

Town of Montville
Public Works/Solid Waste Sub-Committee
Regular Meeting Minutes
August 22, 2018
5:30 p.m. – Montville Town Hall – Room 102

1. Call to Order

Chairman McNally called the meeting to order at 5:31 p.m.

2. Pledge of Allegiance

3. Roll Call (Councilors McNally, Pollard, and Caron)

Present were Councilors McNally and Pollard. Absent was Councilor Caron. Also present was Public Works Director Donald Bourdeau, Jr., and Councilor Wills Pike.

4. Presentations – *none*

5. Alterations to the Agenda

Motion made by Councilor Pollard, seconded by Councilor McNally, to remove items 8(a) and (d) from this and future Agendas. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

6. Approval of:

a. The Regular Meeting Minutes of July 25, 2018

Motion made by Councilor Pollard, seconded by Councilor McNally. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

7. Remarks from the Public Regarding Items on the Agenda – *none*

8. Old Business

a. Road repair schedule update – *removed from the agenda*

b. Transfer Station update

The renovations at the Transfer Station is progressing well. The power company is scheduled to install the wiring next week. When completed, the new compacters will be placed and the new shed will be ready for use. Soon thereafter, work will commence in the back of the Transfer Station. They have developed a good working relationship with the contractor and workers and have not heard any complaints. They will be investigating the possibility of installing a privacy fence, as requested by the owners of the neighboring property.

1) Revisions to the Transfer Station Policy

Public Works Director Bourdeau reviewed the proposed revisions to the Transfer Station Policy, adding that many of the changes are due to the Transfer Station renovations. The following revisions were discussed:

Page 1: Item 1. Curbside Collection of Recyclables

Attachment A, List of Single Stream Recyclables, listing all recyclable items as stated on Willimantic Waste's website, has been added to the Regulations.

Page 2: Section III(A)1. Montville Transfer Station, Access to & use of Transfer Station, Entry

- a. All persons must stop at the gate and present proof of residency of the Town of Montville, ~~or that the origin of the refuse or recyclables brought in is from within the Town of Montville.~~

Page 3: d. The Attendant shall verify the person is a Montville resident. ~~Enter into a daily log the registration number of each vehicle entering the Transfer Station, along with the occupant's name. The attendant must maintain proper accounting of vehicles entering the Transfer Station by scanning the vehicle's sticker.~~

Section III(A)1. Montville Transfer Station, Access to & use of Transfer Station, Use

- ~~e. Residents who hire a contractor to dispose of bulky waste items at the Montville Transfer...set forth in this section.~~

Section III(A)3. Montville Transfer Station, Access to & use of Transfer Station, Vehicle Restrictions and Safety Practices

- g. Due to liability issues, the item regarding the removal of items from the free/reuse area will be discussed with the Town Attorney.

Section III(B). Montville Transfer Station, Contractor Use – ~~delete~~

Page 4: Section III(C). Montville Transfer Station, Materials Accepted/Not Accepted and Conditions for Disposal – ~~delete~~

Section V. Fines and Penalties

The proposed changes to the fines and penalties will be introduced and voted upon by the Town Council prior to its institution. Any violations (item B) may be determined by the attendant through a visual audit as residents enter the Transfer Station or by conducting a random audit of vehicles. Following the remodeling, only one vehicle will be able to enter the premises at a time, ensuring that all vehicles have checked in at the gate. The following item will be added in Section V:

The Town reserves the right to conduct random audits of vehicles to ensure that all households are in compliance with the regulations.

Page 5: D. Any persons, ~~businesses,~~ or contractors, aggrieved by fines...
Section VI(A). Materials Accepted and Not Accepted and Conditions for Disposal at the Transfer Station, Accepted

The items listed were received by SCRRRA (Southeastern Connecticut Regional Resource Recovery Authority) and are punch card items. A fee is instituted for expired punch cards or any items brought in beyond the limited amount.

e. Stuffed Furniture – Sofas, chairs, *mattresses and box springs*.

s. Household Refuse – will not considered a Bulky Waste item. Up to eight (8) bags per week will be accepted. A fee of \$3.00 will be instituted for each additional bag.

Trailer parks, duplexes, apartment buildings and the like would be considered businesses. As such, each tenant/resident would be required to purchase a sticker or the owner of the property should provide a dumpster for the tenants.

k. Motor Vehicle Waste oil – limit of five (5) gallons per resident in a *day week*.

l. Antifreeze – limit of five (5) gallons per resident in a *day week*.

Page 7: Free Drop-Off Programs:

As previously discussed, Chairman McNally will consult with the Town Attorney regarding the free/reuse area.

Page 8: Section VIII. Fees

Residential Permits

One-Time use: ~~\$10.00~~ *\$15.00 (eight (8) bag/week limit, \$3.00 for each additional bag)*

REFUSE CONTRACTOR LICENSE

Annual license fee of ~~\$125.00~~ *\$250.00* per vehicle

Annual Permit Fees

Over 60

2019-2020	2020-2021	2021-2022
\$60.00	\$70.00	\$80.00

59 and below

2019-2020	2020-2021	2021-2022
\$80.00	\$90.00 <i>\$100.00</i>	\$100.00 <i>\$120.00</i>

A spell- and format-check will be conducted in the final draft of the document.

Public Works Director Bourdeau will investigate the possibility of installing a Town radio that would enable employees to contact dispatch directly should any incidents arise.

c. **Public Works Facility update**

A P.O. (Purchase Order) with Cisco Environmental has been issued for the gas pumps at the Public Works Facility and a pre-construction meeting will be scheduled. It is hoped that the

project will begin prior to the winter season. Service Station Equipment will act as the sub-contractors and install temporary tanks for use until the project is completed.

- d. Status of the cash bond for roadwork – *removed from the agenda*
- e. Status of Silver Falls Bridge
The Engineer is currently working on the project; a site plan will be completed and presented to the Committee in the near future.
- f. Care and maintenance of service memorial area by old Town Hall
The project continues to be in progress.
- g. Status of historic church located on Meetinghouse Lane and Raymond Hill Road
Chairman McNally reported that the Town Council voted to waive the sealed bid process for the painting of the steeple, no asbestos was found in the balcony, and a mold assessment was conducted. The report was unclear as to whether the recommendation was to either gut or clean the infected area.

9. New Business – *none*

10. Remarks from the Public – *none*

11. Remarks from the Councilors – *none*

12. Adjournment

Motion made by Councilor McNally, seconded by Councilor Pollard, to adjourn the meeting at 6:23 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville