

**Montville Housing Authority
Regular Meeting Minutes
December 11, 2018 5:00 PM
Independence Village Uncasville, CT**

1. CALL TO ORDER

The chairman called the meeting to order at 5:03 PM on December 11, 2018 in the community room at Independence Village in Uncasville, CT.

2. ROLL CALL

Commissioners Sullivan, Brower, Szarzynski, and DiGioia-Evrett were in attendance. The E.D. and one member of the public were also in attendance.

3. REMARKS FROM TENANTS

None

4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)

None

5. APPROVAL OF MINUTES

Commissioner Sullivan motioned, seconded by Commissioner Szarzynski, to approve the minutes of the meeting of November 18, 2018 as submitted. Voice vote. All in favor. MOTION PASSED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PAID IN NOVEMBER

Eversource	\$1,072.54	Electric charges for November
Currie's Plumbing	\$150.00	HVAC cleaning
B&W Paving	\$3,150.00	Snow removal and ice treatment
Suburban Propane	\$30.00	Tank rental
R. Spiess	\$200.88	Maintenance
P. Spiess	\$148.15	Cleaning vacancies
R. Spiess	\$341.80	Maintenance

PAID IN DECEMBER

R. Spiess	\$164.70	End of year bonus
P. Spiess	\$123.52	End of year bonus
M. Cahoon	\$341.80	End of year bonus
M. Cahoon	\$2988.00	Salary for December
AA lock & Key	\$158.50	Lock repair 58
Bonner Electric	\$311.03	Security Light behind 16
Integrated Security	\$105.00	Capicitor replacement FV
Eversource	\$713.41	Electric charges for November
Home Depot	\$106.95	New toilet 14
Supplyworks	\$124.65	Batteries
Tomaszek Plumbing	\$246.00	Toilet installation
Montville Hardware	\$257.22	Plumbing, cleaning supplies
Comptroller, CT	\$334.43	MERFund for November
Treasurer, Montville	\$1,934.91	Health premium December
Currie's Plumbing	\$751.20	HVAC cleanings
Sherwin Williams	\$98.30	Paint
Atlantic Broadband	\$2,060.00	Cable December
M. Cahoon	\$26.00	Commissioner Ad
P. Spiess	\$136.30	Cleaning vacancies
R. Spiess	\$295.16	Maintenance
Tomaszek Plumbing	\$200.00	Sink repair
Millenium Water	\$963.00	Water monitoring December

Commissioner Sullivan motioned, seconded by Commissioner Brower, to approve the bills as submitted. Voice vote. ALL IN FAVOR. Motion passed.

7. CORRESPONDENCE

12/10 State of CT to MHA Dividend reinvestment of \$683.27

8. REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$92,873.03.
STIF balance is \$376,667.07.

B. DEPOSIT VALIDATION: Deposits validated as submitted

C. OCCUPANCY: 8, 43, 45, 60, 61, 65 and 71 are vacant

D. TENANT PROBLEMS: None

E. WAITING LIST LOTTERY: 170, 166, 173, 169, 175, 176, 168, 172, 171, 167,
174

9. OLD BUSINESS

No old business.

10. NEW BUSINESS

No new business

11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)

None

12. REMARKS FROM COMMISSIONERS

None

13. ADJOURN

Commissioner Brower motioned, seconded by Commissioner Szarzynski, to adjourn the meeting at 5:20 PM. Voice vote. ALL IN FAVOR. Motion passed.

Respectfully submitted,

Mary Cahoon
Executive Director