

Town of Montville
Town Administration/Rules & Procedures Standing Committee
Special Meeting Agenda
February 3, 2021, 5:30 p.m.
Montville Town Hall – Town Council Chambers via FreeConferenceCall

The Town of Montville’s Town Administration/Rules & Procedures Standing Committee February 3, 2021 Special Meeting will be held electronically via FreeConferenceCall. To join the meeting, please dial:

(605) 313-5935 | Access Code 401237#

On March 14, 2020, Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via FreeConferenceCall.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least 1 working day in advance.

Written comments may not be read in their entirety. Rather, similar messages may be aggregated or paraphrased.

Live audio comments may be made via FreeConferenceCall by calling the number noted above.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call (Councilors Bunnell, Jaskiewicz, and Rogulski)
4. Remarks from the Public relating to matters on the agenda with a three-minute limit
5. Approval of:
 - a. The Regular Meeting Minutes of November 24, 2020
6. Unfinished Business
7. New Business
 - a. Social Services Administrative Assistant II Job Description
8. Remarks from the Public with a three-minute limit
9. Remarks from the Councilors
10. Adjournment