

Town of Montville Town Council
Regular Meeting Minutes for April 13, 2009
7:00 PM – Town Council Chambers
Town Hall

1. Call to Order – Chairperson Buebendorf called the meeting to order at 7:00 PM.
2. Pledge of Allegiance
3. Roll Call – Present were Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Also present were Mayor Jaskiewicz and Town Attorney Lisa Gladke.

Chairperson Buebendorf called for the following changes to the agenda: 1) Remove agenda item 13B; 2) remove agenda item 14H; 3) Remove agenda item 15. **Motion** by Councilor Geary, Second by Councilor Beetham to accept the changes to the agenda. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

4. **Motion** by Councilor Jones, Second by Councilor Radgowski to approve the regular meeting minutes of March 9, 2009; the special meeting minutes of March 24, 2009; and the special meeting minutes of March 26, 2009. **Discussion:** Councilor Geary stated that there were many important details regarding financial matters left out of the March 9, 2009, regular meeting minutes. Chairperson Buebendorf asked if the minutes should be amended and approved at the next meeting, and Councilor Geary stated that he thought that would be the best course of action. Chairperson Buebendorf called for a voice vote on the approval of the special meeting minutes of March 24th and the special meeting minutes of March 26th, and that the regular meeting minutes of March 9th would be approved at the May meeting. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

5. Executive Session

Mr. Socha was not in attendance. The Council did not enter into Executive Session.

6. Remarks from the Public – None.

7. Communications

A. Local Capital Improvement Progress (LoCIP) Guidelines, received from M. Jodi Rell, Governor, dated March 2009; distributed to Council members with their agenda package.

B. Letter from the State of Connecticut General Assembly, dated March 31, 2009, to Governor Rell requesting that she reconsider her proposal to cancel the \$800,000.00 authorized bonding for the Town of Montville's police station.

C. Letter from Ronald McDaniel, Jr. notifying the Mayor that he has been elected as President of the Montville National Little League and that he would act as the Town Council's liaison for that organization.

8. Remarks from the Town Attorney on matters referred – None.

9. Remarks from the Mayor and/or Administrative Department Heads

Mayor Jaskiewicz reported on the following: 1) he stated that he had distributed his proposed 2009/2010 budget to the Council this evening for review, and read a piece of correspondence included in the proposal packet; 2) Tri Town Foods has been working on the building previously occupied by Beit Brothers, and that the expected date of opening would be in July 2009. The Mayor stated that they are doing a lot of work inside the building, and that all applicable permits have been received and approved for the work; 3) the State stimulus money, in the amount of \$2,000,000.00, should be received in the near future for the work to be done on the Oxoboxo / Old Colchester Bridge; however, the Governor is reviewing the project and the Mayor has not yet received the final approval from her office. On that subject, the necessary paperwork has not yet been received from Smurfit-Stone regarding the easement needed for work to be done on the Old Colchester / Oxoboxo Bridge; 4) it is the Mayor's understanding that the Local Bridge Program will not be funded by the State next year, so this means that any work to be done on the Montville Road Bridge will be the financial responsibility of the Town in conjunction with the Town of Norwich; 5) the tentative agreement reached with and ratified by the Police Union was distributed to the Council. The Mayor stated that this is for their review, and that it would be on the agenda for discussion at the May meeting.

10. Reports from Standing Committees

A. Town Administration – Councilor Jones reported that they had met earlier that evening to discuss the proposed Blight Ordinance, and that the document was almost ready for attorney review. It was agreed that once the final draft was prepared, it would be sent to the Council members for review before being sent to the Attorney for final preparation.

B. Finance – No meeting.

C. Rules and Procedures – No meeting.

D. Public Works – Councilor Radgowski reported that Public Works Director, Donald Bourdeau, reported that due to the rough winter the sand and salt budget is at a deficit of over \$200,000.00. This money will have to come out of the General Fund.

E. Solid Waste Disposal – Students from Palmer Academy have been working on a recycling awareness program, and will be taking this information out into the public in the near future.

11. Reports from Special Committees and Liaison Councilors

Councilor Jones reported that she had recently visited Montville High School and took a tour, and that she was very impressed with what she saw. Specifically, she reported on the Student Resource Center, and noted that this is a great resource to students to compile information on things such as continuing education and interviewing skills. She also noted that she was able to observe the children and parents involved in the school's Childhood Readiness Program.

