

MONTVILLE STORMWATER MANAGEMENT PLAN

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Introduction

This Stormwater Management Plan (SMP) was developed by the Town of Montville to protect water quality and reduce the discharge of pollutants from the municipality's storm sewer system to the maximum extent practicable (MEP). This SMP addresses the requirements established by the CT Department of Energy and Environmental Protection's (DEEP) General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4 General Permit). This permit is the local enforcement mechanism of the U.S. Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) Stormwater Phase II Rule.

SMP Structure

The plan outlines a program of best management practices (BMPs), measurable goals, responsible individuals or departments, and implementation schedules for the following six minimum control measures:

- (1) Public education and outreach
- (2) Public involvement and participation
- (3) Illicit discharge detection and elimination
- (4) Construction site stormwater runoff control
- (5) Post-construction stormwater management in new development and redevelopment
- (6) Pollution prevention/good housekeeping

Appendices to this plan include the CT DEEP General Permit for the Discharge of Stormwater from Small MS4s and a map of Montville's impaired waterbodies.

Area Subject to the Plan

The measures identified in this SMP will be applied throughout the boundaries of the Town of Montville except as otherwise noted and be consistent with the MS4 General Permit requirements. Stormwater discharge from municipally-owned maintenance garages, salt sheds and other facilities subject to the DEEP Industrial Stormwater General Permit will continue to be regulated under the conditions of that permit.

SMP Development

The Public Works Department will coordinate the development and implementation of the SMP. Annual Reporting of the SMP's implementation will be tracked and documented in Annual Reports summarizing stormwater management activities carried out by the Montville and its partners. These reports will be submitted to DEEP on an annual basis no later than April 1.

Description of Municipality

The operator of the MS4 is the Town of Montville. The Town of Montville is a public entity located in the county of New London, State of Connecticut. The Town of Montville covers an area of approximately 40 square miles, located in Southeastern Connecticut as shown in Figure 1.

The Connecticut Department of Transportation (DOT) operates an MS4 on state highways located in the Town of Montville. This system is regulated under the CT DOT's MS4 permit. Implementation of the BMPs identified in this plan will be coordinated between Montville and CT DOT.

Impaired Waters

In preparing the SMP, the CT DEEP's Water Quality Standards were reviewed in order to determine the Surface Water Quality Classifications for each watercourse in Montville. Certain BMP's address the watersheds containing watercourses designated as "impaired" by the CT DEEP. Table 1 shows the water quality classification for each watershed. Table 2 summarizes the water bodies within or that run through the municipality that are listed on the 2016 List of Connecticut Water Bodies not meeting water quality standards and are designated as "impaired".

TABLE 1 Water Quality Surface Classifications Montville, CT			
Drainage Basin Number	Watershed or Stream Name	Surface Water Quality	Impaired per Water Quality Standards
2002	Barnes Reservoir	AA	No
2202	Bogue Brook Reservoir	AA	No
2203	Davis Pond	AA	No
3006	Deep Hollow Brook	AA	No
3004	Fox Brook	A	No
3906	Gardner Lake	A	No
3004	Gay Cemetary Pond	B	No
3006	Hunts Brook	AA	No
3005	Johnson Pond	A	No
2202	Latimer Brook	AA/A	No
3004	Neck Brook	A	No
3004	Oakdale Pond	A	No
3004	Oxoboxo Brook	A/B	Yes
3004	Oxoboxo Lake	A	No
3004	Picker Pond	B	No
3006	Sandy Brook	A	No
3000	Shantok Brook	A	No
3004	Spot Pond	A	No
3005	Stony Brook	A	No
Various	Thames River (Middle)	SB	Yes
Various	Thames River (Upper)	SB	Yes
3001	Trading Cove Brook	A	No
3004	Wheeler Pond	A	No

TABLE 2 Montville Impaired Waterbodies					
Waterbody ID	Water Segment Description	Water Segment Length (miles)	Impaired Use	Pollutant	Cause/Potential Source
CT3004-00_01	Oxoboxo Brook-01	2.62	Habitat for Fish, Other Aquatic Life and Wildlife; Recreation	Bacteria, Other pollutant of concern	Escherichia coli; CAUSE UNKNOWN
CT-E1_016-SB	Thames River (Upper)	1.55 Square Miles	Habitat for Marine Fish, Other Aquatic Life and Wildlife; Recreation;	Nitrogen and Phosphorus; Bacteria	DISSOLVED OXYGEN; NUTRIENTS; ENTEROCOCCUS; FECAL COLIFORM
CT-E1_015-SB	Thames River (Middle)	3.32 Square Miles	Habitat for Marine Fish, Other Aquatic Life and Wildlife; Recreation;	Nitrogen and Phosphorus; Bacteria	DISSOLVED OXYGEN; FECAL COLIFORM; ENTEROCOCCUS

The surface water classifications currently assigned to Montville watercourses are defined below.

Class A

Surface water is known or presumed to meet Water Quality Criteria which support designated uses, which may include potential drinking water supply; fish and wildlife habitat; recreational use; agricultural, industrial supply and other legitimate uses, including navigation.

Class AA

Designated uses include existing or proposed drinking water supply, fish and wildlife habitat, recreational use (may be restricted), agricultural and industrial supply.

