

**Town of Montville  
Public Works/Solid Waste Standing Committee  
Special Meeting Minutes  
April 28, 2021, 5:00 p.m.  
Montville Town Hall – Town Council Chambers**

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**On March 14, 2020, Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.**

**Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>**

**For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.**

**Written comments must be emailed to the Town Clerk at [townclerk@montville-ct.org](mailto:townclerk@montville-ct.org) at least 1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).**

**Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased.**

**Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.**

**Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.**

**1. Call to Order**

Chairman Caron called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance

3. Roll Call (Councilors Bunnell, Caron, and Pollard)

Present were Councilors Bunnell and Caron. Absent was Councilor Pollard due to a conflicting engagement. Also present was Public Works Director Donald Bourdeau, Jr. (*via speakerphone*).

4. Approval of:

a. The Special Meeting Minutes of February 24, 2021

Motion made by Councilor Bunnell, seconded by Councilor Caron. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

5. Remarks from the Public Regarding Items on the Agenda – *none*

6. Old Business

a. Raymond Hill Church – *no update*

c. Animal Removal Policy – *no update*

d. Boat Launch and Boat Parking Lot

Public Works Director Bourdeau reported that the Town Planner and the Town Engineer have reviewed the project and are currently in the process of investigating the possibility of applying for grant funding. Chairman Caron stated that Councilor May has requested preliminary drawings for the location of the solar lights and signage. Trash cans have been placed and it appears that they are being utilized by the public. The docks were placed today. Minor work will need to be conducted on the parking lot.

e. Road Clean Up and Weed Whacking

Road clean-up is conducted as often as possible as time allows. They will begin actively pursuing summer help; the prisoners are not usually engaged to help with the road clean-up or weed whacking.

f. Transfer Station – Prorated Stickers

Public Works Director Bourdeau stated that, currently, annual Transfer Station Stickers are offered to residents for \$100.00 and expire at the end of the fiscal year. The Town Clerk's office has presented a recommendation to offer half-year prorated stickers for \$50.00.

**Motion made by Councilor Bunnell, seconded by Councilor Caron, to send the recommendation made by the Town Clerk's office to offer \$50.00 six-month prorated Transfer Station stickers to the Town Council. Discussion: Councilor Caron voiced his support for the prorated stickers. Voice vote, 2-0, all in favor. Motion carried.**

g. Discussion of Town Equipment

The Public Works Director reported that the transmission housing of the Transfer Station's payloader has cracked and the cost of dismantling the unit, sending the housing out for repair, and re-installing the unit is being determined. The benefits of maintaining the town's equipment and being open to sharing it with other town entities, when available and as needed, were briefly discussed.

h. Clean-up of Brush and Millings

The brush and millings have been removed from the area located across from the Camp Oakdale Pavilion. The Recreation Commission has requested that the area be seeded to create a grassy area that could, possibly, be used to host the Farmers Market. The Commission does not intend to utilize the area for sports at this time. The old, rotted telephone poles with lights have been replaced.

i. Road Improvement Program

- 1) 2021 Schedule of Roads for Drainage and Paving
- 2) Status of Bond for Road Improvements

Public Works Director Bourdeau reported that Raymond Hill Road is scheduled for milling in early May and will be followed by Black Ash Road.

j. Social Service Building

Arrangements will be made for Chairman Caron to view the interior of the Social Services building to review its status. The bid for repairing the exterior of the building, making it water-tight, will be awarded next week. The project is estimated to cost approximately \$55,500.00.

k. Youth Services Water Fountains

Discussions will be held with Youth Services Coordinator Barbara Lockhart regarding the type of water fountains to purchase and install. Public Works Director Bourdeau expressed his concerns regarding wall-mounted touchless water bottle filling stations with filters; he is currently investigating a similar type of system that is currently installed in the schools.

7. New Business – *none*

8. Remarks from the Public – *none*

9. Remarks from the Councilors – *none*

10. Adjournment

Motion made by Councilor Bunnell, seconded by Councilor Caron, to adjourn the meeting at 5:39 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.