Councilor Beetham reported that Planning & Zoning has been quiet, but that at the last meeting an application for a subdivision on Gay Hill Road had been denied by the Commission.

Chairperson Buebendorf reported on the Parks & Recreation Commission is currently working hard on the summer programs.

12. Appointments and Resignations

A. **Motion** by Councilor Radgowski, Second by Councilor Beetham to waive the waiting period to appoint Ms. Mary Thomes to the Housing Authority. **Discussion:** Councilor Geary noted that Ms. Thomes' name was misspelled on the agenda; this was noted and fixed. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

B. **Motion** by Councilor Beetham, Second by Councilor Caron to appoint Ms. Mary Thomes to the Housing Authority, with a term to expire on April 30, 2014. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

C. **Motion** by Councilor Caron, Second by Councilor Radgowski to accept the resignation of Ms. Carol Lathrop from the Commission on the Aging. **Discussion:** Councilor Caron noted that this resignation is accepted with much regret, and that Ms. Lathrop has been a very positive part of this Commission and to the Town. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

D. **Motion** by Councilor Beetham, Second by Councilor Radgowski to accept the resignation of Ms. Carol Lathrop from the Capital Improvement Committee. **Discussion:** Again, Councilor Caron noted that this resignation is accepted with much regret. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

Councilor Beetham noted that recently a letter was received by a member of a Commission announcing their appointment, but that the letter noted appointment to the wrong Commission. Chairperson Buebendorf stated that the mistake had been brought to her attention, and that the Clerk had sent out a new letter with the correct information.

13. Old Business

A. **Motion** by Councilor Jones, Second by Councilor Caron to discuss the proposed Blight Ordinance. **Discussion:** Councilor Jones noted that the Council had already discussed this matter, and reiterated that the completed draft document would be sent out to all Councilors before being sent to the Town Attorney for final preparation. This matter will be further discussed at next month's meeting.

14. New Business

A. Resolution #2009-026. The Town of Montville hereby resolves to refund taxes due to overpayments and corrections in the amount of Five Thousand Five Hundred Ninety-One Dollars and Ninety-Seven Cents (\$5,591.97), at the request of the Tax Collector. **Motion** by Councilor Beetham, Second by Councilor Caron. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-026 Adopted 7-0.**

B. There was a typo on the agenda – there is no agenda item B.

C. Resolution #2009-027. The Town of Montville hereby resolves that the following institutions be designated as qualified depositories of Town funds: Peoples Bank, Citizens Bank, Webster Bank, Dime Savings Bank and Chelsea Groton Bank. **Motion** by Councilor Caron, Second by Councilor Radgowski. **Discussion:** Finance Director Terry Fafard addressed the Council and stated that she would now meet with these banks to gather information and will report back to the Council with her findings. Councilor Beetham asked if all of these banks would insure the Town funds properly, and Ms. Fafard stated that all five banks meet the State criteria to insure a Municipality. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-027 Adopted 7-0.**

D. Resolution #2009-028. The Town of Montville hereby resolves to waive the bid process required in Section C708(A) of the Town Charter for the construction of a booster pump station for the Palmertown Waterline project. **Motion** by Councilor Geary, Second by Councilor Caron. **Discussion:** Mayor Jaskiewicz stated that he is asking for this waiver because Stearns & Wheler has performed all of the work on this project up to this point. The project had to be cut short previously because of lack of funds; the Mayor applied for more funds from State, and has received such to finish this project. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-028 Adopted 7-0.**

E. Resolution #2009-029. The Town of Montville hereby resolves to approve and authorize the Mayor to execute an Agreement between the Town of Montville and Stearns & Wheler, LLC, Trumbull, CT for engineering services for the construction of a booster pump station for the Palmertown Waterline project; said Agreement duly reviewed and approved by the Town Attorney. **Motion** by Councilor Jones, Second by Councilor Caron. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-029 Adopted 7-0.**

F. Resolution #2009-030. The Town of Montville hereby resolves to approve and adopt the position description for “Chief Plant Operator/Superintendent” of the Waste Water Treatment Plant. **Motion** by Councilor Murphy, Second by Councilor Caron. **Discussion:** It was noted that this is not a new position, but that there was no job description on file previously. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-030 Adopted 7-0.**

G. Resolution #2009-031. The Town of Montville hereby resolves to approve and adopt the position description for "Assistant Superintendent" of the Waste Water Treatment Plant. **Motion** by Councilor Geary, Second by Councilor Caron. **Discussion:** It was noted that this is not a new position, but that there was no job description on file previously. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-031 Adopted 7-0.**

H. This item was removed from the agenda. The Mayor noted that he hopes to have this matter ready for discussion before the special Town Council meeting on April 29th.

