

Town of Montville Town Council
Organizational Meeting Agenda for November 8, 2021
8:00 p.m. – Town Council Chambers – Town Hall

**** AMENDED 11/05/2021 ****

All persons in attendance must wear a face mask if not fully vaccinated and remain six feet from others.

Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced.

Organizational Business

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
4. Oath of Officers
5. Election of Chairperson of the Town Council
6. Election of Deputy Chairperson of the Town Council
7. Formation of Standing Committees and Ad-Hoc Committee
 - a. Town Administration/Rules of Procedures
 - b. Finance
 - c. Solid Waste Disposal/Public Works
 - d. Ad-Hoc COVID-19 Impact Study Committee
8. Appointment of Liaisons to Boards and Commissions
 - a. Board of Education
 - b. Commission on Aging
 - c. Conservation Commission
 - d. Economic Development Commission
 - e. Farmers Market Committee
 - f. Library Committee
 - g. Non-Profit Organizations
 - h. Parks & Recreation Commission
 - i. Public Safety Commission
 - j. Planning & Zoning Commission
 - k. Social Services
 - l. Volunteer Fire Fighters' Relief Fund
 - m. Youth Services Bureau and Advisory Board
9. Appointment of a Town Council member to the Water Pollution Control Authority.
10. Remarks from the public relating to matters on the agenda with a three-minute limit
11. New Business
 - a. To Consider and Act on a Motion to approve the Special Meeting Minutes of Tuesday, October 5, 2021. (ARPA Funds)

- b. To Consider and Act on a Motion to approve the Regular Meeting Minutes of Wednesday, October 13, 2021.
 - c. To Consider and Act on a Motion to approve the Special Meeting Minutes of Wednesday, October 19, 2021. (2021 Municipal Brownfield Grant Program)
 - d. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$9,852.18 (nine thousand eight hundred fifty-two dollars and eighteen cents) as requested by the Tax Collector. (Mayor McDaniel)
 - e. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the 2022 regular monthly meeting dates of the Town Council on the second Monday of every month, excluding holidays that will be scheduled on the Wednesday of that week. The scheduled meeting dates are as follows: January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 12 (Wednesday), November 14, and December 12. All meetings will be held at 7:00 p.m. in the Town Council Chambers. (Mayor McDaniel)
 - f. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint Agnes Miyuki as the Town Council Minutes Clerk for the term of November 8, 2021 through November 13, 2023. (Mayor McDaniel)
 - g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to enter into an Agreement to Provide Technical Assistance for the preparation and adoption of an Affordable Housing Plan as required by CGS 8-30j with the Southeastern Connecticut Council of Governments. (Mayor McDaniel)
 - h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to enter into an Agreement with TitanGen for Solar Procurement Services for a potential solar project at the Montville Transfer Station and execute any and all documents thereto. (Mayor McDaniel)
 - i. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to close Town offices at 2:00 p.m. on Wednesday, November 24, 2021 in observance of the Thanksgiving Holiday for non-essential personnel and to award two-and-a-half (2.5) hours paid time off for Essential Personnel who must remain on the job to be used by the end of the calendar year. (Councilor May)
 - j. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to waive the sealed bid requirement in Section 708(a) of the Town Charter when utilizing the CREC (Capital Region Education Council) contract for said purchase requirements. (Mayor McDaniel)
 - k. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the Town Council Rules & Procedure. (Councilor McNally)
 - l. To Consider and Act on a Motion to issue a Request for Proposal (RFP) for the Town Attorney. (Councilor McNally)
12. Communications
- a. A copy of the October 2021 budget report from Ms. Terry Hart, Finance Director
13. Reports from the Town Attorney on matters referred
14. Reports from the Mayor and/or Administrative Department Heads
15. Reports from Standing Committees (n/a)
16. Reports from Special Committees and Liaison Committees (n/a)

17. Appointments and Resignations from Boards and Commissions
 - a. To Consider and Act on a Motion to re-appoint David Turner to the Niantic River Watershed Commission with a term to expire on December 14, 2025.
 - b. To Consider and Act on a Motion to accept the resignation of Robert Yuchniuk from the Public Safety Commission, effective immediately.
 - c. To Consider and Act on a Motion to re-appoint Joan Paskewich as an Alternate Member of the Board of Assessment Appeals with a term to expire on November 13, 2023.
 - d. To Consider and Act on a Motion to re-appoint Sean Furlow as an Alternate Member of the Board of Assessment Appeals with a term to expire on November 13, 2023.
18. Executive Session
19. Remarks from the Public with a three-minute limit
20. Remarks from the Councilors and the Mayor
21. Adjournment