Class B

Designated uses: recreational use: fish and wildlife habitat; agricultural and industrial supply and other legitimate uses including navigation.

Discharges restricted to: same as allowed in A and cooling waters, discharges from industrial and municipal wastewater treatment facilities (providing Best Available Treatment and Best Management Practices are applied), and other discharges subject to the provisions of section 22a-430 CGS.

Class SB

Designated uses: marine fish, shellfish and wildlife habitat, shellfish harvesting for transfer to approved areas for purification prior to human consumption, recreation, industrial and other legitimate uses including navigation.

(1) Public Education and Outreach

This minimum control measure outlines a program to communicate common sources of stormwater pollution and the impacts of polluted stormwater to the public. This will be done through distributing educational materials to the community and conducting outreach activities. The following BMPs and implementation schedule serve as Montville's MS4 Public Education Program.

Goals:

- Raise public awareness that polluted stormwater runoff is the most significant source of water quality problems;
- Motivate residents to use Best Management Practices (BMPs) that reduce polluted stormwater runoff; and
- Reduce polluted stormwater runoff in Montville as a result of increased awareness and utilization of BMPs.

1.1 Implement public education program

Montville will collect and distribute stormwater educational materials that, at a minimum, address the impacts of the following on water quality: pet waste, impervious cover, application of fertilizers, pesticides, and herbicides, and illicit discharges and improper disposal of wastes into the MS4.

Montville will maintain their own or link to UConn NEMO's comprehensive online library of stormwater educational material. The Montville website <https://www.townofmontville.org/department-services/public-works/stormwater-pollution-prevention/> will continue to link directly to this web-based library and promote the availability of these materials. The planning department will include outreach material to site plan review checklist.

Additional targeted outreach efforts will be completed by the Department to educate middle school and elementary school students, to be performed by CLA Engineers.

1.2 Address education and outreach for pollutants of concern

Montville will distribute information on common sources of phosphorus, nitrogen, bacteria, and mercury pollution and how to prevent or reduce the amount reaching the MS4 and discharging into waterways.

The table below shows additional topics to be covered to address the phosphorus, nitrogen, bacteria, and mercury impairments that exist in Montville.

Phosphorus	Nitrogen	Bacteria	Mercury
Septic systems	Septic systems	Septic systems	Thermometers
Fertilizer use	Fertilizer use	Sanitary cross connections	Thermostats
Grass clippings and leaves management	Grass clippings and leaves management	Waterfowl	Fluorescent lights
Detergent use	Discharge of sediment (to which Nitrogen binds) from Construction sites	Pet waste	Button cell batteries
Discharge of sediment (to which Phosphorus binds) from Construction sites	Other erosive surfaces	Manure piles associated with livestock and horses	Thermometers
Other erosive surfaces			

Public outreach and education schedule

BMP	Lead department / individual	Month / year of implementation	Measurable goal
Implement public education program	DPW	July 1, 2018 and continue until permit expires	Links on Website
Address education/outreach for pollutants of concern	DPW	July 1, 2018 and continue until permit expires	Links on Website

(2) Public Involvement and Participation

This minimum control measure identifies the process for public involvement and participation in the Montville's stormwater management efforts.

Goals:

- Involve the community in planning and implementing the Montville's stormwater management activities.
- Provide a minimum 30 day notice to the public for this plan and annual reports.

2.1 Comply with public notice requirements for the Stormwater Management Plan and Annual Reports

Montville will publish a public notice on its website (<http://www.town.Montville.ct.us/95/Public-Works>). The notice will provide a contact name, phone number, address, and email to whom the public can send comments. Additionally, this plan and the Annual Reports will be publicly accessible on the web

<https://www.townofmontville.org/department-services/public-works/stormwater-pollution-prevention/>

The public notice will allow for a 30-day comment period, at a minimum.

Public involvement and participation schedule

BMP	Lead department / individual	Month / year of implementation	Measurable goal
Comply with public notice requirements for the SMP and Annual Reports	DPW	July 1, 2017 and continue until permit expires	Publication on web site

(3) Illicit Discharge Detection and Elimination

This minimum control measure outlines a program to detect and eliminate current illicit discharges to the MS4 and prevent further illicit discharges in the future. All activities for this measure will be completed in Montville's priority areas (urbanized area, catchment areas with directly connected impervious area (DCIA) > 11%, and outfalls that discharge to impaired waters).

Goal:

Find the source of any illicit discharges; eliminate those illicit discharges; and ensure ongoing screening and tracking to prevent and eliminate future illicit discharges.

3.1 Develop written IDDE plan

Montville will develop a written IDDE plan to detect, locate and eliminate illicit discharges (to the maximum extent practicable) from the MS4 within Montville's priority areas. The IDDE plan will provide enforceable legal authority to eliminate illicit discharges, assign responsibilities, and develop a citizen reporting program. The plan will also outline the outfall screening and IDDE protocols consistent with Appendix B of the MS4 General Permit to identify, prioritize, and investigate MS4 catchments for suspected illicit discharge of pollutants. Also, the IDDE plan will outline follow-up screening and illicit discharge prevention procedures.