I. Motion by Councilor Murphy, Second by Councilor Caron to receive the Mayor's budget proposal for fiscal year 2009-2010. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

J. Motion by Councilor Radgowski, Second by Councilor Caron to receive the Mayor's proposed five-year capital plan for fiscal year 2009-2010. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.**

K. Resolution #2009-032. The Town of Montville hereby resolves to set the date of Wednesday, April 29, 2009, at 6:00 PM for a public hearing regarding the Board of Education proposed budget for fiscal year 2009-2010; and to set the date of Thursday, April 30, 2009, at 6:00 PM for a public hearing regarding the General Government proposed budget for fiscal year 2009-2010. The Public Hearings will be held in the Town Council Chambers. **Motion** by Councilor Jones, Second by Councilor Radgowski. **Discussion:** Councilor Murphy noted that at last year's public hearing to discuss the budget, there were a lot of people in attendance and maybe the Council should consider a different, larger location for this year's public hearing. It was agreed by all Councilors that Town Hall had all of the necessary equipment to hold the public hearing, and that a location change would not be necessary. Councilor Jones expressed concern that she had just received the proposal this evening; Chairperson Buebendorf explained the process and noted that Councilors will have time to review the proposal before the public hearing, after which meetings will be set up with the Finance Committee to discuss the matter further. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-032 Adopted 7-0.**

L. Resolution #2009-033. The Town of Montville hereby resolves to approve and authorize the Mayor to execute a Memorandum of Understanding to extend the contract entitled "Agreement for Curbside Collection of Recyclables" between the Town of Montville and F.E. Crandall Disposal, Ledyard, CT, for the period of July 1, 2008 through June 30, 2009. **Motion** by Councilor Jones, Second by Councilor Beetham. **Discussion:** Councilor Beetham asked if this contract would go out to bid after June 30, 2009, and Mayor Jaskiewicz confirmed that it would be going out for bid at the completion of the current contract with F.E. Crandall. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-033 Adopted 7-0.**

M. To consider and act on a Motion to direct the Inland Wetlands Commission to perform a study on repairs to the Montville Road Bridge. **Motion** by Councilor Geary, Second by Councilor Caron to remove this item from the agenda. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0 – agenda item deleted.**

N. Resolution #2009-034. The Town of Montville hereby resolves to replace the sidewalk in front of the Palmer Memorial School and, further, to use Local Capital Improvement Program funds for the project. **Motion** by Councilor Jones, Second by Councilor Caron. **Discussion:** **Motion** by Councilor Beetham, Second by Councilor Murphy to amend the resolution to direct the Public Works Director to put this project out for bid. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0.** Public Works Director Donald Bourdeau stated that in 2008 he received three bids on this project, ranging from \$24,000.00 to \$30,000.00 but will need to obtain updated costs. **Roll Call Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Resolution #2009-034 Adopted 7-0 as amended.**

15. Executive Session – This item was removed from the agenda. The Council did not enter Executive Session.

16. Remarks from the Public – None.

17. Remarks from Councilors

Councilor Murphy stated that he was a little surprised by the content of the Mayor's proposed budget, and he requested that all Councilors bring forth questions and/or concerns right away to the Finance Committee, should there be any.

18. Adjournment – **Motion** made by Councilor Geary, Second by Councilor Jones, to adjourn the meeting. **Voice Vote:** In Favor; Councilors Beetham, Buebendorf, Caron, Geary, Jones, Murphy and Radgowski. Opposed; None. **Motion Carried 7-0. The meeting adjourned at 7:49 PM.**

Respectfully Submitted by:

Sandra Anderson CPS
Minutes Clerk
Montville Town Council