

**Town of Montville
Ad-Hoc COVID-19 Impact Study Committee
Special Meeting Minutes
July 13, 2021, 5:00 p.m.
Hybrid Meeting via GoToWebinar and In Person**

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hybrid GoToWebinar service and In Person Attendance for this meeting.**

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On May 20, 2021, Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology. Additionally, In Person Attendance is allowed following proper masking and distancing protocols.

For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.

Written comments must be emailed to the Town Clerk at townclerk@montville-ct.org at least 1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).

Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor, Council, Board or Commission.

Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.

1. Call to Order

Councilor Jaskiewicz called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
Present were Councilors Caron, Jaskiewicz, and Pollard.
4. Remarks from the public relating to matters on the agenda – *none*
5. New Business
 - a. Discussion of receipt and allocation of COVID-related funding
Councilor Jaskiewicz reported that he attended a virtual Zoom meeting hosted by the Connecticut Council of Governments (CCOG) regarding ARPA (American Rescue Plan Act) Funds. Because the grants are “formula grants”, there are no specific guidelines or mandates on the allocation of the funds. The Connecticut Conference of Municipalities’ (CCM) *American Rescue Plan Toolkit* was distributed to the Committee for review. He expressed his appreciation to the Town Council for agreeing to form the Committee. The Committee will be relying on the offices of the Mayor and Congressman Joe Courtney for their help and expertise as well as the CCOG, who plans to hire a temporary individual to aid and guide municipalities on the use of the funds. He stated the importance of ensuring that the allocation of the funds is well within the parameters of the Act as any funds that are found not to be within the Federal guidelines would result in the need to return the funds following the completion of a final audit years later.

Councilor Caron expressed his appreciation to Councilor Jaskiewicz for his efforts to date and both Councilors Jaskiewicz and Pollard for their willingness to serve on the Committee. He stated the importance of the establishment of the Committee to help ensure that the funds are fairly and properly allocated to the town’s various departments, groups, and organizations with the help of the Mayor, Congressman Courtney, CCOG, and neighboring towns. Requests for the funds must be submitted in writing and any proposed allocations will be presented to and voted upon by the Town Council. He reiterated his appreciation to Councilor Jaskiewicz for conducting the preliminary research and willingness to gather the materials and Councilor Pollard for her willingness to serve on the Committee.

Councilor Pollard also expressed her appreciation and looks forward to serving on the Committee and reviewing the materials. She proposed drafting and sending a letter to the town’s various departments to ensure that they are all aware of the funding. Councilor Jaskiewicz informed the Committee that the Board of Education is being provided with their own funding.

The Committee agreed to schedule a Special Meeting next Tuesday, July 20, at 5:00 p.m. in Town Council Chambers, Town Hall.

b. Approval of the 2021 Meeting Dates:

August 10, September 14, October 12, November 9, December 14

Motion made by Councilor Caron, seconded by Councilor Pollard, to approve the following 2021 Meeting Dates:

August 10, September 14, October 12, November 9, December 14

The meeting will be held at 5:00 p.m. in Town Council Chambers, Montville Town Hall. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

6. Remarks from the Public – *none*

7. Remarks from the Councilors

Councilor Pollard wished to ensure, and the Committee agreed, to inform the various departments of the funds.

Councilor Caron thanked his fellow Councilors for their willingness to serve on the Committee whose ultimate goal is to expend the funds for and in their best interest of the taxpayers.

8. Adjournment

Motion made by Councilor Caron, seconded by Councilor Pollard to adjourn the meeting at 5:15 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville