

**HOUSING AUTHORITY OF THE TOWN OF MONTVILLE
MINUTES FOR THE MONTHLY MEETING OF
THE BOARD OF COMMISSIONERS**

CONFERENCE CALL

**November 16, 2021, 5 PM
(605) 468-8786 (access code: 7238844#)**

- 1 Call to Order: Meeting was called to order at 5:02 PM by Chairperson Evrett.**
- 2 Roll Call: Vice Chairperson Brower, Chairperson Evrett, Commissioner Szarzynski
Absent: Commissioner Sherbanee. Also present was HA Shirley Smith.**
- 3 Public Comment (limited to 4 Minutes) – There were no Public Comments.**
- 4 Administrator’s Report**
 - **HA Smith updated the board on the vacancies and scheduled lease ups as well as scheduled showings.**
 - **Bills are paid and the next check run is next week prior to Thanksgiving.**
 - **HA Smith also updated the board on the Hasip Grant and the plans for the money.**
 - **The next plan is to get the inventory into PHA Web and begin entering work orders through the system which will keep track of work done and items used.**
- 5 Maintenance Report**
 - **Vice Chairperson Brower and HA Smith advised the board of the status of the Maintenance Work**
 - **Vice Chairperson Brower advised that the paving at both properties is complete and all the lines have been done and sealed.**
 - **Independence has a drainage issue that work will be scheduled to fix the issue**
 - **A retaining wall at Independence collapsed a few weeks ago and work is scheduled to correct that issue as well.**
 - **Plumbing rooms are complete at Freedom Village which should help get the wells certified.**
- 6 Old Business:**
 - **Motion made by Chairperson Evrett to add the Approval of the September meeting to the agenda**

- **Seconded by Vice Chairperson Brower**
- **Approved 3-0 Commissioner Sherbanee absent.**
- **Approval of minutes of the September 2021 meeting**
- **Motion to approve minutes as submitted made by Vice Chairperson Brower**
- **Seconded by Commissioner Szarzynski**
- **Approved 3-0 Commissioner Sherbanee absent**

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New Business:

- **Resolution 001-2021 – Approval of the 2022 Operating Budget**
- **Discussion and questions answered.**
- **Motion made by Vice Chairperson Brower to accept the 2022 Agency Budget**
- **Seconded by Commissioner Szarzynski**
- **Approved 3-0 Commissioner Sherbanee absent**
- **Resolution 002-2021 - Approval to move Funds from STIF to Operating**
- **Discussion regarding the work done and the money paid from Operating Fund**
- **Discussion regarding the partnership with EverSource which would include energy saving lighting, weatherizing and new refrigerators.**
- **Motion made by Commissioner Szarzynski to approve Resolution 002-2021**
- **Seconded by Vice Chairperson Brower**
- **Approved 3-0 Commissioner Sherbanee absent**

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Adjournment

- **Motion made by Chairperson Evrett to adjourn**
- **Seconded by Vice Chairperson Brower**
- **Approved 3-0 Commissioner Sherbanee absent**
- **Meeting adjourned at 5:20 pm**