3.2 Develop list and map of all MS4 outfalls and interconnections in priority areas

Montville will complete its database of all stormwater discharges from a pipe or conduit located within and owned or operated by the municipality and all interconnections with other MS4s. Each entry will include:

- a. Type, material, size, shape and location (identified with a latitude and longitude) of conveyance, outfall or channelized flow (e.g. 24" concrete pipe);
- b. the name, water body ID and Surface Water Quality Classification of the immediate surface waterbody or wetland to which the stormwater runoff discharges;
- c. if the outfall does not discharge directly to a named waterbody, the name and water body ID of the nearest named waterbody to which the outfall eventually discharges;
- d. the name of the watershed, including the subregional drainage basin number (available from CT ECO at www.cteco.uconn.edu) in which the discharge is located;
- e. date of most recent inspection of the outfall, the condition, and any indicators of potential non-stormwater discharges as of most recent inspection;

The database will be exported into excel format for annual reports.

The Director of Public Works and The Town's consultant will conduct an annual review and update of the mapping.

3.3 Develop citizen reporting program

Montville will establish a system to allow for citizen reporting of suspected illicit discharges into the stormwater system. The system will include an email address and phone number for submitting a report. Montville will affirmatively investigate and eliminate any illicit discharges for which a time and location of discharge are provided. Montville will promptly inspect the reported outfall or structure and proceed according to the requirements of the written IDDE program. All citizen reports and responses will be included in Montville's annual report.

3.4 Establish legal authority to prohibit illicit discharges

Montville will establish [or update] the necessary and enforceable legal authority by statute, ordinance, rules and regulations, permit, easement, contract, order, to eliminate illicit discharges. The authority will:

- a. prohibit illicit discharges to its storm sewer system and require removal of such discharges consistent with the deadlines outlined in the MS4 general; and
- b. authorize the investigation of suspected illicit discharges and elimination of illicit discharge, including from properties not owned or controlled by the MS4 that discharge to the MS4;
- c. control the discharge of spills and prohibit the dumping or disposal of materials including, but not limited to, residential, industrial and commercial wastes, trash, used motor vehicle fluids, pesticides, fertilizers, food preparation waste, leaf litter, grass clippings, and animal wastes into its MS4; and
- d. authorize appropriate enforcement procedures and actions;
- e. authorize fines or penalties and/or recoup costs incurred by the permittee from anyone creating an illicit discharge or spilling or dumping.

3.5 Develop record keeping system for IDDE tracking

Montville will keep a record of illicit discharge abatement activities including location (including latitude and longitude or address), description, date(s) of inspection, sampling data (if applicable), action(s) taken, date of removal or repair and responsible party.

In addition, Montville will develop and maintain an SSO inventory that records the location, date and time of occurrence, estimated volume of discharge, a description of known or suspected cause, and details about mitigating measures including dates of implementation.

This inventory will also:

- include all known SSOs to their MS4 in the past 5 years (July 1, 2012 – June 30, 2017);
- continue to be updated to track future SSOs; and
- be included in Annual Reports.

3.6 Address IDDE in areas with pollutants of concern

Montville will identify which areas in Montville are most likely to contribute nitrogen, phosphorus, and bacteria to the MS4. This assessment will consider: historic on-site sanitary system failures, proximity to bacterial impaired waters, low infiltrative soils, and shallow groundwater. Any areas determined to have a high potential for septic system failure will be reported to the Health Department for corrective action.

3.7 Detailed MS4 infrastructure mapping

Montville will revise its existing data to complete a detailed map of the MS4 to include:

- Components of the MS4 within priority areas:
 - Outfalls & receiving waters;
 - Pipes; open channel conveyances; catch basins; manholes;
 - Interconnections with other MS4s and other storm sewer systems;
 - Municipally-owned stormwater treatment structures (e.g. detention & retention ponds, infiltration systems, bioretention areas, water quality swales, gross particle separators, oil/water separators, or other systems);
 - Catchment delineations for each outfall;
 - Impaired water bodies identified by name and use impairment as defined by the most recent integrated water quality report;
 - Municipal sanitary sewer system (if available);
 - Municipal combined sewer system (if applicable).

Montville will update the map as new information becomes available and will report on the progress of the development of this map in the annual report.

Illicit discharge detection and elimination schedule

BMP	Lead department / individual	Month / year of implementation	Measurable goal
Develop written IDDE program	DPW	July 1, 2018	Revised Regulations
Develop list and maps of all MS4 stormwater outfalls in priority areas	DPW /CLA	July 1, 2019	GIS maps
Develop citizen reporting program	DPW	July 1, 2018	Website Posting
Establish legal authority to prohibit illicit discharges	DPW/PZC	July 1, 2018	Revised Regulations
Develop record keeping system for IDDE tracking	DPW /CLA	July 1, 2017	GIS database
Address IDDE in areas with pollutants of concern	DPW	July 1, 2017	GIS database records
Detailed MS4 infrastructure mapping	DPW/CLA	July 1, 2020	GPS/GIS mapping
Complete list and maps of all MS4 stormwater outfalls throughout municipality	DPW/CLA	July 1, 2022	GPS/GIS mapping

(4) Construction Site Stormwater Runoff Control

This minimum control measure outlines procedures for minimizing polluted stormwater runoff from activities that disturb one or more acres of land. In Montville, this is determined on a site by site basis OR collectively as part of a larger plan.

