

MONTVILLE PARKS AND RECREATION COMMISSION REGULAR MEETING
JUNE 17, 2009
CAMP OAKDALE LOWER PAVILION

Called to order at 6:02 p.m. by Chairman Gwudz

Roll Call

Joe Berardy – Absent
Eileen Cicchese – Absent for walk thru – arrived at 7:00 p.m. for regular meeting
Jasen Clark – Present
Ellen desJardins – Present
Nancy delaCruz – Present
Beatrice DeMitte – Absent
Stan Gwudz – Present
Ellen Hillman - Absent
Dot Murtha – Absent

Public Works Director Don Bourdeau – Present
Recreation Director James Butler – Present
Town Council Chairwoman Catherine Buebendorf – Absent

Approval of minutes from May 20th meeting
Motion to approve by Jasen Clark, seconded by Ellen desJardins. Nancy delaCruz abstained.

FACILITY WALK THROUGH AND INSPECTION OF UPPER AND LOWER CAMP OAKDALE AND FAIR OAKS SCHOOL.

PUBLIC WORKS DIRECTOR REPORT:

Camp Oakdale Lighting – Soccer Field Lighting – nothing new

Field Management Plan and Schedule – in progress, unfinished at this time

Camp Oakdale Volleyball Courts- approved by Inland/Wetlands Commission. Work to start at the end of June. Nets and poles have been purchased.

Repair/fill cracks in tennis and basketball courts – drainage trench needs to be cleaned out behind tennis courts. The fill material has been purchased.

Replacement of burnt out lights at tennis courts – completed, all working now

Update on potential purchase of property adjacent to Camp Oakdale. Appraisal status of 26-acre parcel – property will be listed for sale soon. Where will we get the funds to make the purchase? Any open space funds available?

Update on Camp Oakdale multipurpose path development plan – nearing completion. Trails grant to be applied for. Will use for handicap accessible trail and bathrooms.

Repair status of upper Camp Oakdale playground equipment – Replacement part for slide due to ship June 26th.

Funding to restripe tennis and basketball courts 2010/2011 budget – will be part of the Parks and Recreation budget.

Eagle Scout bat house project – Don met with Eagle Scout Ian and they looked at places to attach the bat houses. Ian is working on plan for the multi-use path.

Conservation Trail development – potential Eagle Scout and Girl Scout project – Trail’s Day event went well. Some of the tree stumps on the trail need to be removed.

Painting of Fair Oaks School hallways – the gymnasium will be painted on June 18th. NRC purchased materials and will supply labor. Town of Montville is supplying staging.

Development of horseshoe pits at Camp Oakdale – two pits look great. Commission is requesting an opening in the fence on backside of pits for safety concerns. No gate is necessary.

Camp Oakdale Restroom Facility – Stan to talk with Terry Fafard, Finance Director, regarding funds.

Following are list of items the commission would like to see remedied by the Public Works Department:

- A. Remove debris behind football concession building
- B. Cut overhanging tree branches above bathroom building by softball field.
- C. Gutters need cleanup in beach area parking lot
- D. Remove plant growth from in front of sign by pond’s edge
- E. Millings piled in beach parking lot – may be running into water
- F. Street sweeping material in parking lot – what will it be used for?

This concluded the walk through and inspection of facilities portion of the meeting. We then gathered at Fair Oaks classroom for regular meeting.

Mr. Bourdeau handed out information on Pickleball courts. We could utilize the old tennis courts once they are patched. Other towns have tried this and most have been successful.

RECREATION DIRECTOR REPORT :

No written report on template presented. Seems to be a discrepancy about what is expected in the Director's report. This template was presented and voted on – unanimously at the December 2008 meeting to be used moving forward.

Update on regional meetings with surrounding towns i.e., trips with East Lyme, swimming at New London, women's basketball with other towns –

- A. Recreation Dept. to continue to sponsor trips for residents/non-residents with appropriate fees.
- B. Motion by Stan to authorize regional trips with surrounding towns with supervisor for each trip. Seconded by Eileen Cicchese. Unanimous
- C. Trip fees discussed. Waive non-resident fee. Bus trips with other towns to be one price with the exception when run by Montville for Montville residents only.
- D. Swimming – Montville would pay for pool per hour for classes. This fee would be included in the registration fee.
- E. Women's basketball – Would be beneficial for recreation basketball especially the 7th, 8th and 9th grade students. More discussion will follow with representatives of other towns on starting a league for women. New London, Norwich, Groton, Waterford and Montville have all expressed interest in participating.

