

**Town of Montville**  
**Town Administration/Rules & Procedures Sub-Committee**  
**Regular Meeting Minutes**  
**May 28, 2019**  
**5:30 p.m. – Montville Town Hall – Room 102**

1. Call to Order  
Chairman Jaskiewicz called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, Pike, and Rogulski)  
Present were Councilors Jaskiewicz, Pike, and Rogulski.
4. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
5. Approval of:
  - a. The Regular Meeting Minutes of March 25, 2019 – *tabled*
  - b. The Special Meeting Minutes of May 9, 2019 – *tabled*
6. Unfinished Business
  - a. Discussion regarding the Youth Services Director Job Description and Wage Proposal  
Councilor Pike recited an e-mail received by Youth Services Director Barbara Lockhart. After reviewing and discussing the Wage Proposal, the Committee drafted an opinion to be sent to the Mayor. The Committee approved the Job Description, which will be sent to the Town Council for approval.
7. New Business – *none*
8. Remarks from the Public with a three-minute limit – *none*
9. Remarks from the Councilors – *none*
10. Adjournment  
The meeting adjourned at 6:30 p.m.