Goal:

Minimize polluted stormwater runoff from construction sites and prevent it from carrying sediment into waterways via MS4 infrastructure.

4.1 Implement, upgrade and enforce Land Use Regulations to meet requirements of MS4 general permit

Montville will revise its land use regulations to establish the legal authority to control stormwater runoff from construction sites by requiring:

- a. developers, construction site operators, or contractors maintain consistency with the 2002 Guidelines for Soil Erosion and Sedimentation Control, as amended, the Connecticut Stormwater Quality Manual, and all stormwater discharge permits issued by the DEEP within the municipal or institutional boundary pursuant to CGS 22a-430 and 22a-430b;
- b. the implementation of additional measures to protect/improve water quality (in addition to the above requirements) as deemed necessary by Montville;
- c. Surveillance and monitoring procedures necessary to determine compliance with municipal regulations, ordinances or programs or institutional requirements related to the management of Montville's MS4. Inspections shall be conducted, where allowed, to inventory the number of privately-owned retention ponds, detention ponds and other stormwater basins that discharge to or receive drainage from the permittee's MS4;
- d. That the owner of a site seeking development approval from Montville shall provide and comply with a long term maintenance plan and schedule to ensure the performance and pollutant removal efficiency of privately-owned retention ponds, detention ponds and other stormwater basins that discharge to or receive discharge from Montville's MS4 including short-term and long-term inspection and maintenance measures to be implemented by the private owner; and
- e. Control, through interagency or inter-jurisdictional agreements, the contribution of pollutants between the permittee's MS4 and MS4s owned or operated by others.

4.2 Develop and implement plan for interdepartmental coordination of site plan review and approval

Montville's plan to coordinate the functions of all the departments and boards involved in the review, permitting, or approval of land disturbance projects is as follows:

Montville currently has interdepartmental review/coordination through department circulation checklist for each land use application that is received.

4.3 Review site plans for stormwater quality concerns

Montville will conduct site plan reviews that incorporate consideration of stormwater controls or management practices to prevent or minimize impacts to water quality on sites with soil disturbance of one acre or more. Montville will also conduct site inspections to assess the adequacy of the installation, maintenance, operation, and repair of construction and post construction control measures and take enforcement action when necessary.

4.4 Conduct site inspections

Montville will perform construction site inspections and take enforcement actions if necessary to ensure the adequacy of the installation, maintenance, operation, and repair of all construction and post-construction runoff control measures.

4.5 Implement procedure to allow public comment on site development

Montville's procedure for public involvement in proposed and ongoing development and land disturbance activities is as follows:

Information submitted by the public is forwarded to the Public Works Department within the Town of Montville for consideration. Information related to construction site runoff is forwarded to the Zoning Enforcement Officer and Director of Public Works.

4.6 Implement procedure to notify developers about DEEP construction stormwater permit

Montville will notify developers and contractors of their potential obligation to obtain authorization under DEEP's General Permit for the Discharge of Stormwater and Dewatering Wastewaters Associated with Construction Activities (construction general permit) if their project disturbs more than 1 acre of land and results in a point source discharge to Connecticut surface waters directly or through the Montville MS4. Montville will also require a copy of the Storm Water Pollution Control Plan be made available to the Town on request. The procedure to notify developers of the construction general permit is as follows:

Montville will inform developers (working with the municipality) that they have a potential obligation to obtain authorization under the DEEP's General Permit for the Discharge of Stormwater and Dewatering Wastewaters Associated with Construction Activities ("construction general permit") if their development or redevelopment project disturbs one or more acres of land, either individually or collectively, as part of a larger common plan, and results in a point source discharge to the surface waters of the state directly or through the permittee's MS4. The notification shall include a provision informing the developer/ contractor of their obligation to provide a copy of the Storm Water Pollution Control Plan (required by the construction general permit) to the permittee upon request.

The contractor is required at all times to conduct his operations in conformity with all Federal and State permit requirements concerning water, air, noise pollution and the disposal of contaminated, or hazardous materials.

Construction site stormwater management schedule

BMP	Lead department / individual	Month / year of implementation	Measurable goal
Implement, upgrade and enforce land use regs to meeting MS4 permit requirements	P&Z	July 1, 2019	Revised regulation
Develop/implement plan for interdepartmental coordination in site plan review and approval	P&Z	July 1, 2017	Already in place
Review site plans for stormwater quality concerns	P&Z	July 1, 2017	Maintain review files
Conduct site inspections		July 1, 2017	Maintain reports
Implement procedure to allow public comment on site development	P&Z	July 1, 2017	Web link
Implement procedure to notify developers about DEEP construction stormwater permit	P&Z	July 1, 2017	Add to application checklist

(5) Post-construction Stormwater Management in New Development or Redevelopment

This minimum control measure outlines Montville’s program to address stormwater runoff from new or re-development projects that disturb one or more acres of land.

Goal:

Mitigate the long-term impacts of new and re-development projects on water quality through proper use of low impact development and runoff reduction practices.

