

**Town of Montville**  
**Public Works/Solid Waste Sub-Committee**  
**Regular Meeting Minutes for September 26, 2018**  
**5:30 p.m. – Montville Town Hall – Room 102**

1. Call to Order  
Chairman McNally called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors McNally, Pollard, and Caron)  
Present were Councilors McNally, Pollard, and Caron. Also present was Public Works Director Donald Bourdeau, Jr.
4. Alterations to the Agenda  
The following item was added to the Agenda:  
8(c) Bid Waiver for the Pavement Preservation Treatment (NovaChip)
5. Approval of:
  - a. The Regular Meeting Minutes of August 22, 2018  
Motion made by Councilor Caron, seconded by Councilor Pollard. Discussion: None.  
Voice vote, 3-0, all in favor. Motion carried.
6. Remarks from the Public Regarding Items on the Agenda  
Florence Turner, 204 Route 163, reported that Carey Hurlburt, who teaches DEEP's (Department of Energy & Environmental Protection) Solid Waste Operator Certification Classes, informed her that there are no known litigations in the State of CT regarding free items and suggested a sign, releasing the Town from any risk(s), be posted in the area. Chairman McNally reported that he has spoken with the Town Attorney, who suggested the same and who will be contacting CIRMA (Connecticut Interlocal Risk Management Agency) for the proper verbiage for the sign.
7. Old Business
  - a. Transfer Station update  
Public Works Director Bourdeau reported that, overall, the renovations are progressing well. They are currently working in the back and the compacters have been placed in the front. Because the exit will create a four-way intersection, they are investigating the possibility of installing a flashing light, enabling visitors to safely exit from the Transfer Station.
    - 1) Revisions to the Transfer Station Policy  
The Committee reviewed the revisions and discussed the following changes:

**Page 2:** III(A). Montville Transfer Station, Access to and use of Transfer Station

1. Entry

- g. Anyone operating a Commercial business is not permitted to deliver waste into the transfer station for disposal, *with the exception of brush and proof of residency.*

3. Vehicle Restrictions and Safety Practices

- g. Usable items may be placed in the free or reuse area...fill out necessary paper work associated with that item. *Anyone removing items from the free area do so at their own risk.*

**Page 5:** VIII. Fees

Residential Permits

Annual Permits (to be permanently affixed to windshield of vehicle), *maximum of 8 (eight) bags per week, \$3.00 will be charged for each additional bag*

One-Time use: \$15.00, *maximum of 8 (eight) bags per pass, \$3.00 will be charged for each additional bag*

The Regulations will be sent to the Town Attorney for review and a Public Hearing will be scheduled for the Ordinance regarding the Fees and Fines.

Brief discussion ensued regarding Councilor Caron's concerns regarding roofing shingles, especially those containing asbestos or other hazardous/toxic materials, that are brought to the Transfer Station.

b. Public Works Facility update

The equipment has been ordered; the start date is weather dependent.

c. Status of Silver Falls Bridge

The Town Engineer is in the process working on the design of the walking bridge and the turnaround area.

d. Care and maintenance of service memorial area by old Town Hall

The repair of the sidewalk will be sent out to bid after the Parks & Recreation Commission finalizes its decision regarding the placement of the Christmas tree.

e. Status of historic church located on Meetinghouse Lane and Raymond Hill Road

In response to Councilor Caron regarding a hazardous materials report, Public Works Director Bourdeau stated that no such report was generated.

8. New Business

a. Fence at Old Tennis Courts

At the request of the Parks & Recreation Commission, the trees will be cut and the fencing removed at the old tennis courts.

b. Town Hall Christmas Decoration

Chairman McNally stated that the Parks & Recreation Commission also requested that the Town decorate the Town Hall building with Christmas lights; he suggested installing permanent lights that are affixed to the building, similar to that of the Town of Norwich.

c. Bid Waiver for the Pavement Preservation Treatment (NovaChip)

Public Works Director Bourdeau requested the possibility of waiving the bid process for a Paver Placed Surface Treatment (PPST) on Meetinghouse Road. An estimated cost of the project was received by The Gorman Group and will be half the price of paving. The Councilors agreed to place the item on the next Town Council Agenda for approval.

9. Remarks from the Public

Florence Turner questioned why the Public Works Department cannot repair the sidewalk in the service memorial area. In response, Public Works Director Bourdeau stated that, due to the lack of staffing, they are not able to demolish/repair the sidewalk. She also clarified that the Public Works Department did not donate their time for the Dog Park, as posted on the internet.

10. Remarks from the Councilors – *none*

11. Adjournment

Motion made by Councilor Caron, seconded by Councilor Pollard, to adjourn the meeting at 6:20 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville