

Town of Montville Finance Committee

Regular Meeting Minutes for

March 30, 2021

5:00 PM

Room 203

The Town of Montville will be utilizing a virtual GoToWebinar service for this meeting.

Please register to attend the meeting at:

<https://attendee.gotowebinar.com/register/6002392712297531408>

or by **telephone** or **VoIP**: 1 (562)-247-8321 at the time of the meeting

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On March 14, 2020 Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.

Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least **1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).**

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor and Council.

Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

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Councilor Jaskiewicz called the meeting to order at 5:00 PM. Present were Councilor Rogulski and Councilor May and Finance Director Hart.

Remarks from the public - None

Councilor May moved, second by Councilor Rogulski, to approve the minutes of the 12/29/20 meeting. Motion passed.

The Committee discussed the 2021-22 Department Budget Requests. Hart explained that the State has proposed revenue for distressed communities. It is not clear at this time if there will be restrictions on how this money can be spent. It is not anticipated that this will be recurring revenue. The Committee felt that this is best used for one-time or capital expenditures.

The Committee reviewed the expenditure line items. Hart will follow up on the expenses for the Community Booklet, which are down this year. There was discussion regarding part-time help in the Central Service Budget. The committee would also like a history for the lease of equipment and office supplies lines. The committee asked about expenses for Quality Data/Computer Services in the Finance budget. Hart explained that some updates for the Payroll Program have been delayed because of Covid-19. The IT Director has made a request for part-time clerical help. The Committee discussed if having a floating secretary for the Town Hall would be a better option.

The Town will be receiving funds from the America Rescue Plan. There may be some expenses that can be paid with these funds such as the increase in the poll workers line, medical insurance and building improvements related to Covid-19.

Hart explained that she will requesting the Town Council establish a special fund for money from the American Rescue Plan. The Town will have until the end of the 2024 calendar year to use these funds.

Remarks from the Public-Alfred Mandler submitted questions regarding the amount budgeted for the Blight Officer and the increase for Public Safety budgets vs the Board of Education budget. Hart will gather this information.

Meeting was adjourned at 6:05 PM.

Theresa Hart, Director of Finance