5.1 Update legal authority and guidelines regarding LID and runoff reduction in site development planning

Montville will update the existing legal authority by ordinance, bylaw, regulation, standard condition of approval, or other means to require, to the MEP, developers and contractors seeking the Montville’s approval to consider the use of low impact development (LID) and runoff reduction site planning and development practices that meet or exceed those LID and runoff reduction practices in the CT Stormwater Quality Manual prior to other stormwater management practices allowed in Montville’s land use regulations, guidance or construction project requirements.

This legal authority will include the following standards:

- 1) for redevelopment of sites that are currently developed with Directly Connected Impervious Area (DCIA) of forty percent or more, the project must retain on-site half the water quality volume for the site, or

- 2) for new development and redevelopment of sites with less than forty percent DCIA, retain the water quality volume for the site, or
- 3) if those retention standards cannot be met, the developer will be required to provide a report indicating why the standard could not be met and a mitigation project on another property or pay a fee to fund a DCIA retrofit.

In developing this legal authority, Montville will consider the following watershed protection elements to manage the impacts of stormwater on receiving waters:

- a. Minimize the amount of impervious surfaces (roads, parking lots, roofs, etc.) within each municipality by minimizing the creation, extension, and widening of parking lots, roads, and associated development and encourage the use of Low Impact Development or green infrastructure practices.
- b. Preserve, protect, create and restore ecologically sensitive areas that provide water quality benefits and serve critical watershed functions. These areas may include, but are not limited to: riparian corridors, headwaters, floodplains and wetlands.
- c. Implement stormwater management practices that prevent or reduce thermal impacts to streams, including requiring vegetated buffers along waterways, and disconnecting discharges to surface waters from impervious surfaces such as parking lots.
- d. Seek to avoid or prevent hydromodification of streams and other water bodies caused by development, including roads, highways, and bridges.
- e. Implement standards to protect trees, and other vegetation with important evapotranspirative qualities.
- f. Implement policies to protect native soils, prevent topsoil stripping, and prevent compaction of soils.
- g. Coordinate with state or local health officials to ensure no interference with performance of on-site septic systems.
- h. Limit turf areas.

In addition, Montville will review its current regulations – (site planning requirements, zoning regulations, street design regulations, and infrastructure specifications with minimum size criteria for impervious cover (roads, parking lots, etc.) to identify and, where appropriate, reduce or eliminate existing regulatory barriers to implementation of LID and runoff reduction practices to the MEP.

5.2 Implement long-term maintenance plan for stormwater basins and treatment structures

Montville will develop a maintenance plan for retention / detention ponds and stormwater treatment structures that it owns or over which it holds an easement or other authority and that are located in the Montville's priority areas to ensure their long-term effectiveness. This plan will require an annual inspection of those retention / detention ponds and stormwater treatment structures and removal of accumulated sediment and pollutants in excess of 50% design capacity.

5.3 Directly Connected Impervious Area (DCIA) mapping

Montville will follow guidance provided by DEEP and UConn CLEAR to calculate the Directly Connected Impervious Area (DCIA) that contributes stormwater runoff to each of its MS4 outfalls. Progress on this task will be documented in each Annual Report until completion.

5.4 Address post-construction issues in areas with pollutants of concern

For areas contributing to waters where **Nitrogen, Phosphorus or Bacteria** is a Stormwater Pollutant of Concern and erosion or sedimentation problems are found during the annual inspections conducted under the long-term maintenance plan described in BMP 5.2, Montville will prioritize those areas for the DCIA retrofit program under minimum control measure 6 – Pollution Prevention/Good Housekeeping.

Post-construction stormwater management schedule

BMP	Lead department / individual	Month / year of implementation	Measurable goal
Establish or update legal authority and guidelines regarding LID and runoff reduction in site development planning	P&Z	July 1, 2021	Revised Regulations
Enforce LID/runoff reduction requirements for development and redevelopment projects	P&Z	July 1, 2021	Site inspection files (GIS)
Implement long-term maintenance plan for stormwater basins and treatment structures	DPW	July 1, 2019	Site inspection files (GIS)
Complete DCIA mapping	DPW/CLA	July 1, 2020	GIS mapping
Address post-construction issues in areas with pollutants of concern	DPW/ P&Z	July 1, 2019	Site inspection files (GIS)

(6) Pollution Prevention / Good Housekeeping

This minimum control measure outlines a program to mitigate the impact of Montville operations and maintenance on Montville owned and/or operated properties and the MS4 itself to water quality.

Goal:

Prevent or reduce pollutant runoff as a result of municipal operations.

Montville will implement an operations and maintenance program to prevent or reduce pollutant runoff from Montville facilities and protect water quality.

6.1 Develop and implement formal employee training program

Montville will continue its MS4 training program for Montville employees to increase awareness of water quality issues. Training will include:

- Standard operating procedures consistent with the MS4 general permit;
- General goals and objectives of this Stormwater Management Plan;
- Identification and reporting of illicit discharges and improper disposal; and
- Spill response protocols and responsibilities.

These trainings may also include regional or statewide trainings coordinated by UConn CLEAR or others.

