

TOWN OF MONTVILLE
Parks & Recreation Commission
Regular Meeting – September 15, 2021 -- 6:30 p.m.
MEETING MINUTES

All persons in attendance must wear a face mask if not fully vaccinated and remain six feet from others.

Comments will only be accepted at times designated for public comments by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness, and suitability shall be followed and enforced.

1. Call to order.

Chairperson Southard called the meeting to order at 6:35 p.m.

2. Pledge of Allegiance.

All stood and pledged the flag.

3. Roll Call.

Present were Commissioners Matt Beaupre, Kevin Clang, Morgan Matthewson, Deborah Schober, Kate Southard, and Rocky Stone. Absent were Commissioners Noah Carver Jon Chase, and Denise Gladue. A quorum was present.

4. Adjustments to the Agenda. -- *None*

5. Remarks from the Public regarding items on the Agenda (3-minute limit).

Chairperson Southard asked three (3) times for remarks. There were none.

6. To Consider and Act on a Motion to Approve.

a. The Regular Meeting Minutes of August 18, 2021.

Motion by Commissioner Beaupre; seconded by Commissioner Matthewson to approve the Regular Meeting Minutes of August 18, 2021. Discussion: None. Voice vote: 6-0, all in favor. Motion carried.

7. Recreation Director's Report for August 2021.

Commissioner Stone noted it was disappointing having not received a Director's Report nor the upcoming Newsletter. He stated although Director Bushway is on vacation his report and the newsletter should have been submitted to the Commission.

8. Report from Finance.

Commissioner Stone noted the Finance Report appears to be current but said he would still like to see the closeout report for the fiscal year ending in June. Chairperson Southard said she would ask Director Bushway about that report as stated by Commissioner Stone.

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9. Parks and Facilities.

a. Walk Arounds

Chairperson Southard stated she reviewed previous minutes and noted reporting for this item by individual commissioners are slated for next month. She said next month's agenda will be shortened to accommodate this reporting. Commissioner Beaupre noted Trick or Trunk, a possible Holiday Parade, and an update on basketball would be agenda items for next month.

10. Unfinished Business.

a. Development of Parks & Recreation Logo

Commissioner Stone stated the Commission should move on from this item at some point and reach out to Commissioner Carver about the same.

b. Farmers Market

Chairperson Southard reported there was another car show at last night's Farmers Market. She there were not as many cars present and it was reported 550 cars entered and left the event. She also reported there are five (5) more market that will end on October 19. Chairperson Southard responded to Commissioner Beaupre on special upcoming events at the Farmers Market that include line dancing, a chef, pumpkin carving, and a children's trick or treat event with vendors and a dress-up for it.

11. New Business. -- *None*

12. Communications.

Commissioner Matthewson stated opinions concerning driving versus walking for the October 23 Trick or Trunk event are split down the middle. Commissioner Schober asked about candy for the event; Commissioner Matthewson reported last year a lot of candy was dispensed as so much was donated and said 15 cars in attendance did not have candy. Commissioner Beaupre commented on the annual setup at Stop & Shop candy in addition to taking food donations.

Chairperson Southard reported Commissioner Chase sent her a text regarding the damage caused by dropped rocks to the pavement at Schofield Park. There will be a \$1,000 settlement for the matter and Commissioner Chase will provide follow-up on it.

13. Remarks from the Public of Non-Agenda items (3-minute limit).

Chairperson Southard asked three (3) times for remarks. There were none.

14. Remarks from Town Council Liaison.

Chairperson Southard remarked Town Councilor Rix was unable to attend the meeting as she had to work.

15. Remarks from Parks & Recreation Director Bushway. -- *Absent*

16. Remarks from the Commissioners. -- *None*

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17. Adjournment.

Motion by Commissioner Beaupre; seconded by Commissioner Matthewson to adjourn the meeting at 6:46 p.m. Discussion: None. Voice vote: 6-0, all in favor. Meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers

Town of Montville -- Recording Secretary/Minutes Clerk

**AN AUDIO RECORDING OF THE MEETING IS AVAILABLE ON
THE TOWN OF MONTVILLE WEBSITE.**