

**HOUSING AUTHORITY OF THE TOWN OF MONTVILLE
MINUTES FOR THE MONTHLY MEETING OF
THE BOARD OF COMMISSIONERS**

CONFERENCE CALL

**September 21, 2021, 5 PM
(605) 468-8703 (access code: 5254989#)**

- 1 Call to Order: The meeting was called to order at 6:15 pm by the Chairperson.**
- 2 Roll Call: Chairperson Digioia-Evrett, Vice Chairperson Brower, Commissioner Szarzynski. Also present, Housing Administrator Shirley Smith**
- 3 Chairperson Report: No report**
- 4 Administrator's Report: The administrator reported the bank balances and check run completed with the next run scheduled for the week of 9/27. There are 5 vacancies, three at Independence Village and two at Freedom Village. All are currently being rehabbed with the worst one needing a dumpster to empty and a complete rehabbing. The Administrator reported progress on the collaboration with EverSource to complete weatherization of units as well as cost saving lighting. The administrator reported that she is currently working with Backus Hospital to have Blood Pressure checks made available to our residents. She also reported on the Renter's Rebate program and that there are only two more signatures of residents needed.**
- 5 Maintenance Report: The well work has been completed at Freedom Village and a few projects including bypasses and Hot water heater replacements will be moving forward to get clearance of the well. The EverSource lighting (LED outdoor) will be covered 80-90% by EverSource. The paving and drainage issue at Freedom Village will be moving forward and then the paving will begin at Independence Village. Hopefully, the town can get the road portion paved and both properties will be in pristine condition.**

The inventory is being taken and will be entered into the PHA Web System.

Housing Administrator will be transitioning into doing the ordering and will be set up with the proper log ins.

IV needs a new door opener and quotes will be obtained.

Laundry Room doors will need to be FOB'd due to an incident at IV during the daytime hours. Quotes were obtained. Independence Village would cost \$7850.00 for 3 doors to be Fob'd and Freedom Village will cost \$5800.00 to FOB 2 doors.

- **Motion made by Commissioner Szarzynski to accept the DEF quotes**
- **Seconded by Vice Chairperson Brower**
- **Approved 3-0**

6 Old Business: None

7 New Business: None

8 Adjournment:

- **Motion made by Vice Chairperson Brower to adjourn**
- **Seconded by Commissioner Szarzynski**
- **Approved 3-0**
- **Meeting adjourned at 5:47 pm**