6.2 Implement MS4 property and operations maintenance

Montville-owned or -operated properties, parks, and other facilities that are owned, operated, or otherwise the legal responsibility of Montville will be maintained so as to minimize the discharge of pollutants to its MS4. Such maintenance will include, but not be limited to:

(a) Parks and open space

Montville will seek to optimize the application of fertilizers by municipal employees, institutional staff, or private contractors on lands and easements for which it is responsible for maintenance. Optimization practices considered may include:

- conducting soil testing and analysis to determine soil phosphorus levels,
- reduction of fertilizer usage by adhering to the manufacturers' instructions,
- use of alternative fertilizers forms (i.e. products with reduced, slow-releasing, or insoluble phosphorus compositions),
- proper storage and application practices (i.e. avoid impervious surfaces),
- application schedule (i.e. appropriate season or month) and timing (i.e. coordinated with climatic conditions to minimize runoff potential);
- standard operating practices for the handling, storage, application, and disposal of pesticides and herbicides in compliance with applicable state and federal laws;

- evaluating reduced mowing frequencies and use of alternative landscaping materials like drought resistant and native plantings;
- establish procedures for management of trash containers at parks (scheduled cleanings; sufficient number).

Montville will establish practices for the proper disposal of grass clippings and leaves at Montville-owned lands. Clippings shall be composted or otherwise appropriately disposed. Clippings will not enter the MS4 system or waters of the state.

(b) Pet waste management

Montville will identify locations where inappropriate pet waste management practices are immediately apparent and pose a threat to receiving water quality due to proximity and potential for direct conveyance of waste to its storm system and waters. In such areas, Montville will implement targeted management efforts such as public education and enforcement (e.g. increased patrol for violators).

In Montville-owned recreational areas where dog walking is allowed, Montville will install educational signage, pet waste baggies, and disposal receptacles (or require carry-out).

Montville will document its efforts in its annual reports. Montville should consider including information regarding the scope and extent of its education, compliance, and enforcement efforts (including the number of violations pursued and fines levied or other enforcement taken).

(iii) Waterfowl management

Montville will identify lands where waterfowl congregate and feeding by the public occurs.

To raise awareness regarding the water quality impacts, Montville will install signage or use other targeted techniques to educate the public about the detrimental impacts of feeding waterfowl (including the resulting feces deposition) and discourage such feeding practices.

Montville will also implement practices that discourage the undesirable congregation of waterfowl in these areas, or otherwise isolate the direct drainage from these areas away from its storm system and waters.

(iv) Montville Buildings and facilities (schools under the jurisdiction of Montville, Montville offices, police and fire stations, pools, parking garages and other Montville-owned or operated buildings or utilities)

Montville will:

- evaluate the use, storage, and disposal of both petroleum and non-petroleum products and ensure, through employee training, that those responsible for handling these products know proper procedures;
- ensure that Spill Prevention Plans are in place, if applicable, and coordinate with the fire department as necessary;
- develop management procedures for dumpsters and other waste management equipment;
- sweep parking lots and keep areas surrounding the facilities clean to minimize runoff of pollutants;
- ensure that all interior building floor drains are not connected to the MS4 and are appropriately permitted.

(v) Vehicles and Equipment

Montville will

- establish procedures for the storage of Montville-owned or -operated vehicles;
- require vehicles with fluid leaks to be stored indoors or in contained areas until repaired;
- evaluate fueling areas owned by Montville and used by Montville owned or -operated vehicles and if possible, place fueling areas under cover in order to minimize exposure;

- establish procedures to ensure that vehicle wash waters are not discharged to the municipal storm sewer system or to surface waters;
- ensure any interior floor drains are appropriately permitted.

(vi) Leaf Management

Montville will establish and implement procedures to minimize or prevent the deposition of leaves in catch basins, streets, parking lots, driveways, sidewalks or other paved surfaces that discharge to the MS4. Such procedures shall also apply to leaves collected by Montville.

6.3 Implement coordination with interconnected MS4s

Montville will coordinate with operators of interconnected MS4s (such as neighboring municipalities, institutions and DOT) regarding the contribution of potential pollutants from the storm sewer systems, contributing land use areas and stormwater control measures in the respective MS4s. This same coordination shall be conducted regarding operation and maintenance procedures utilized in the respective systems.

6.4 Develop and implement a program to control other sources of pollutants to the MS4

Montville will develop and implement a program to control the contribution of pollutants to its MS4 from commercial, industrial, municipal, institutional or other facilities, not otherwise authorized by a CT DEEP stormwater permit.

6.5 Evaluate additional measures for discharges to impaired waters

(i) For waters for which **Nitrogen** or **Phosphorus** is a Stormwater Pollutant of Concern:

On Montville-owned or -operated lands, Montville implement a turf management practices and procedures policy which includes, but is not limited to, procedures for proper fertilizer application and the planting of native plant materials to lessen the amount of turf area requiring mowing and the application of chemicals. Each Annual Report will discuss the actions taken to implement this policy with an estimate of fertilizer and turf reduction.

