

Mr. Joseph Berardy
Ms. Eileen Cicchese
Mr. Jasen Clark
Ms. Ellen Desjardins
Ms. Nancy delaCruz
Ms. Beatrice DeMitte
Mr. Stanley Gwudz,
Commission Chairman
Ms. Ellen Hillman
Ms. Dorothy Murtha

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Date: Wednesday – May 20, 2009

Time: 7:00 p.m.

LOCATION: Town Hall – ROOM 203

ABBREVIATIONS FOR COMMANDS

(CAM)

Commands Action
Motion

(D) Discussion

(I) Information

(R) Recognition

CALL TO ORDER - REGULAR MEETING

1.0 (CAM:) APPROVAL OF THE MINUTES FROM:

- **APRIL 15, 2009**

2.0 (CAM-D-I-R:) DIRECTORS' REPORTS

2.0A PUBLIC WORKS REPORT – MR. DONALD BOURDEAU

- **CAMP OAKDALE – SOCCER FIELD LIGHTING**
- **FIELD MANAGEMENT PLAN AND SCHEDULE**
- **CAMP OAKDALE VOLLEYBALL COURT – STATUS OF INLAND/WETLAND APPROVAL**
- **TIME TABLE / FUNDING TO RE-STRIPE THE TENNIS AND BASKETBALL COURTS**
- **STATUS OF THE EAGLE SCOUT BAT HOUSE PROJECT**
- **BOAT LAUNCH DEVELOPMENT PLAND / FEASIBILITY**
- **INSTALLATION OF HORSE SHOE PITS (*LOWER CAMP OAKDALE*)**
- **CAMP OAKDALE PLAYGROUND EQUIPMENT REPAIRS / PMS PROGRAM**
- **DISCUSSION OF CAMP OAKDALE MILTI-PURPOSE PATH DEVELOPMENT/AQUISITION**
- **DISCUSSION OF POTENTIAL PURCHASE OF PRIVATE PROPERTY ADJACENT TO CAMP OAKDALE.**

2.0B DIRECTOR'S REPORTS – MR. BUTLER

- **WRITTEN MONTHLY DIRECTOR'S REPORT**
- **UPDATE ON REGIONAL MEETINGS WITH SURROUNDING TOWNS**

3.0 FINANCE

- **CAPITAL PLAN – PENDING COUNCIL APPROVAL**
- **OPERATING BUDGET – PENDING APPROVAL**
- **IMPACT ON \$4,000.00 REDUCTION / LINE ITEM 53038 (*PROGRAMS*) AND LINE ITEM 54000 (*EQUIPMENT*)**
- **OVERVEIW OF MAY 13TH FINANCE COMMITTEE MEETING**

4.0 (CAM-D-I-R:) CORRESPONDENCE

5.0 (CAM-D-I-R:) OLD BUSINESS

5.1 YEAR TO DATE / EXPENSE STATUS / 2008-2009 BUDGET BREAKDOWNS

- LINE ITEM BREAKDOWN OF REPORTED \$8,812.00 LOSS
FROM YOUTH BASKETBALL PROGRAM
- LINE ITEM BREAKDOWN OF REPORTED \$435.00 LOSS
FROM WESTLING PROGRAM
- SPECIAL REVENUE BREAKDOWN ACCOUNT/REPORT
- LINE ITEM BREAKDOWN / EXPLANATION OF LINE ITEM 53038
(PROGRAMS) FOR FY 2009-2010
- LINE ITEM BREAKDOWN / EXPLANATION OF LINE ITEM 54000
(EQUIPMENT) FOR FY 2009-2010

5.2 SUMMER CONCERTS – UPDATES AND DISCUSSION

- REVISED SOLICITATION LETTER
- STATUS OF AVAILABLE FUNDS
- LISTING OF BUSINESS / ORGANIZATIONS THAT WERE SENT SOLICITATION LETTERS
- BANNERS IDENTIFYING SPONSORS

5.3 MEMORANDUM OF UNDERSTANDING

- SOCCER / REVIEW PROCESS AND RETURN BY JUNE 2009
- FOOTBALL - CONTRACT

5.4 PUBLICATIONS SUB-COMMITTEE

- NORWICH BULLETIN FLYER – WORK AGREEMENT FOR FUTURE PUBLICATIONS
- INCORPORATION OF COMMENTS BY COMMITTEE / RECREATION OFFICE
- OPEN SPACE COMMITTEE

6.0 NEW BUSINESS

- SCHEDULED TRIPS FOR FY 2009/2010
- FACILITY WALK – INCLUDING FAIR OAKS SCHOOL
- CO-ED SOFTBALL
- EVALUATION OF CAMP OAKDALE SMOKING POLICY
- APPROVAL OF HIGH SCHOOL LACROSSE AT CAMP OAKDALE
- RELOCATION OF OUR MONTHLY MEETING OF JUNE 17TH TO FAIR OAKS SCHOOL
- EVALUATE / DISPOSITION OF MONTVILL FAIR GROUNDS BUILDINGS AT CAMP OAKDALE

6.1 SPRING / SUMMER PROGRAMS

- PILATES UPDATES – NUMBER OF CLASSES AND PARTICIPANTS
- TRAILS DAY – JUNE 6TH – JUNE 7TH
- WRESTLING UPDATE
- INDOOR VOLLEYBALL

- HORSEBACK RIDING

6.2 SUMMER CAMP

- ITEMIZED LIST OF TOTAL PROJECTED COST OF CAMP
- SPECIAL NEEDS FEE'S TO ATTEND CAMP
- SPECIAL NEEDS MEDICAL NEEDS
- ELIMINATION OF EMT (*APRIL 15TH MOTION*)
- COST OF BUSES, TOTAL COST AS WELL AS COST FOR FIELD TRIPS
- EVALUATION OF BUDGET TO EXTEND CAMP FROM FIVE TO SIX WEEKS
- TRAINING PROGRAM FOR CAMP COUNCILORS – FIRST AIDE

6.3 REC BASKETBALL – IMPROVEMENTS AND INITIATIVES FOR THE 2009-2010 SEASON

6.4 FACILITY USAGE

- RATIFICATION OF FACILITY USAGE APPROVALS
- USE OF CAMP OAKDALE SOFTBALL FIELD – MAY 20TH
- CAMP OAKDALE
- REQUEST TO USE CAMP OAKDALE / OAKDALE SCHOOL FIELD TRIP – MAY 20TH – DOT MURTHA

7.0 (CAM-D-I-R :) OTHER ITEMS

- OTHER ITEMS NOT ON THE AGENDA – OPEN FLOOR

8.0 (CAM-D-I-R:) ADJOURNMENT

RESPECTFULLY SUBMITTED BY:
MARIE SMITH, RECORDING / MINUTES SECRETARY
PARKS AND RECREATION COMMISSION