FINANCE

Capital Plan – final approval status – inclusion of bathroom facilities
Operating Budget – final approval status – no additional cuts made
Year to Date Expense Status/2008/2009 FY Budget Breakdowns
Special Revenue Account Breakdown Report

CORRESPONDENCE

Marie Smith's letter of resignation via e-mail
No further correspondence

SUMMER CONCERTS: Updates and discussion

Revised solicitation letter – to have been signed jointly by Chairman Gwudz and Mr. Butler was not used. Mr. Butler stated he had already sent out the letter his office prepared before receiving the revised one.

Status of available funds – Sponsorship fees of \$400 was received from Rand Whitney Containerboard, Mohegan Tribe and Bob's Discount Furniture. CT Scrap also donated \$50.

Banners or signs identifying sponsors

Status of additional concert and date – Commission to explore other bands for one more concert date in August. Fee to be \$450.00.

MEMORANDUM OF UNDERSTANDING FOR USE OF CAMP OAKDALE

1. Soccer – Comments due by 6/30/09 – nothing received as of 6/17/09
2. Football – Comments due by 7/31/09 – nothing received as of 7/31/09

PUBLICATION SUB-COMMITTEE

Norwich Bulletin Flyer – discussion on published brochure

1. A few of the suggestions/corrections were incorporated into brochure.
2. All neighborhoods in town did not receive the brochure. It was stated that the Bulletin relayed to the Recreation office that they were approximately 500 short and could not guarantee which residents would be omitted.
3. There needs to be better communication on future publications between the sub-committee and the Recreation department.

OPEN SPACE SUB-COMMITTEE – no further meetings scheduled.

NEW BUSINESS

Scheduled trips for FY 2009/2010 –
Evaluation/Disposition of Montville Fair outbuildings – one will go to Animal Control and two to Public Works

Written agreement with all program instructors in regards to Instructor Fee

Montville High Girl's Basketball Fall League – request submitted at May 20th meeting

Parks and Rec sponsorship of Memorial Day Parade – request submitted via letter from Mayor at May 20th meeting – Mr. Butler indicated he was not interested in taking on the parade.

SPRING/SUMMER PROGRAMS UPDATE

Pilates – total of 12 participants

Aerobics – total of 7 participants

Horseback riding – total of 1 participant

Co-ed Softball – stated on Sunday, June 14th. At present time, there are 10 or 11 teams

Dance class – doing well

Judo – running class from August 3rd to August 7th. Minimum of 10 participants required.

OVERVIEW OF JUNE 6, 2009 TRAILS DAY EVENT

Boy Scouts, Girl Scouts, council members, and several Parks and Recreation commission participated. Ellen desJardins and Stan Gwudz attended.

RECREATION BASKETBALL – Improvements/New Initiatives for 2009/2010

All coaches must attend clinic. A meeting for training will be held in September. High school students will be involved.

SUMMER CAMP – DISCUSSION AND UPDATES

Bus quotes from surrounding towns – going out to bid for next year. Mr. Butler was to provide follow-up information on bus companies.

Enrollment status as of 6/16/09 – 155 children registered. One scholarship given out.

Budget transfer request of 6/15/09 submitted. Commission was not informed for approval. Transfer of \$2,000.00 was made from 10730-53038 (programs) to 10730-53070 (summer camp programs). Jasen Clark made motion to accept the transfer as requested. Chairman Gwudz seconded. Chairman Gwudz made motion to approve the budget transfer for trips. Jasen Clark seconded.

FACILITY REQUESTS

Request by Mike Jones of Cornerstone Church for use of Camp Oakdale from September 21st to the 25th has been tabled for more discussion at July meeting.

OTHER ITEMS NOT ON AGENDA – OPEN FLOOR

None

ADJOURNMENT: 9:20 p.m. – no quorum for motion.

Respectfully submitted,

Nancy delaCruz
Commission Secretary