(ii) For waters for which **Bacteria** is a Stormwater Pollutant of Concern:

On Montville-owned or -operated lands with a high potential to contribute bacteria (such as dog parks, parks with open water, sites with failing septic systems), Montville will develop, fund, implement, and prioritize a retrofit or source management program to correct the problem(s) within a specific timeframe. Each Annual Report will identify problem areas for which a retrofit or source management program were developed, the location of the closest outfall monitored in accordance with Section 6(i), the cost of such retrofit or program, and the anticipated pollutant reduction. On Montville-owned or -operated lands, prohibit the feeding of geese or waterfowl and implement a program to manage geese and waterfowl populations. Each Annual Report will discuss the actions taken to implement this program.

6.6 Track projects that disconnect DCIA

Montville will annually track the total acreage of Directly Connected Impervious Area (DCIA) that is disconnected from the MS4 as a result of redevelopment or retrofit projects within the Montville. For each retrofit/redevelopment project, Montville will document the amount of existing DCIA that is disconnected. The total amount of disconnected DCIA will be reported each year in the Annual Report. Starting on July 1, 2021, Montville's goal will be to reduce 1% of its total DCIA acreage per year to the maximum extent possible. Montville will provide updates on this goal in its annual report. Montville will also incorporate all DCIA disconnections which occurred in the Montville since July 1, 2012 towards meeting this goal.

6.7 Develop and implement an infrastructure repair, rehabilitation and retrofit program

Montville will continue its program to identify MS4 structures to repair, rehabilitate, or upgrade to reduce or eliminate the discharge of pollutants into water bodies. This program will be responsive to new information on outfalls discharging pollutants, impaired waters, inspections, or observations made during outfall mapping under the IDDE section of this plan.

6.8 Develop and implement plan to identify and prioritize retrofit projects

Montville will develop a Retrofit Project Plan to identify and prioritize potential DCIA disconnection projects. Prioritization will be based on several factors, including whether the project lies within one of the MS4 priority areas (urbanized area, DCIA > 11%, discharge to impaired waters). Montville will include in its annual report for the third year of the permit (2020-2021) its identification and prioritization process, a rationale for the selection of projects to be implemented, and the total acres of DCIA to be disconnected upon implementation. The implementation of projects in this plan will begin by July 1, 2022.

6.9 Develop and implement street sweeping program

Montville already has a program to provide for regular inspection and maintenance of Montville owned or operated streets, parking areas and other MS4 infrastructure. This program will be updated per the new MS4 Permit. Currently Montville conducts annual street sweeping.

Montville will review procedures for sweeping Montville-owned or operated streets and parking lots. All streets and parking lots within the MS4 Priority Areas will be inspected, swept and/or cleaned (as necessary) at least once per year in the spring following the cessation of winter maintenance activities (i.e. sanding, deicing, etc.). The procedures shall also include more frequent inspections, cleaning and/or sweeping of targeted areas determined by Montville to have increased pollutant potential based on the presence of active construction activity or other potential pollutant sources. Montville will identify such potential pollutant sources based upon surface inspections, catch basin cleaning or inspection results, land use, winter road deicing and/or sand application, impaired or TMDL waters or other relevant factors as determined by Montville. If wet dust suppression is conducted, the use of water will be minimized such that a discharge of excess water to surface waters and/or the storm sewer system does not occur.

For streets and parking lots outside the MS4 Priority Areas, including any rural uncurbed streets and parking lots with no catch basins, Montville will either meet the minimum frequencies above, or develop and implement an inspection, documentation and targeted sweeping and/or cleaning plan for those areas by June 30, 2018 and submit such plan with its year one Annual Report. For new and redeveloped municipal parking lots, Montville will evaluate options for reducing stormwater runoff to surface waters and/or the storm sewer system by the installing pervious pavements and/or other measures to promote sheet flow of stormwater.

- a. Montville will ensure the proper disposal of street sweepings in accordance with DEEP policies, guidance and regulations. Sweepings shall not be discharged back into the storm drain system and/or surface waters.
- b. Montville will document results of its sweeping program in its annual reports including: a summary of inspection results, curb miles swept, dates of cleaning, volume or mass of material collected, and method(s) of reuse or disposal. Montville will also include documentation of any alternate sweeping plan for rural uncurbed streets and any runoff reduction measures implemented.

6.10 Develop and implement catch basin cleaning program

Montville will conduct routine cleaning of all catch basins and track catch basin inspection observations. Utilizing information compiled through its inventory of catch basins, operational staff and public complaints, Montville will optimize routine cleaning frequencies for particular structures or catchment areas as follows to maintain acceptable sediment removal efficiencies:

