

Town of Montville Finance Committee

Special Meeting Minutes for

May 7, 2020

5:00 PM

Room 203

The Town of Montville will be utilizing a virtual GoToWebinar service for this meeting.

Please register to attend the meeting at:

<https://attendee.gotowebinar.com/register/6002392712297531408>

or by **telephone** or **VoIP**: 1 (562)-247-8321 at the time of the meeting

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Meeting ID: 191-468-259

On March 14, 2020 Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least

1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor and Council.

Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

Councilor Jaskiewicz called the meeting to order at 5:00 PM. Present were Councilors Rogulski and May, Mayor McDaniel and Finance Director Hart. Councilors Bunnell and Caron attended remotely.

Councilor Rogulski moved, second by Councilor May, to approve the minutes of the 5/5/20 meeting. Motion passed.

Remarks from the public: Mark Malchiodi of 22 Cranberry Drive submitted an email with questions regarding the Town's debt (attached). The Finance Director will respond to this email. Councilor Caron urged the committee to make necessary budget cuts including the CIP. He stated that residents are having a difficult time financially. He does support a tax increase. He suggested hiring freezes and cutting fees. Councilor Bunnell agreed with Councilor Caron and supports cutting fees for the Transfer Station and not implementing the new Building Fees that will be in effect on July 1, 2020.

The committee discussed the increase for the Mayor's Administrative Assistant and the Finance Director. The Mayor stated that these were wage adjustments and do not include annual general wage increases. These positions are the only two positions in Town that are not unionized and have not had a wage adjustment in over eight years. He explained that his assistant has additional HR work that she must perform. Councilor Rogulski moved, second by Councilor May, to decrease the Mayor's Administrative Assistant line (10310-51050) by \$2,000. Motion carried. Councilor Jaskiewicz moved, second by Councilor May, to decrease the Finance Director line by \$4,000. Councilor Jaskiewicz rescinded his motion and Councilor May rescinded his second. Motion carried. Councilor Rogulski moved, second by Councilor May, to decrease the Finance Director line (10410-51002) by \$1,809. Motion carried.

The committee questioned the increase in the contingency line. It was explained that this is for wage increases for union contracts, which are being negotiated. Councilor May moved, second by Councilor Jaskiewicz, to decrease the Contingency line (10480-52164) by \$215,000. Motion carried. Once the contracts are settled, necessary adjustments will be made using the fund balance.

The committee discussed Police Overtime. The committee feels that with the increase in officers, overtime can be reduced. Councilor Jaskiewicz moved, second by Councilor May, to reduce the Police Overtime line (10820-51100) by \$50,000. Motion carried.

The committee reviewed the tipping fees for SCRRA. Councilor Rogulski moved, second by Councilor May, to decrease the Tipping Fees SCRRA line (10940-52124) by \$50,000.

The committee discussed the CIP. Councilor Jaskiewicz moved, second by Councilor May, to fund the Public Safety Building Access Control at \$27,500 for the 2020-21 fiscal year utilizing fund balance and move \$27,500 to the 2021-22 fiscal year. Motion carried. Councilor Jaskiewicz

moved, second by Councilor May, to move the funding for the Knox Box Replacement to the 2021-22 fiscal year. Motion carried.

Councilor Jaskiewicz moved, second by Councilor May, to recommend the Town Council utilize \$9,500 in the Roll-off Truck Tarping System account (30999-54047) for the purchase of a Roll-off Flat Bed and transfer the balance of \$1,500 to the General Fund. Motion carried.

The meeting was adjourned at 6:13 PM.

Theresa Hart, Director of Finance