

**TOWN OF MONTVILLE**  
**Water & Sewer Commission**  
**Regular Meeting Agenda – December 7, 2020 - 6:00p.m.**  
**Council Chambers - 310 Norwich-New London Turnpike**  
**VIRTUAL MEETING**

The Town of Montville will be utilizing a virtual GoToMeeting service for this meeting.

Please join my meeting from your computer, tablet or smartphone at:

<https://global.gotomeeting.com/join/310698133>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 310-698-133

On March 14, 2020 Governor Ned Lamont issued an Executive Order 78 suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference, or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-78.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town charter may be submitted in writing in advance or by live audio via GoToMeeting.

Written comments must be emailed to the Town Clerk's Office at [townclerk@montville-ct.org](mailto:townclerk@montville-ct.org) at least 1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Water & Sewer Commission.

Live audio comments may be made via GoToMeeting by calling from your telephone.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Water & Sewer Commission Rules of Procedure, decorum, timeliness, and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

## Agenda

Town of Montville Water and Sewer Commission Meeting  
Monday, December 7, 2020- 6:00 p.m.  
Regular Meeting  
*Conference Call/Video Conferencing,  
Town Council Chambers – Town Hall*

\*\*Please send questions/comments to the Town Clerk at [townclerk@montville-ct.org](mailto:townclerk@montville-ct.org) or [montvillewpcasbcglobal.net](mailto:montvillewpcasbcglobal.net)

\*\*Questions/Comments will be read at the Meeting

### I. Water and Sewer Commission

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Alterations to the Agenda
- e. To consider and act on a motion to approve the Regular Meeting Minutes of November 2, 2020
- f. Communications pertaining specifically to matters which concern the Commission
- g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit
- h. Report from Operations/Administration Division
- i. Report from the Mayor
- j. Report from Engineers
- k. Old Business

#### 1. Town Audit

#### l. New Business

1. To consider and act on a cost increase for septage tipping fees.

**The Town of Montville WPCA Water and Sewer Commission** hereby resolves to increase the tipping fees from \$50 per first 1,000 gallons to \$60 per first 1,200 gallons.

Motion Discussion Roll Call

2. To consider and act on changes to the 2008 WPCA Purchasing Policy.

**The Town of Montville WPCA Water and Sewer Commission** hereby resolves to review a draft 2020 WPCA Purchasing Policy prepared by the Superintendent to reflect items addressed in the previous forensic audit, FY 2019 Town Audit and FY 2020 Town Audit findings.

Motion Discussion Roll Call

3. To consider and act on either a repair or a replacement for Cook Tower as summarized in the Wright-Pierce engineering report.

**The Town of Montville WPCA Water and Sewer Commission** hereby resolves to select either the renovation the existing steel tank or the replacement of the existing steel tank with a Glass-Fused-To-Steel tank.

Motion Discussion Roll Call

4. To consider and act financial assistance to provide sewer extension to Meadows Village Apartments.

**The Town of Montville WPCA Water and Sewer Commission** hereby resolves to assist in costs for planning, engineering, and installation of a sewer extension to include an approximate 3,000 foot force main and one sewer pumping station.

Motion Discussion Roll Call

5. To consider and act on scheduling 2021 calendar year WPCA Meeting Dates/Times.

**The Town of Montville WPCA Water and Sewer Commission** hereby resolves to provide a schedule of formal 2021 meetings with the Town Clerk by January 31, 2021 as stipulated in the General Statutes: the first Monday of every month excluding holidays (that will be scheduled on the Thursday of that week). The scheduled meeting dates are as follows: January 4, February 1, March 1, April 5, May 3, June 7, July 8 (Thursday), August 2, September 9 (Thursday), October 4, November 1, and December 6, 2021 to be held in the Town Council Chambers – Town Hall starting at 6:00 PM.

Motion Discussion Roll Call

6. To consider and act on funding to repair the air dispersion equipment in SBR-4 process tank.

**The Town of Montville WPCA Water and Sewer Commission** hereby resolves to approve the approximate \$200,000 funding to complete emergency repairs to the existing aeration plumbing system (i.e. diffusers, headers) within secondary treatment tank SBR-4 consistent with the specific construction plans approved by the WPCA Engineer.

Motion Discussion Roll Call

- m. Reports/Referrals from Planning & Zoning
- n. Payment of Bills

## II. Water Commission

- a. Report from Engineers
- b. Old Business
- c. New Business
- d. Remarks from the Public
- e. Remarks from Commission Members
- f. Adjournment