- a. Inspect all Montville-owned catch basins within MS4 Priority Areas at least once by June 30, 2020. Catch basins outside the MS4 Priority Areas shall be inspected by June 30, 2022.
- b. Prioritize inspection and maintenance for Montville-owned catch basins located near impaired waters and construction activities (roadway construction, residential, commercial, or industrial development or redevelopment). Montville will clean catch basins in such areas more frequently if inspection and maintenance activities indicate excessive sediment or debris loadings.
- c. Establish a schedule such that the frequency of routine cleaning will ensure that no catch basin at any time will be more than fifty (50) percent full. A catch basin sump is more than 50 percent full if the contents within the sump exceed one half the distance between the bottom interior of the catch basin to the invert of the deepest outlet of the catch basin.
- d. If a catch basin sump is more than fifty (50) percent full during two consecutive routine inspections/cleaning events, Montville will document that finding, investigate the contributing drainage area for sources of excessive sediment loading, and to the maximum extent practicable, abate contributing sources. Montville will describe any actions taken in its Annual Report.
- e. Montville will detail its plan for optimizing catch basin cleaning, inspection plans, and its schedule for gathering information to develop the optimization plan in its first annual report. Documentation shall include metrics and other information used to reach the determination that the established plan for cleaning and maintenance is optimal for the MS4. Montville will keep a log of catch basins cleaned or inspected.
- f. Montville will report in each Annual Report the total number of catch basins, number inspected, number cleaned, the total volume or mass of material removed from all catch basins and, if practicable, the volume or mass of material removed from each catch basin draining to water quality limited waters.

6.11 Develop and implement snow management practices

(i) Deicing Material Management

Montville will develop and implement standard operating practices for the use, handling, storage, application, and disposal of deicing products such as salt and sand to minimize exposure to stormwater; consider means to minimize the use and optimize the application of chloride-based or other salts or deicing product (while maintaining public safety) and consider opportunities for use of alternative materials; for any exterior containers of liquid deicing materials installed after July 1, 2017, Montville will provide secondary containment of at least 110% of the largest container or 10% of the total volume of all containers, whichever is larger, without overflow from the containment area.

(ii) Snow and Ice Control Practices

Montville will implement and refine its standard operating practices regarding its snow and ice control to minimize the discharge of sand, anti-icing or de-icing chemicals and other pollutants (while maintaining public safety).

Montville will establish goals for the optimization of sand and/or chemical application rates through the use, where practicable, of automated application equipment (e.g. zero-velocity spreaders), anti-icing and pre-wetting techniques, implementation of pavement management systems, and alternate chemicals.

Montville will maintain records of the application of sand, anti-icing and/or de-icing chemicals to document the reduction of chemicals to meet established goals.

Montville will ensure the proper training for deicing applications for municipal employees, institutional staff, or private contractors on lands and easements for which it is responsible for maintenance.

Montville will manage and dispose of snow accumulations in accordance with DEEP's Best Management Practices for Disposal of Snow Accumulations from Roadways and Parking Lots, revised 2/4/11 and as amended (see link at: www.ct.gov/deep/stormwater).

In its Annual Report, Montville will document results of its snow removal program including, at a minimum: the type of staff training conducted on application methods and equipment, type(s) of deicing materials used; lane-miles treated; total amount of each deicing material used; type(s) of deicing equipment used; any changes in deicing practices (and the reasons for the change); and snow disposal methods.

Pollution prevention/ good housekeeping schedule

BMP	Lead department / individual	Month / year of implementation	Measurable goal
Develop/implement formal employee training program	DPW	July 1, 2017	Document program
Implement MS4 property and operations maintenance	DPW/ P&R/BOE	July 1, 2017	GIS database
Implement coordination with interconnected MS4s	DPW	July 1, 2017	Document program
Develop/implement program to control other sources of pollutants to MS4	DPW	July 1, 2017	Document program
Evaluate additional measures for discharges to impaired waters	DPW/ P&R/BOE	July 1, 2017	Document program
Track projects the disconnect DCIA	DPW	July 1, 2017	

Develop/implement infrastructure repair/rehab program	DPW	July 1, 2017	GIS database
Develop/implement plan to identify/prioritize retrofit projects	DPW	July 1, 2020	GIS database
Develop/implement street sweeping program	DPW	July 1, 2017	GIS database
Develop/implement catch basin cleaning program	DPW	July 1, 2017	GIS database
Develop/implement snow management practices	DPW	July 1, 2017	Document program

Stormwater Management Plan Signature

_____	_____	_____
Chief Elected Official/ Principal Executive Officer	Title	Date

Stormwater Management Plan Engineering Certification

I hereby certify that I am making this certification in connection with a registration under the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems, submitted to the Commissioner by Montville DPW for an activity located at or within Montville CT and that all terms and conditions of the general permit are being met for all discharges which have been created, initiated or maintained and such activity is eligible for authorization under such permit. I further certify that a system is in place to ensure that all terms and conditions of this general permit will continue to be met for all discharges authorized by this general permit at the site. I certify that I have personally examined and am familiar with the information that provides the basis for this certification, including but not limited to all information described in Section 3(b)(8)(A) of such general permit, and I certify, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining such information, that the information upon which this certification is based is true, accurate and complete to the best of my knowledge and belief. I certify that I have made an affirmative determination in accordance with Section 3(b)(8)(B) of this general permit. I understand that the registration filed in connection with such general permit is submitted in accordance with and shall comply with the requirements of Section 22a-430b of Connecticut General Statutes, as amended by Public Act 12-172. I also understand that knowingly making any false statement made in the submitted information and in this certification may be punishable as a criminal offense, including the possibility of fine and imprisonment, under section 53a-157b of the Connecticut General Statutes and any other applicable law.



Name

Project Engineer

Title

CLA Engineers, INC.

Company

May 26, 2020

Date