

Town of Montville
Farmers Market Committee
Special Meeting Minutes - April 10, 2019

1. The meeting was called to order by Council Chairman Tom McNally at 7:00pm.
2. Pledge of Allegiance.
3. Roll Call – Present were: Councilor-Liaison Tom McNally, Karen Perkins Tom Holmes, Ellen Hillman and Stacy Reed.
4. Alterations to the Agenda –
 - a. Councilor McNally asked for nominations for the election of officers. Member, Ellen Hillman, nominated Stacy Reed as Chair. Motion made by Ellen Hillman, seconded by Councilor McNally; no other nominations. Voice vote; all in favor; motion carried.
 - b. Chair, Stacy Reed, asked for nominations for Vice Chair. Councilor McNally nominated Tom Holmes. Motion made by Councilor McNally, seconded by Karen Perkins; no other nominations. Voice vote, all in favor; motion carried.
 - c. Chair, Stacy Reed, asked for nominations for Treasurer. Councilor McNally nominated Ellen Hillman. Motion made by Councilor McNally, seconded by Tom Holmes; no other nominations. Voice vote, all in favor; motion carried.
5. Remarks from the Public regarding items on the Agenda–None
6. Correspondence–None
7. Old Business–None
8. New Business
 - a. The Commission talked about dates for future meetings; additional meeting dates/times will be decided in the near future.
 - b. The Commission determined the best location would be the old Town Hall right on the side of Route 32 with additional space for vendors and food trucks in the back-parking lot. Motion made by Councilor McNally, seconded by Reed. Voice vote; all in favor; motion carried.
 - c. Discussion re: times/dates for Farmers Market. It was decided that the Farmers Market would be held on Sundays starting June 2nd and that they would run until the end of October. After great discussion the time was decided to be from 11am-3pm to allow for

- people getting out of church. Motion made by Ellen Hillman to hold the Farmers Market on Sundays from 11am-3pm, and seconded by Councilor McNally. Voice Vote; all in favor; motion carried.
- d. Vendor cost was also discussed. The Commission felt \$200 was too low and \$350 was too high. A motion was made by Reed to set the cost of being a vendor at \$250 and seconded by Holmes. Voice Vote; all in favor; motion carried.
 - e. The Commission agreed to a budget of \$1,500 to help with the cost of signage (event; parking, etc.) and to advertise. Chairman McNally agreed he would ask the Council to add this line item and to fund the same until funds were received by the Farmers Market Commission
 - f. Commission members agreed to look at area Farmers Markets' rules and applications and to share their findings at the next meeting to assist them in formulating the Montville Farmers Market.
9. Commissioner Perkins asked for comments from the public; there were none.
10. Adjournment
- a. Motion made by Councilor McNally to adjourn at 8:22 PM. All in favor; motion carried.