The Hartford	\$4,403.00	Fire Insurance
Tomaszek Plumbing	\$561.45	Shower valve in 69, hot water thermostat
Millenium Water	\$963.00	Water Monitoring
Suburban Propane	\$30.00	Propane tank rental FV
CT DMV	\$25.00	Replacement title for lawnmower trailer
Blumenthal & Donahue	\$2,150.00	Commissioner Insurance
P. Spiess	\$74.04	Cleaning unit 70
R. Spiess	\$169.78	Maintenance
Treasurer, Tn of Mvllle	\$1,866.51	Health insurance premium for June
M. Cahoon	\$7.00	Paper ad
R. Spiess	\$279.61	Maintenance
P. Spiess	\$105.67	Cleaning 70
Eversource	\$735.95	Electricity for May
Bonner Electric	\$950.91	Fan repair 64
Curries Heating	\$3,244.74	HVAC repair for 57,42 and 76
Atlantic Broadband	\$517.11	Telephone for June
Ron and Sons Lawn	\$900.00	Lawn trimming FV and IV

**PAID IN JUNE**

M. Cahoon	\$2,390.40	Salary for June
Comptroller, St and CT	\$334.43	MERFund contribution May
AA Lock & Key	\$183.00	Lock repair 46
Sterling Superior	\$376.00	Trash removal June
Montville Hardware	\$215.93	Plumbing, tools, cleaning supplies
Atlantic Broadband	\$2,060.00	Cable and internet for June
Eversource	\$457.65	Electricity for May
M. Cahoon	\$50.00	Stamps
R. Spiess	\$236.97	Maintenance
P. Spiess	\$62.18	Cleaning 70
Crystal Rock	\$1,026.86	Water Delivery FV
Curries Heating	\$254.44	Parts 76
Waltham Exterminating	\$258.00	June pest services
Crystal Rock	\$1,026.86	Water Delivery FV
Ron & Sons Lawn Care	\$1,350.00	Lawn Cutting
Automatic Door Dr	\$1,725.00	Handicap door opener installation
Staples	\$28.07	Bankers Boxes
R. Spiess	\$256.96	Maintenance
Adkins	\$292.00	New record book and archival paper
Millenium Water	\$963.00	Water monitoring
Cash	\$46.00	Petty Cash Reimbursement
Curries Heating	\$5,395.00	New HVAC unit 64

Commissioner Szarzynski, seconded by Commissioner Brower, to approve the payment of the bills as submitted. Voice vote. All in favor. MOTION PASSED.

### **CORRESPONDENCE**

5/23	MHA to 48	Rent redetermination issue
5/29	MHA to 73	Storage room issue
6/1	MHA to 1, 35	Rent reminder and parking reminder
6/6	MHA to 40	Renter rebate notice
6/13	MHA to 34, 40	HVAC filter cleaning notice
6/13	MHA to I. Bellone	Issue regarding 75
6/15	MHA to 67	Music volume issue
6/15	MHA to 61	Lawnmower on patio and unreported guest
6/18	MHA to 65	Parking issue
6/18	CT to MHA	STIF dividend reinvestment of \$557.93

### **REPORTS**

**A. ACCOUNT BALANCES:** Checking account balance is \$126,049.22.  
STIF balance is \$372,846.94.

**B. DEPOSIT VALIDATION:** Deposits were reviewed and validated as submitted

**C. OCCUPANCY:** No Vacancies

**D. TENANT PROBLEMS:** Tenant 75

**E. SECOND QUARTER WAITING LIST LOTTERY** The numbers were drawn in the following order: 152, 155, 153, 154.

## **9. OLD BUSINESS**

### **A. WELL UPDATE FREEDOM**

La Framboise has gotten one bid for the excavation needed to lay the pipes. Three contractors were called but the job is proving to be very extensive and difficult and only one contractor returned a bid. They plan on starting the process very soon.

## **10. NEW BUSINESS**

The Commission went into executive session to discuss a sensitive tenant matter at 5:35 PM. The commission exited the session at 5:50 PM. During the session it was decided that the wifi access to tenants would need to be suspended due to serious security concerns. If these concerns could be addressed, the commission would revisit the issue to reinstate tenant access. There will be one computer at each center available for tenant use on the now secured wifi which necessitates the purchase of a computer for Independence. Wifi access will be placed on a closed network as of July 20 to give tenants time to make new arrangements for internet access.

## **11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)**

None

## **12. REMARKS FROM COMMISSIONERS**

The Commissioners expressed that the approval of bill payment agenda item is ambiguous and needs to be addressed. This will be an item on a future agenda after some research is done by the E.D.

## **13. ADJOURN**

Commissioner Szarzynski motioned, seconded by Commissioner Brower, to adjourn the meeting at 5:55 PM. Voice vote. All in favor. MOTION PASSED.

Respectfully submitted,

Mary Cahoon  
Executive Director