

PARKS AND RECREATION COMMISSION

SPECIAL MEETING

Date: Wednesday – June 17, 2009

Time: 6:00 pm

Location: Camp Oakdale Lower Pavilion

Call to Order – Special Meeting

1.0 Approval of the minutes from May 20, 2009

2.0 Facility walk through and inspection of Upper and Lower Camp Oakdale, and Fair Oaks School. (Reconvene Meeting)

3.0 Public Works Director's Report --- Mr. Donald Bourdeau

- **Camp Oakdale --- Soccer Field Lighting**
- **Field Management Plan and Schedule**
- **Camp Oakdale Volleyball Court – Status of Inland / Wetland Approval**
- **Repair / Fill Cracks in Tennis / Basketball Courts**
- **Replacement of burnt out lights at Tennis Courts**
- **Update on potential purchase of property adjacent to Camp Oakdale appraisal status of 26 acre parcel.**
- **Update on Camp Oakdale multipurpose path development plan**
- **Repair status of Upper Camp Oakdale Playground Equipment**
- **Funding to re-stripe Tennis and Basketball Courts 2010 / 2011 Budget**
- **Eagle Scout Bat House Project**
- **Conservation Trail Development: Potential Eagle Scout and Girl Scout Projects.**
- **Painting of Fair Oakes School Hallways**
- **Development of Horseshoe Pits at Camp Oakdale**
- **Camp Oakdale Restroom Facility**

3.0B Director's Report --- Mr. Butler

- **Written Monthly Director's Report**

- **Update on Regional Meetings with Surrounding Towns i.e. Trips with East Lyme, Swimming @ New London, Woman's Basketball with surrounding Towns.**

4.0 Finance

- **Capital Plan : Final Approval Status**
- **Operating Budget: Final Approval Status**
- **Year to Date Expense Status / 2008/2009 FY Budget Breakdowns**
- **Special Revenue Breakdown Account Report**

5.0 Correspondence

6.0 Summer Concerts : Updates and discussion

- **Revised Solicitation Letter**
- **Status of available Funds**
- **Banners or signs identifying sponsors**
- **Status of additional Concert and Date**

7.0 Memorandum of Understanding for use of Camp Oakdale

- **Soccer: Comments due by 6/30/2009**
- **Football Comments due by 7/31/2009**

8.0 Publications Sub-Committee

- **Norwich Bulletin Flyer – Discussion on published Brochure**
- **Work agreement between Sub-Committee and Parks and Recreation Department.**

8.0B Open Space Sub- Committee

9.0 New Business:

- **Scheduled trips for FY 2009/2010**
- **Evaluation / Disposition of Out Buildings at Camp Oakdale left from Montville Fair.**
- **Written agreement with all Program Instructors in regards to Instructor Fee.**
- **Montville High Girls Basketball Fall League (Request from May 20 meeting)**
- **Parks and Rec sponsorship of Memorial Day Parade (Letter from Mayor, May 20 meeting).**

10.0 Spring / Summer Programs Update on all programs in progress

- **Pilates Update**
- **Indoor Volleyball**
- **Horseback Riding**
- **Co-Ed Softball**

11.0 Overview of the June 6, 2009 Trails Day Event

12.0 Recreation Basketball --- Improvements and new Initiatives for the 2009/2010 Program.

13.0 Summer Camp: Discussion and Updates:

- **Bus Quotes from surrounding Towns**
- **Camp College for Camp Employees (Funding Availability)**
- **Enrollment status as of 6/16/09**

14.0 Facility Requests:

15.0 Other items not agenda ----- Open Floor

16.0 Adjournment